

## **STONE PARISH COUNCIL**

Clerk to the Council: Ms S P Bamford, 6 Santa Maria Way, Stourport on Severn,  
Worcestershire DY13 9RX. Tel: 07815 744801  
E-mail: stone.clerk@hotmail.co.uk  
www.worcestershire.gov.uk/myparish/stone

---

**To Members of Stone Parish Council**

**30<sup>th</sup> April 2013**

You are duly summoned to attend the Annual Meeting of Stone Parish Council to be held at 7.30 pm on Tuesday 14<sup>th</sup> May 2013 at the Parish Room.

### **AGENDA**

1. **Election of Chairman**  
Election of Chairman and signing of Declaration of Acceptance of Office.
2. **Apologies:** To receive apologies and to approve reasons for absence.

#### **The meeting will be adjourned for Public Question Time.**

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

#### **The meeting will now be reconvened to conduct the items of business listed below:**

3. **Appointments**
  - a. Appointment of Vice-Chairman
  - b. Representatives to CALC (currently Cllrs. J Jordan & R Hobson)
  - c. Planning Committee: All Council members
  - d. Community Housing Representative (Currently Cllr.M Gough)
  - e. Finance Committee (Currently Cllrs. J Jordan, R Wignall and Mrs D Bird)
  - f. Staffing Committee: (Currently Cllrs. J Arbuthnott J A Jordan and M Talbot)
  - g. Stone Parochial Charity (currently Cllr. R. Hobson)
4. **Minutes:** To consider the approval and signing of the Minutes of the Meeting held on the 12<sup>th</sup> March 2013.
5. **Declarations of Interest:**
  - (i) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

(ii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

**6. Progress Reports:**

(a) Lengthsman's Report

Podmore Lane – clear soil from middle of road

Back Lane – clear soil from middle of road

Butts Lane/Stanklyn Lane – clear snow from footways.

Heath Lane – clear soil and leaves from side of carriageway. Clear gully tops and cut vegetation obscuring signs.

A450 Shenstone – side out footway.

To note that the funding for the year 2013/2014 will be £2,234.78.

Lengthsman's Contract

To confirm renewal for further 12 months.

(b) Police Report

Reports have been circulated.

**7. Items requiring decisions**

**a. Insurance Renewal**

To consider Insurance renewal in the sum of £310.28. Last year's figure was £289.24.

**b. Annual Parish Meeting**

To note for information the draft Minutes of the Annual Parish Meeting and to consider any items requiring action for future agendas.

**c. Worcestershire CALC**

To approve renewal of subscription at £225.83

**8. Items for information:**

**a. Churchyard Grant**

To note that payment has been received in the sum of £555. This will reduce by 25% over the next two years and cease in 2016.

**b. Polling Station**

Report to be given

**c. VAS**

Progress report

**d. Bend Activated Sign**

Awaiting delivery.

- e. **Jubilee Bench**  
This is now in place in the churchyard.
- f. **Council Tax**  
Report
- g. **Refurbishment of Bus Shelters**  
Work has been carried out by Community Payback Scheme.
- h. **Mayor Making Ceremony**  
Invitation to attend.

**9. Financial Report and Payment of Accounts.**

(a) **Bank balance:** £7769.22

(b) **To consider accounts to be paid as listed below:**

S P Bamford – March	£295.70
W Waldron – February	£168.75
S P Bamford –April	£300.98
HMRC	£9.20
S P Bamford – Expenses	£250.39
W Waldron –March	£181.25
Amalgo (Materials)	£78.20
W Waldron – April	£193.75
P Phillips (Internal Auditor)	£60.00

Total Cheques: **£1,538.22**

(c) **Audit of Accounts 2012 - 2013**

To consider the audit of accounts for 2012 - 2013. The Internal Auditor has not raised any matters relating to the accounts. Proceed with the requisite Statement of Assurance concerning the accounts and to countersign the documents.

**10. Planning and Development Control:**

a. **To note any decisions on applications previously considered:**

b. **To consider any new applications received by the date of the meeting:**

13/0219/FULL – Proposed rear kitchen and breakfast room extension at 4 Worcester Road, Mustow Green.

c. **Applications previously considered:**

13/0155/FULL – Proposed children’s play area at Hare & Hounds, Worcester Road, Shenstone – *No Objections*

d. **Any compliance or enforcement issues -**

11. **District and County Council Matters and CALC**  
To receive any report from County or District Council and CALC representatives.
12. **Road Accident Report**
13. **Clerk's Report**
14. **Councillor's Reports and items for future agendas.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
15. **Next Meeting** – 7.30 pm on Tuesday 9<sup>th</sup> July 2013 at the Parish Rooms.

Signed..... Clerk to Stone Parish Council  
6<sup>th</sup> May 2013