



Wyre Forest
District Council

**FINANCIAL
STRATEGY
2016-2019**

(Please retain for future reference)

I N D E X

BUDGET REPORTS

FOREWORD FROM THE LEADER

(pages 1 - 2)

THREE YEAR BUDGET AND POLICY FRAMEWORK 2016-2019

(pages 3 – 91)

Main Report (pages 3 – 27)

Appendix 1 – Budget Summary before Cabinet Proposals

(page 28)

Appendix 2 – Variance Analyses (pages 29 – 30)

Appendix 3 – Cabinet Proposals (page 31)

Appendix 4 – Fees and Charges (pages 32 – 79)

Part 1 For Noting (pages 32 – 42)

Part 2 Cabinet Approval (pages 43 – 65)

Part 3 Council Approval (pages 66 – 79)

Appendix 5 – Risk Matrix/Management (pages 80 – 82)

Appendix 6 – Capital Programme 2015-16 onwards (pages 83 – 91)

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**Leader of the Council**

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21st December 2015**Budget Strategy 2016-19**

It gives me great pleasure to present my second foreword as Leader.

The budget strategy for 2016-17 onwards once again presents balanced proposals for our future spending and direction. This would not have been possible without the approach that has been put in place over recent years, tackling strategic, often difficult, issues that affect the Council's cost base and income. The Council and its residents are now reaping the benefits of the decisions that have been taken and the sound stewardship that the Council's administration has provided.

The strategic decision to replace three elderly and costly leisure centres with a fantastic new leisure centre providing modern and attractive facilities has been fully justified. The award of the contract to Places for People has seen the new leisure centre being built on the Silverwoods site and it will be open by the summer of 2016. There has been excellent work by the council's staff to secure a grant worth £2m from Sport England, the largest grant possible from the Strategic Facilities Fund. The original business case demonstrated that the Council could make significant revenue savings of at least £250,000 a year; the good news is that the Council is projected to save a minimum of £390,000 per year compared to current costs, increasing to around £500,000 a year taking into account savings on funding. The higher level of savings is because borrowing has been secured at rates significantly lower than projected in the business case.

The decision to replace four sets of offices with one at Wyre Forest House had already saved the council over £500,000 a year. This allows us to protect front line services that our communities value. We have now been able to go further in securing tenancies from a local accountancy firm and Worcestershire Regulatory Services. We have recently taken on a new private sector tenant and have taken the decision to market the entire executive suite as a business hub to generate even more income. In total, the income currently achieved is around £160,000 a year, which again is valuable income enabling us to continue to protect front line services.

The administration has shaped the budget over recent years to increase the council's income from sources other than council tax and Government grants. We are successfully growing income in 2015-16 in line with the medium term financial strategy and have already achieved a number of successes. These include extra green and bulky waste collection income, extra income from the Town Hall and for Arts and Events and the higher property lease income. We have a very proactive asset management strategy and have disposed of a number of underutilised or unnecessary assets and invested the money in an evergreen fund which will be used to fund projects that generate a revenue income for the Council.

Going forward we will introduce new fees and charges to take advantage of commercial opportunities. This matches what other Councils are doing and helps to preserve local services.

We froze Council Tax for three years so for 2013-14 our part of the Council Tax Bill was the same as it was in 2010-11. In 2014-15 and 2015-16 we increased Council Tax by only 1.94%. The increase in council tax over the last five years has therefore been well below the rate of inflation across that period. This has benefitted local residents at a time when household income has been under pressure. This financial strategy sees a council tax freeze for 2 years, in 2016 and in 2017 and we are seeking views on this as part of the budget consultation. This demonstrates a clear

commitment to the communities that we serve that we will keep council tax below the rate of inflation over the medium term. This is in line with our strategy that fees and charges will increase by 5% and that residents therefore pay for the additional services that they receive and these are not subsidised by council tax payers as a whole.

Our business model seeks further transformation of the Council's services under the Wyre Forest Forward programme. We have successfully delivered well over £1.7m of savings in 2015-16 and a significant proportion of future targets. We will continue to examine opportunities for sharing services with other organisations to deliver savings, such as the Project Optimise work on grass cutting and litter picking. We will support Parish Councils and other community groups to take over and run community assets: our budget proposals include funds of £50,000 to provide financial incentives for this. We will continue on our journey of transforming services by making internal changes, being as efficient as possible and growing income. The Provisional Finance Settlement has set out further significant funding reductions for Local Government and as a result the Strategy proposes an increase in the target for savings from the Wyre Forest Forward Savings Programme of £100,000 in 2017-18 and £750,000 in 2018-19. We will plan carefully for this and agree a programme of reform to achieve these savings by April 2018.

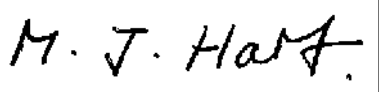
One of the Council's two priorities is "support you to contribute to a successful local economy". The administration's strategic approach to regeneration has borne fruit already. Developers and investors recognise the positive approach we have to development, underpinned by an up to date local plan. The welcome and very significant investment by Amtek will increase employment opportunities in Wyre Forest. Working with others, we have seen the impact of the Silverwoods development and the Hoobrook link Road is now well under construction and should be complete by late summer 2016. Building on the success of our Kidderminster Town Centre Public Realm work where we successfully secured funding of £1.5m from the County Council, we are proposing to invest a further £500,000 in Worcester Street, and aim to secure third party match funding to continue our relentless drive to regenerate the town centre. Our ambition is also to see the demolition of Crown House.

We will continue to surge ahead with our regeneration work and we will continue to work positively with the two local enterprise partnerships and with our other partners. Our budget proposal last year to fund the town centres manager post reflects our commitment to work with town centre businesses to support their future prosperity.

Our future financial fortunes are tied to delivering additional housing and economic growth. Housing will therefore form a key part of many of these regeneration schemes as we need to go further in our ambitions for housing growth as part of the review of the development plan. There has been a wide-ranging debate with local people and others about the scope for growth in the latter part of 2015. We will be bringing further proposals forward in 2016. Growth will have benefits for local people who need housing, for businesses and for the local economy as a whole.

The administration has demonstrated that its strategic approach for the Council has delivered significant benefits for local people and businesses, while maintaining our record of financial prudence. I would like to place on record thanks to the Chief Executive, Chief Financial Officer, the Corporate Leadership Team and the Administration in assisting the formulation of this Financial Strategy. It is a pleasure to commend the budget strategy for 2016-19 as the next step forward.

Yours sincerely,

A handwritten signature in black ink, reading "M. J. Hart", followed by a vertical line.

**Marcus J Hart,
Leader of the Council**

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Finepoint Way
Kidderminster
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WYRE FOREST DISTRICT COUNCIL

CABINET **22ND DECEMBER 2015**

Medium Term Financial Strategy 2016-19 Revised Version updated for Provisional Finance Settlement received 17th December 2015

OPEN	
CABINET MEMBER:	Councillor N J Desmond
RESPONSIBLE OFFICER:	Chief Financial Officer
CONTACT OFFICER:	Tracey Southall, Ext 2100 tracey.southall@wyreforestdc.gov.uk
Appendix 1 Appendix 2 Appendix 3 Appendix 4 – Part 1 Appendix 4 – Part 2 Appendix 4 – Part 3 Appendix 5 Appendix 6	Base Budget Projections 2016-19 Variance Analysis Cabinet Proposals Part 1 – Fees and Charges for Noting Part 2 – Fees and Charges - Cabinet Part 3 – Fees and Charges - Council Risk Management Analysis Capital Programme 2015-16 onwards <i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details.)</i>

1. PURPOSE OF REPORT

- 1.1 In accordance with the Council's Budget and Policy Framework Procedure Rules and in line with the Wyre Forest Forward programme, to provide the Cabinet with financial information in order to make proposals for the Budget Strategy for the period 2016-19.

2. RECOMMENDATIONS

The Cabinet is asked to NOTE:

- 2.1 The fees and charges as set out in Appendix 4 – Part 1.
- 2.2 The savings currently assumed within this report of up to £250,000 pa as a result of the partnership working with the new Kidderminster Town Council from 2016-17. This will be confirmed within the February budget report.

The Cabinet is asked to APPROVE:-

- 2.3 The fees and charges as set out in Appendix 4 – Part 2.

**The Cabinet is asked to ENDORSE and RECOMMEND to the Cabinet
Financial Strategy Advisory Panel for scrutiny:**

2.4 The Council's updated Medium Term Financial Strategy;

2.4.1 Cabinet Proposals – taking into account the impact on the Council's Capital and Revenue Budgets for 2016-19 (Appendix 3) including;

- a) Approval of £500,000 capital funding to act as match funding towards the delivery of the reintroduction of traffic into Worcester Street as part of the Council's commitment to the regeneration of Kidderminster Town Centre. This will represent a significant step forward in realising the redevelopment of the wider Eastern Gateway as well as continuing the Council's strategy of attracting external investment into the regeneration of the town centre. This is the next phase of the Council's commitment to revitalising Kidderminster Town Centre by investing additional funding to accelerate the improvements to Worcester Street; opening it up to one-way traffic from Coventry Street and providing on street parking, thus improving the profile of this part of the town and increasing footfall. This builds on the Council's delivery of £2m of public realm improvements to Vicar Street, High Street and Exchange Street. This significant investment will support the Council's vision for the future of Worcester Street.**
- b) The creation of a single Localism Fund of £50k to continue the good work done so far with Parish and Town Councils and extend it to other organisations. There will continue to be flexibility around grant funding from this new fund to facilitate more clarity and easier access where appropriate, to pump prime the work of Parish Councils and Community Groups where it complements work and priorities of this Council and benefits local residents.**
- c) Approval for the Community Leadership Fund for 2016-17 of £33k.**
- d) Approval of increased targets for savings under the Wyre Forest Forward Programme in 2017-18 onwards (paras 4.21 and 7.2).**

2.4.2 The level of net expenditure and resultant Council Tax for 2016-19 as per paragraph 7.3;

2.4.3 The fees and charges in line with this strategy and the impact on the Council's Revenue Budget for 2016-19, as shown in Part 3 of Appendix 4;

2.4.4 The Base Capital Programme and Vehicle, Equipment and Systems Renewals Schedule as set out in Appendix 6, Appendices A and B;

2.4.5 The variations to the Capital Programme and Vehicle, Equipment and Systems Renewal Schedule in accordance with the Council's Budget Process.

3. THE ROLE OF THE CABINET FINANCIAL STRATEGY ADVISORY PANEL

3.1 The cross-party Cabinet Financial Strategy Advisory Panel was established in August 2014 and has been continued to assist with this year's budget process.

The work of the panel will inform the Cabinet's proposed strategy for the meetings on the 22nd December 2015 and 9th February 2016.

- 3.2 The first meeting of the Panel on the 23th November set out the Challenging Financial Landscape and updated our base financial position; it also included a Business Rates Briefing. The main focus of the second meeting on the 20th January 2016 will be Alternative Budget Proposals and the final meeting on the 28th January will cover final Cabinet proposals. The process feeds into key decisions about the shape of the strategy to be approved by full Council in February 2016, when the council tax will also be set.

4. CONTEXT AND OVERVIEW OF THE FUTURE

- 4.1 The most significant issue facing the Council remains its financial position. Its net revenue budget will have reduced from £16.4m in 2009-10 to £11.47m in 2017-18 based upon current plans. This represents a fall of around 30% in absolute terms, and more in real terms. The Council has continued to protect key front-line services despite significant reductions in government grant. It is streamlining services as part of the Wyre Forest Forward Programme. The approved budget proposals go a considerable way towards closing the gap between what we are spending and our income. Alongside this work, the Council is overseeing its most significant capital investment programme in many years, including the new leisure centre, for which construction is well under-way, as well as major injections of finance in its key priority of securing the economic prosperity of the district. The Spending Review (SR) has set the scene for another challenging budget cycle for 2016-19 and the Provisional Settlement received on 17th December has provided further information confirming an even more fiscally challenging time for district councils than previously anticipated that is covered in this report.

Government funding and controls over council expenditure

- 4.2 Significant funding challenges will continue for local government throughout this Parliament. The Government has ring-fenced the NHS, international development, defence and parts of education, meaning departments such as Communities and Local Government face significant reductions. Each unprotected department was asked to come up with savings plans of between 25% and 40% of their budget as part of the Summer Budget announced in early July 2015 launching the Chancellor's spending review with a call for £20bn reductions to Whitehall budgets. The outcome has been announced in the Autumn Statement on 25 November. Total funding for local government is expected to fall as follows:

Table 4.2 Local Government Funding amounts as per SR15

	2015/16 £bn	2016/17 £bn	2017/18 £bn	2018/19 £bn	2019/20 £bn
DCLG Local Government DEL	11.5	9.6	7.4	6.1	5.4
DCLG Local Government DEL % change		-16.5%	-22.9%	-17.6%	-11.5%
Locally Financed Expenditure	28.8	29.0	31.5	33.6	35.1
Locally Financed Expenditure % change		0.7%	8.6%	6.7%	4.5%

Figure 4.2 Local Government Funding amounts as per SR15

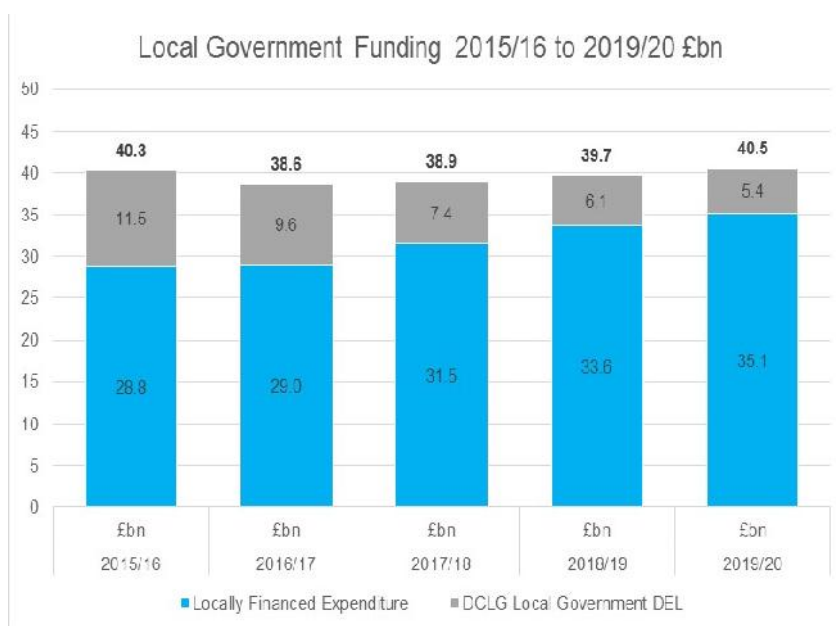


Table 4.2 shows:

- A reduction in funding of £6.1bn in local government Departmental Expenditure Limit (DEL) over the period. This equates to a 53% reduction in funding. The SR report shows the “Cumulative real growth” for this change as -56% (i.e. including the impact of forecast inflation).
- Total funding increases from £40.3bn to £40.5bn.
- In order to put the 53% funding into perspective, it is necessary to consider this in the context of current Settlement Funding Assessment (SFA) levels (i.e. including the business rates element). For 2015/16, total funding from SFA is £22.2bn. Therefore, a reduction of £6.1bn over the Spending Review period would represent a reduction of 27.5%. For the three years of the Financial Strategy the equivalent reduction is £5.4bn or 25%.

Some main points of highlight within the Spending Review overall were:

- A target budget surplus of £10.1bn by 2019/20;
- Reductions to tax credits will no longer be introduced;
- The plans in SR2015 will deliver reductions to government spending as proportion of GDP from 45% in 2010 to 36.5% by the end of SR2015;
- 12bn of savings to government departments

4.3 The Provisional Settlement was received on the 17th December and contained more detail on funding that is reflected in this report. This confirms that Revenue Support Grant will disappear by 2019-20 however New Home Bonus will continue on the current basis for 2016-17. The position beyond 2016-17 is not yet confirmed as it is subject to consultation although it will continue albeit on a reformed basis. The consultation on what proposals for the move to 100% business rates retention may look like is expected to be issued in June 2016. The 27.5% reduction in Government grant for councils over the coming 4 years takes

into account forecast business rates growth and is the average position: the reduction is expected to be greater for district councils because of the protection being given to social services authorities.

4.4 Other key elements of the Provisional Settlement and Autumn Statement so far as it relates to local government are:

- A new methodology for determining authorities' RSG allocations has been proposed within the provisional settlement. Rather than applying the same percentage cut to all authorities, the new approach takes into account individual authorities' council tax raising ability and the type of services provided. This is a significant change in the methodology and would appear to favour social services authorities, with significantly larger funding reductions for district councils. It reduces government funding assuming continuing increases in housing growth and council tax increases and may prove to be unrealistic and therefore punitive.
- Central government intend for local government to be able to spend the same level by the end of this Parliament in cash terms as it does today – therefore a real terms reduction;
- **A social care council tax 'precept'** of 2% will allow councils responsible for delivering adult social care such as Worcestershire County Council to raise up to £2 billion a year by 2019-20. Local authorities will be given this additional 2% flexibility on their current council tax referendum threshold to be used entirely for adult social care. This is a new power for relevant councils to increase council tax to specifically pay towards social care in their areas;
- **An extra £1.5bn for the Better Care Fund** by the end of the Parliament – more information needed to understand the impact of this;
- Continuation of New Homes Bonus but subject to reform following consultation. The payments for 2016-17 will continue on the current basis but in future years this funding stream will definitely reduce significantly for districts. The figures included within this report are based on information and examples included within the Provisional Settlement and New Homes Bonus Technical Consultation Paper. This will not be confirmed until spring 2016 as the consultation runs until 10th March. The financial strategy adopted in February 2015 had assumed that New Homes Bonus would not continue beyond the General Election and therefore, despite the changes to the scheme, the result is a positive contribution to the Council's approved funding position. The Consultation will include a preferred option for savings of at least £800m for social care funding and propose reducing the length of payments from 6 years to 4 years including legacy payments for years already approved.
- An end to Uniform **Business Rates**; introduction of 100% retention of business rates for local government and phasing out of RSG as well as introduction of new responsibilities;
- The extension of **Small Business Rate Relief** to continue for another year – this is good news for local businesses and for our Business Rates Accounts;
- "Local authorities running education to become a thing of the past, delivering £600m savings to Education Services Grant";
- Plans to build an additional 400,000 affordable homes by the end of the decade.
- An apprenticeship levy will be introduced in April 2017 at a rate of 0.5% of an employer's pay bill, to deliver 3 million apprenticeship starts by 2020. This is estimated to cost this Council around £30k pa from 2017-18.

- Over £500 million by 2019-20 for the Disabled Facilities Grant to fund up to 85,000 housing adaptations pa. More detail on this proposal is needed to fully understand the impact of this change;
- **Homelessness** - increased funding of £10m available to invest in innovative ways of preventing and reducing homelessness. More detail on this proposal is needed to fully gauge the impact;
- Restrictions on **shared ownership** to be removed and planning system reformed to deliver more homes;
- **Real-terms protection for the police budget.**

Some further interesting points were included:

- Proposal to reform services and make them more efficient, a package of new flexibilities will be introduced to encourage local authorities to **release surplus assets**. Local authorities will be able to spend 100% of their fixed asset receipts investing in making services more efficient (local authorities currently hold £225 billion in assets). Under this guidance councils will be able to use new capital receipts from April 2016 to March 2019 to pay for the revenue set up costs of projects that are designed to make revenue savings. It will be for individual local authorities to decide if a project qualifies. In order to qualify, councils will be required to prepare an annual efficiency strategy listing all qualifying projects and this strategy, and any variations to it, will need to be approved by full council.
- Like other unprotected areas of spending, local government will need to make a contribution to fiscal consolidation to ensure that the country is able to live within its means. **The main grant to local government will be phased out; this currently represents less than a quarter of local government total resources.** Other sources of income such as council tax and business rates are forecast to grow in cash terms by £6.3 billion by 2019-20, based on the OBR's forecast for local authority self-financed expenditure. Forecasts included show that taking this into account, overall local government spending is forecast to be higher in cash terms by 2019-20 than in 2015-16, a real terms reduction of 1.7% per year. However the assumed 3.1% a year real terms growth in council tax and business rates is far greater than has actually happened in recent years so this will be a real challenge for small districts like Wyre Forest and puts increased emphasis on locally raised income from Council Tax and external income streams.
- It is proposed that the regime of referenda for "excessive" council tax increases will continue at the current rate of 2 percent. Council's are asked to be mindful of prevailing inflation rates when considering increases and the DCLG have confirmed that there is no council tax freeze grant offer for 2016-17. This does not affect past allocations which are locked into the revenue settlement.

Devolution:

- The Local Growth Fund, created following the Heseltine Review, will place money under the direct control of business-led Local Enterprise Partnerships. The government confirms it will deliver its commitment to a £12 billion Local Growth Fund between 2015-16 and 2020-21.
- The government is to create 26 new Enterprise Zones, including expanding 8 Zones on the current programme.
- In addition, a wide range of regional specific schemes are outlined in detail.

Information yet to be announced:

- Although some further detail on the proposed business rates reform was included with the Provisional Settlement this was limited and more is needed to understand the impact of this proposal. Consultation is due sometime in 2016.
- More detail on New Homes Bonus reform, this will emerge in spring following the end of the consultation period on 10th March 2016.

Business rates

- 4.5 In early October plans to allow councils to keep 100% of business rates were announced at the Conservative Party conference. This change will not take effect until 2020 and will involve significant redesign of the local government finance system. The Chancellor announced that, as a result, core revenue support grant would be phased out, the uniform rate would be “scrapped” (although see below) and certain unspecified additional responsibilities would be transferred to local government. The proposal does not involve transferring responsibility for setting the poundage, except that all councils would be able to reduce rates (a power they already have) and elected Mayors would be able to increase the poundage by up to 2p but only for infrastructure projects and only with the support of business leaders through the local enterprise partnership. The proposal means that it will be even more important for Wyre Forest to invest in activities that support economic growth (as this ultimately translates into business rates). However it is accompanied by the increased risk that it and other councils will not be able to shield local communities if there are future significant reductions in business rate income, whether because of closures, economic downturn or successful appeals against valuations – the council will not be able to increase the poundage to make good the impact of any loss of business rates income.
- 4.6 The nature of this risk has already been exposed by the experience of the Worcestershire business rates pool in 2014-15. It was unable to protect the member Councils including Wyre Forest against the severe impact of the GP Surgery appeals. This resulted in a lower contribution to General Reserves of circa £260k from the 2014-15 accounts, which represents a reduction of around £290k as a direct result of business rate appeals compared to the pre-audit reported saving of £550k for this year.
- 4.7 The ongoing annual reduction in Business Rates payable by GP surgeries as a result of these appeals, most of which relates to the 2010 rating list, is £133,000 a year for this Council. This has reduced Business Rates funding for the 2015-16 budget and onwards, subject to the overall Pool position. The Southern Worcestershire local authorities of Malvern Hills, Wychavon and Worcester City have been hit much harder than Wyre Forest since they have also had to pay out for such appeals going back to the 2005 rating list in 2014-15.
- 4.8 Members received a detailed Strong Leader Cabinet Report in Mid October 2015 setting out a review of the operation of the Worcestershire Business Rates Pool for 2013-14 and 2014-15, given that Malvern Hills District Council have decided to withdraw from the Pool for 2016-17 in order to access the Government safety net.

- 4.9 The report outlined that, at that point in time, being part of a revised Worcestershire Pool for business rates in 2016-17, excluding Malvern Hills DC, seemed to be in the Council's best interests. In line with the delegation to the Chief Financial Officer in consultation with the Cabinet Member for Resources, the final decision was to join the new revised Worcestershire Business Rates Pool; an application was made to DCLG and we have received formal confirmation of approval.

The Context in Wyre Forest

- 4.10 Following the whole council elections in May 2015 and the reduction in size of the council from 42 to 33 members the Council continues with the two approved Corporate Plan priorities:

- **Support you to contribute to a successful local economy.**
- **Support you to live in clean, green and safe communities.**

- 4.11 The Council continues to respond positively to austerity and has an excellent track record in delivering savings, with almost £5m achieved from 2010 to 2015. This proactive approach to service delivery within a reduced funding envelope must clearly continue over the term of this budget strategy and beyond. The Council's approach to aligning its expenditure with income over time has successfully used three main levers:

- a) Making the Council as efficient as it can be in its structures and external and internal processes. This is driven through the Wyre Forest Forward transformation programme, supported by work to ensure that services are on line and digital by default and by the ICT strategy;
- b) Implementing alternative delivery structures where this represents best value. Examples include the shared services that have been implemented since 2010 and the Council's strong track record in localism, transferring responsibility for assets and services to local organisations, including town and parish councils;
- c) Growing its income. For example, the depot has increased its external income forecast by circa £250,000 since 2013/14, while over £160k a year of income has been generated from tenancies and ICT support charges at Wyre Forest House.

- 4.12 The Council is progressing well with the Wyre Forest Forward programme of savings. Already around 93% of the target savings have been achieved for 2015-16 and over £2.12m or 89.1% have been achieved against the target of £2.374m in 2018-19. This has been helped greatly by the savings from the new leisure centre and the good news on the rentals for Wyre Forest House. However, each efficiency saving found reduces the potential for efficiencies in future years. Many councils are being forced to look for savings from service reductions. Wyre Forest continues to deal with funding reductions by efficiencies and income generation wherever possible with service reductions a last resort.

- 4.13 While the Council is performing well with ambitious savings plans to bridge the gap between reducing funding and the cost of services, it will become increasingly challenging to maintain the pace of change. The creation of the new Town Council for Kidderminster and other proactive transformation work streams will provide some mitigation of risk during the next budget cycle and help ensure continuity of a sustainable budget.

- 4.14 The Council continues to use systems thinking in order to drive change to how it delivers services. There is focus on the customer and meeting their needs in the most effective way possible, driving down cost by simplifying processes and reducing waste. The approved purposes of Wyre Forest District Council are set out in the chart that can be viewed on the following link to our website:
http://www.wyreforestdc.gov.uk/media/144533/Outcomes_Diagram.pdf
- 4.15 Even in priority areas, it has been recognised that services should not continue to be organised and funded without challenge, as all areas need to make a contribution to making our financial situation sustainable through growing income, transformation and reviews to reduce waste. Adopting only two priorities has allowed the Council wider scope for seeking savings from other areas of activity, the Council will find it difficult to remain financially sustainable if extensive areas are categorised as a priority and shielded from change or reductions.
- 4.16 There will be opportunities for more shared services in the future, and we should actively seek opportunities for Wyre Forest District Council to host them in line with our strengths. We will continue to consider opportunities in the future, subject to each business case for change and alignment with our transformation programme. There is not a dogmatic approach that seeks externalisation or shared services, as has been seen with the recent decision to bring the HR function in house from April 2016 when the current service level agreement with the County Council comes to an end.
- 4.17 The Council is not joining the proposed West Midlands Combined Authority at this time as a non-constituent member. The devolution deal for the West Midlands was announced in November and includes some elements that might be relevant to the footprint of three local enterprise partnerships, which would therefore include North Worcestershire. However it remains to be seen what impact this would have on economic development and regeneration or other aspects relevant to the financial strategy. In respect of Worcestershire, devolution proposals accompanied by a public services leaders' board are due to be submitted and discussed with Government Ministers in January. Some of the proposals for public service reform could have various implications for Wyre Forest in terms of committing the Council, as part of the Worcestershire public services family, to examine different ways of working. Examples include:
- a pioneering service delivery model focused around a single vehicle comprised of resource from multiple organisations, working to coordinate the public sector approach to moving individuals and families from dependency to independence. The pilot goes live in Redditch in January 2016 with the expectation of roll out across the county towards the end of 2016/early 2017;
 - to consider working towards ensuring all principal authorities in Worcestershire that are not already members of the Place Partnership commission and procure estates services through the partnership by late 2016/early 2017. This could affect as a minimum, activities such as facilities management and property surveyors.
- 4.18 The Council continues to take positive steps with the objective of empowering parish councils and local groups to deliver more services. The Council will continue to support this local devolution to increase the pace of change to help

preserve services. Good progress continues to be made and the creation of a town council for Kidderminster presents excellent opportunities for joint working, now and in future. The detail of financial savings together with revised service arrangements for this Council as a result of this new partnership is not yet finalised. At this stage a saving of up to £250,000 a year from 2016-17 has been assumed within the Strategy. This will be confirmed in the February reports.

- 4.19 The challenge for budgets over the next 5 years will continue to be how to maintain our services as far as possible within the shrinking funding envelope. In line with steps taken over the last few years, there is therefore an increased impetus for growing the Council's income:
- a) growing business rates income in line with government forecasts so the local economy can benefit from the funding we are able to retain under the changing regime;
 - b) growing council tax income by supporting housing growth, including through the review of the local development plan;
 - c) increasing fees and charges where possible ahead of inflation. This ensures that users of services contribute more to support those services than council tax payers as a whole;
 - d) continuing the Council's commercial income from a variety of sources such as ticket sales and events, rents, work undertaken for other organisations and private households, advertising and sponsorship. External income generation to supplement other funding is a cornerstone of our financial strategy. The success of the Income Generation Group has helped the Wyre Forest Forward Transformation programme and must be maintained in the future.

The significant savings from Wyre Forest House of circa £500kpa and income of around £160kpa from tenancies from a local accountancy firm and Worcestershire Regulatory Services (WRS) are helping to protect front-line services. A further tenancy has recently being secured for the former Cabinet Office and the marketing of our assets will continue to provide new income streams to reduce costs of services.

- 4.20 Another innovative example of Council's approach is the Evergreen Fund initiative by Council, which was approved in July 2014. It will provide a sustainable source of funding for future investments in approved projects. The fund, which currently stands at £310k and is projected to increase by £910k in the next 12 months, will help the Council to realise the regenerative benefits of some of its vacant and underused assets by investing capital receipts in commercial projects and other developments to secure long term revenue returns. The fund will shortly be of sufficient size to consider worthwhile investments. Each business case will be considered by Overview and Scrutiny Committee prior to decision by the Cabinet.
- 4.21 The gap between expenditure and the projected total funding resources available grows significantly in 2018-19 due to the impact of proposals for the reform of New Homes Bonus and new methodology for calculation of core funding and subsequent accelerated reduction in Revenue Support Grant. Therefore, the Council will continue on the trajectory towards becoming a much leaner organisation. This will require bold and far-reaching decisions by the Council in the coming period including changes that are likely to be challenging for the public and councillors alike. Given that these changes need to be implemented

before April 2018, the council has two years in which to agree a programme of reform and implement it. In order to ensure that there can be confidence about the Council's financial viability in 2018-19, the Cabinet will take relevant decisions no later than the end of 2016 on changes within its remit and for any that require full Council approval they will feature in the Financial Strategy prepared in the latter part of 2016.

5. KEY ISSUES - BASE POSITION, PRESSURES AND ASSUMPTIONS

- 5.1 Attached at Appendix 1 is the forecast base budget position for the period 2016-17 to 2018-19. The Capital Programme together with the details to support the related recommendations in this report is contained in Appendix 6.
- 5.2 The Base Budget shown at Appendix 1 includes the financial implications of all previously approved Cabinet Proposals which reduced costs in areas such as the Wyre Forest Forward Programme. New Cabinet Proposals are considered within this report at Section 7 and Appendix 3.
- 5.3 Inflation has been included in the Base Budget for 2016-19 onwards as follows:

Table 5.3 Inflation Assumptions

Inflation Assumptions	2016-17 %	2017-18 %	2018-19 %
Pay (local agreement for first two years)	0.50	0.50	1.00
Living Wage Posts	2.78	2.78	2.78
Business rates (to be confirmed in due course)	0	1.0	1.0
Other contractual commitments	included at actual	included at actual	included at actual

- 5.4 No other inflation has been included in the estimates for the financial strategy.
- 5.5 The Base Budget takes account of the current position in relation to the forecast level of interest that the Council can expect to receive. It is expected that the current base rate of 0.5% will remain in place until the summer 2016. The current assumptions that have been used within the Base Budget are as follows:
- Expected returns in 2016-17 based on investment returns of 0.75%;
 - Expected returns in 2017-18 based on investment returns of 1.00%;
 - Expected returns in 2018-19 based on investment returns of 1.25%.
- 5.6 Summary of other main assumptions
- Government funding – reductions as set out in Section 6.
 - A freeze in Council tax for 2016-17 and 2017-18 followed by increases of just under 2% for 2018-19 and beyond.
 - £134k/year for increased National Insurance contributions from 2016.

- Fees & charges 5% minimum increase a year but note proposal for generating additional external income that may change some of these assumptions for items such as Garden Waste and Trade Waste and to recommend new fees and charges for services previously either not provided or provided at no cost. An important exception to this is for hackney carriages for which no increase is recommended for the third year due to the statutory requirement that this service is breakeven in terms of cost recovery.
- The construction of the new Leisure Centre is progressing to programme with the commencement date for the opening of the new leisure centre on target for July 2016. The Council has generated annual savings towards the Wyre Forest Forward savings target of well over the projection of £390,000 pa. This is due to favourable borrowing rates achieved so far of on average £20,000 per million loan taken so up to around £200,000 pa additional savings compared to the base business case.
- Savings from partnership working with the new Kidderminster Town Council of up to £250,000 pa from 2016-17.
- There is a further Pensions Fund triennial revaluation in 2017. Although current approved budgets include annual increases in pension deficit contributions, this review is likely to be challenging. Treasurers across Worcestershire will work together with the actuary to contain costs within existing funding levels and are cautiously optimistic this will be achievable. To recognise the risk costs may increase, an additional £50,000 has been included in 2017-18 and £100,000 in 2018-19.
- An increase of 913 Band D equivalent properties or a healthy 2.87% in the 2016-17 Council Tax Base. The increase is made up of new homes constructed and coming into occupation and also reductions in exemptions, discounts and benefit claimants that all contribute to a higher chargeable Council Tax Base for the district. The increase of 2.87% is around that achieved for the previous year. Ongoing growth of 1% each year has now been assumed. This is lower than assumed in the Provisional Settlement but considered to be more realistic.
- A Collection Fund surplus of £90k has been assumed for 2016-17. £50,000 has been assumed for 2017-18 and 2018-19.

5.7 In terms of external Prudential Borrowing, the Council will enter into further external borrowing in 2016-17. This will continue over the medium and longer term and an average interest rate of 4% rising to 5% has been assumed within the base budget to fund the cost of this.

5.8 In addition to the position on investment returns the Base Budget position also assumes the continued return of the two remaining Council's Icelandic investments. To date out of the £9m original investments the Council has received £8.17m. Further dividend payments are expected throughout the period of the Medium Term Financial Strategy and it is hoped that this matter can be closed in the next few years.

5.9 In 2015-16, the County Council passported its local welfare support funding to district councils. Our share was £105k. In addition to this, the County Council further committed to providing a total allocation from their own budgets of £0.4 million for 2015-16 as long as the allocation is matched by district councils. This Council's share of the funding was £84k match funded in total, for the greater part by our renewed funding of the homelessness budget from our own resources rather than use of the previously passported monies. The funding is currently

being used to assist people in financial crisis. These new funding arrangements with the County Council will mitigate what would otherwise have been a significant impact in terms of services for these individuals and our running costs. Based on expenditure so far it is hoped the 2015-16 funding will last a further two years.

- 5.10 It has been necessary to reschedule savings targets as part of the revised budget process as some have been more challenging and resource intensive to deliver within existing capacity. The savings shortfall of £51,380 for Wyre Forest Forward Savings and £88,450 for Cabinet Proposals in 2015-16 add pressure to the new Medium Term Financial Strategy. However, this shortfall in savings has been matched in 2015-16 by other reductions, including reduced and deferred borrowing costs due to slippage in Capital schemes. The rescheduled generic savings for future years are shown below; the table that follows shows the breakdown and proposed use of reserves after Cabinet Proposals in the revised budget to illustrate the scale of the financial gap the Council needs to address. A separate row is included to show the new Cabinet Proposal for further savings:

Wyre Forest Forward Savings to be achieved in revised budget (before Cabinet Proposal)

Year	Amount	
2015-16	-	<i>Note savings not achieved have been rescheduled in the revised budget</i>
2016-17	£261,020	
2017-18	£234,430	
2018-19	£257,890	

Table 5.10 How the Strategy addresses the Financial Gap

	2015-16	2016-17	2017-18	2018-19
	£	£	£	£
Financial Gap				
Wyre Forest Forward Savings not yet achieved*	£51,380	£102,030	£60,700	£84,430
Cabinet Savings from 2014-17 Financial Strategy not yet achieved*	£88,450	£158,990	£173,730	£173,460
New Cabinet Proposal for further Savings	£0	£0	£100,000	£750,000
SUB- Total	£139,830	£261,020	£334,430	£1,007,890
Use of reserves from Proposed 2016-19 Strategy	£401,410	(£414,400)	£232,900	£850,640
TOTAL	£541,240	(£153,380)	£567,330	£1,858,530
* The 2015/16 savings have been rescheduled into future years in the revised budget				

- 5.11 To create capacity to support the pace and scale of change the Corporate Leadership Team has previously allocated £50k from the Transformation Fund to meet the cost of additional resource required to meet the ambitious income generation targets. The Transformation Fund has been topped up by £150k as part of the last budget process and currently stands at £254k taking into account all known commitments.
- 5.12 However there is confidence that the savings target that needs to be achieved for both Wyre Forest Forward and Cabinet Proposals over the next three years to close the funding gap and to avoid drawing on reserves is around £1.7m.

- 5.13 The introduction of the local council tax reduction scheme has generally been smooth. We charged a minimum of 8.5% in 2013, rising to 10% in 2014 of council tax to people of working age. The impact on collection rates so far has been modest. Following extensive consultation Council on the 9th December approved increasing the minimum charge from to 20% in line with other local schemes across Worcestershire. The saving to this Council from this change is estimated at around £60k. WCC has agreed in principle to pay a contribution of £75k a year towards additional Hardship and other costs as a consequence of moving to the new scheme from 1 April 2016. These changes have been reflected in the Budget Strategy. The demographics of the district, including rising pensioners who are protected and number of working age unemployed, albeit that this is on a downward trend, represent pressures on our Local Scheme.
- 5.14 Worcestershire County Council has committed to a transformation programme including moving to a commissioning authority and is running a raft of “Future Fit” projects. It has significant target savings to achieve against each of these projects and is consulting with district councils in respect of initiatives that may impact on the district as follows:
- **Worcestershire Regulatory Services (WRS)** – the withdrawal of the Trading Standards service by the County Council from April 2016 represents a risk to the ongoing sustainability of this Shared Service due to the reduced capacity for the recovery of fixed overheads. To mitigate this, the County have agreed to pay a contribution to the Shared Service in compensation. It is expected that this will cover the first two years giving an opportunity for review of the overall position in the meantime.
 - **Strategic Housing – Homelessness-** Worcestershire County Council has confirmed it will allocate £300k to the District Councils for homeless services for the next 3 years. This funding will be held by Worcester City Council on behalf of the 6 Districts with responsibility for the commissioning and monitoring of this service delegated to the Strategic Housing Partnership. The distribution of the £300k between the Districts will be done relative to service need so it is anticipated this Council may receive more than an equal share.

The District Council cannot afford to bridge any funding gaps. The impact upon our budget can only be determined once the County Council have made final budget decisions that impact on services this council provides.

The local development plan

- 5.15 If the Council does not plan for further significant growth in population in the medium to long-term, there is a significant risk of losing resources over time as Wyre Forest’s population declines relative to the population of England. Significant growth could be delivered only through the next review of the local development framework which is planned for adoption in 2017, so it is therefore highly unlikely to contribute anything significant in the 2016-19 period.
- 5.16 The Council is committed to 4,000 new dwellings in the period to 2026. WFDC’s funding position is “safe” so long as the Council delivers housing growth in line with or faster than the English average.

Census	1991	2001	2011
Wyre Forest	95,000	97,000	98,000
Percentage change **	-	+2.3%	+1.1%
Worcestershire	510,000	542,000	566,000
Percentage change **	-	+6.4%	+4.4%
England	47,875,000	49,451,000	53,013,000
Percentage change **	-	+3.3%	+7.2%

** compared to previous census

- 5.17 Population will always be a major driver of any Government funding that is provided. The 4,000 dwellings in the local development framework for the period to 2026 would imply an increase of about 9,000 residents. This is a rate of growth over the next 12 years that would roughly match what Worcestershire and England achieved over the previous 20 years. However, the probability is that this Council's long-term population growth will continue to lag behind others, unless a changed policy on approach is adopted. The latest 2012 population projections show that population is projected to grow in Wyre Forest from 98,100 in 2012 to 101,200 by 2031. This is an increase of 3.2%. Worcestershire is projected to grow by 6.9% and England by 12.9% over the same period.
- 5.18 Significant growth can continue to help with our income and tax base in the long-term. The Council will have to provide some additional services (e.g. refuse collection) but many others are not elastic in response to population (e.g. museum, economic development, town centre, street cleaning). More people living locally would mean greater competition and demand for some services and provide greater opportunities for external income generation than might otherwise have been the case.

6. FUNDING: LOCAL AUTHORITY REVENUE FINANCE SETTLEMENT FOR 2016-17, BUSINESS RATES AND NEW HOMES BONUS

- 6.1 The Provisional Local Government Settlement was announced on the 17th December and followed the Chancellor's "Autumn" Statement on 25th November 2015. These announcements contained the following information impacting directly on the funding assumptions included in this report. The overall reduction in funding for RSG, New Homes Bonus and Business Rates between 2015-16 and the revised forecast for 2018-19 is 28% for this Council and is much worse than previously anticipated.
- Continuation of New Homes Bonus but subject to reform following consultation. The payments for 2016-17 will continue on the current basis but in future years this funding stream will definitely reduce significantly for districts. The figures included within this report are based on information and examples included within the Provisional Settlement and New Homes Bonus Technical Consultation. These may be revised in the February report following any further announcements but will not be confirmed until later in 2016 as consultation runs until 10th March.
 - The impact of the Provisional Settlement can be reasonably contained in both 2016-17 and 2017-18 since RSG reductions are offset by New Homes Bonus increases and a modest increase for assumed growth in the council tax base. However, the further significant reductions in both these funding streams in

2018-19 presents a real challenge to the 3 year budget Strategy. This is further detailed in the tables in Paras 6.3, 6.4 and 6.6.

- Introduction of an apprenticeship levy of 0.5% of payroll costs less a £15k allowance;
- An end to uniform Business Rates; introduction of 100% retention of business rates and phasing out of Revenue Support Grant as well as introduction of new responsibilities.

6.2 The Provisional Settlement issued on the 17th December supplements the broad details included within the Autumn Statement providing information on funding for 2016-17 and illustrative figures for the following 3 years. The consultation on the New Homes Bonus proposals was also included in the suite of publications and preferred proposals would see significant reductions in this important funding stream in 2018-19. It is certain that Public sector funding reductions look to continue until 2020, with increasing reliance on local raised income including Council Tax and the funding outlook for local government, districts in particular, is set to become significantly more challenging.

6.3 Table 6.3.1 below identifies the revised overall position in relation to the Government Grant, Business Rates, and New Homes Bonus and Council Tax income (as a result of new growth assumptions of 1% a year). The further table in 6.3.2 shows just Revenue Support grant and Table 6.3 shows changes in Council Tax income. These are based on the Provisional Settlement and may be subject to further change when the Final Settlement is published. The results of the consultation on New Homes Bonus will not be known until the spring. The revised figures show a significantly faster rate of reduction in the RSG funding stream than previously anticipated. There is a risk that we will not achieve the growth in business rates to offset these funding reductions. This would reduce balances significantly and will be kept under review. The table in 6.6 shows the value of the retained business rates separately for further information.

Table 6.3.1 Total Funding including RSG, New Homes Bonus, and Business Rates and Council Tax Base (no growth after 2016-17) as previously assumed

Year	Total Funding including Business Rates, NHB and Council Tax - Previous Assumptions	Total Funding including Business Rates, NHB and Council Tax - Provisional Settlement	Variance-Brackets = reduction
	£	£	£
2015-16	12,783,490	12,783,490	0
2016-17	12,771,230	12,937,400	166,170
2017-18	12,430,290	12,333,510	(96,780)
2018-19	12,352,440	11,488,860	(863,580)
Total	50,337,450	49,543,260	(794,190)

Table 6.3.2 Revenue Support Grant Funding changes from previous assumptions compared to Provisional Settlements

Year	Revenue Support Grant - Previous Assumptions	Revenue Support Grant - Provisional Settlement	Variance-Brackets = reduction
	£	£	£
2014-15	2,912,210	2,912,210	0
2015-16	2,019,010	2,019,010	0
2016-17	1,514,260	1,179,060	(335,200)
2017-18	1,174,260	510,220	(664,040)
2018-19	964,260	100,680	(863,580)
Total	8,584,000	6,721,180	(1,862,820)

Table 6.3.3 Council Tax Income Improvement due to new assumption for 1% growth

Year	Council Tax - Previous Assumptions	Council Tax with 1% annual growth	Variance-increase in Funding
	£	£	£
2017-18	6,720,820	6,782,420	61,600
2018-19	6,851,070	6,976,670	125,600
Total	13,571,890	13,759,090	187,200

- 6.4 The Council has estimated the income which it expects to receive from New Homes Bonus and this has been built into the base budget. For estimates past 2015-16, figures from the Provisional Settlement and accompanying illustrations in the New Homes Bonus Technical Consultation paper have been used. These estimates include a progression to 4 rather than the current 6 years of funding and reductions in the number of years of payment starting with the 2012-13 legacy payments. The financial strategy adopted in February 2015 had assumed that New Homes Bonus would not continue beyond the General Election. The new projection based on the Provisional Settlement is much better than previously assumed but this "gain" has been more than eliminated by the much faster reduction in Revenue Support Grant. The latest projections compared to those previously assumed are shown in Table 6.4 below:

Table 6.4 - Revised Projections of New Homes Bonus

Year	Value of New Homes Bonus - Previous Assumptions	Value of New Homes Bonus - Provisional Settlement	Variance-Brackets = reduction but overall increase
	£	£	£
2015-16	1,684,610	1,684,610	0
2016-17	1,914,610	2,350,460	435,850
2017-18	1,836,190	2,237,640	401,450
2018-19	1,782,260	1,500,000	(282,260)
Total	7,217,670	7,772,710	555,040

- 6.5 The new arrangements pose a serious challenge to future financial sustainability for this and many other councils as the Council uses the bonus to fund its revenue activities, including important work on economic regeneration and development. This change is even more significant given the transition to the new funding model where business rates growth is of increased importance. The proposed reform represents a significant financial challenge if the preferred proposal included within the Consultation paper is progressed, where New Homes Bonus payments previously promised are not now going to be paid. The effect of this will start to be felt from 2017-18.
- 6.6 Business Rate projections based on the Worcestershire pooling agreement are shown in the table below. These take into account the Council's share of forecast growth from major redevelopments, appeals, reliefs, economic regeneration work; forecast increases in the multiplier for inflation and other Business Rates market intelligence. These estimates may require updating following completion of the statutory 2016-17 estimates for the DCLG in January 2016. The Table below shows the revised assumptions based on information from the Provisional Settlement compared to previous estimates.

Table 6.6- Revised Value of Retained Business Rates –

Year	Value of Retained Business Rates - Previous Assumptions	Value of Retained Business Rates - Provisional Settlement	Variance-Increase
	£	£	£
2013-14	2,435,300	2,435,300	0
2014-15	2,300,280	2,300,280	0
2015-16	2,546,550	2,546,550	0
2016-17	2,621,540	2,687,060	65,520
2017-18	2,699,020	2,803,230	104,210
2018-19	2,754,850	2,911,510	156,660
Total	15,357,540	15,683,930	326,390

7. CABINET PROPOSALS

- 7.1 This report presents the Cabinet's proposed spending plans for the next three years.

Council tax

Inflation as measured by CPI is running below zero at present (-0.1%, in the latest available figures for October 2015). It is not expected to rise significantly by the time that the Council sets council tax for 2016-17 at the end of February. In line with the political commitment to keep increases below inflation over the medium term, it is proposed that the Wyre Forest element of council tax will be frozen for 2016-17 and 2017-18 followed by a rise by 1.94% a year. This freeze reflects current extremely low levels of inflation and supports all households in Wyre Forest, including those in Kidderminster which will face higher bills in 2016 because of the creation of the Town Council. It also recognises the impact on household budgets of welfare initiatives, including the changes to Wyre Forest's council tax reduction scheme which take effect in April.

Spending proposals

- 7.2 The Cabinet Proposals are once again few in number this year, building on previously approved proposals for transforming the Council and focus on regeneration that should grow business rates reducing the funding gap. They include three areas of limited growth and one proposal for an increased level of savings from the Wyre Forest Forward Transformation Programme as attached at Appendix 3. The Cabinet has considered changes to:
- Approval of £500,000 capital funding to act as match funding towards the delivery of the reintroduction of traffic into Worcester Street as part of the Council's commitment to the regeneration of Kidderminster Town Centre. This will represent a significant step forward in realising the redevelopment of the wider Eastern Gateway as well as continuing the Council's strategy of attracting external investment into the regeneration of the town centre. This is the next phase of the Council's commitment to revitalising Kidderminster Town Centre by investing additional funding to accelerate the improvements to Worcester Street; opening it up to one-way traffic from Coventry Street and providing on street parking, thus improving the profile of this part of the town and increasing footfall. This builds on the Council's delivery of £2m of public realm improvements to Vicar Street, High Street and Exchange Street. This significant investment will support the Council's vision for the future of Worcester Street;
 - Agree the creation of a single Localism Fund of £50k to continue the good work done so far with Parish and Town Councils and extend it to other organisations. There will continue to be flexibility around grant funding from this new fund to facilitate more clarity and easier access where appropriate, to pump prime the work of Parish Councils and community Groups where it complements work and priorities of this Council and benefits local residents;
 - Approval for the Community Leadership Fund for 2016-17 (£33k/year), following the review of the effectiveness of this funding.
 - Approval of a further tranche of Wyre Forest Forward savings of £100k in 2017/18 and £750k in 2018/19 towards mitigation of the increased funding gap as a result of the latest government proposals for funding reductions. These are the minimum savings required.
- 7.3 Details of Cabinet Proposals are attached in Appendix 3. The following table demonstrates the forecast position for the Council when all of the Cabinet Proposals are incorporated into the Base Budget. The Council is forecast to hold a balance of £1.488m at the end of 2018-19 (see reserves table in 8.2):

Table 7.3 – Revised Forecast Financial Position including Cabinet Proposals

	Revised 2015/16 £	2016/17 £	2017/18 £	2018/19 £
Net Expenditure on Services (per Appendix 1)	13,260,000	12,743,000	12,929,410	13,352,500
Kidderminster Town Council		(250,000)	(250,000)	(250,000)
Total Net Expenditure on Services (per Appendix 1)	13,260,000	12,493,000	12,679,410	13,102,500
Less				
Cabinet Proposals identified in Appendix 3	0	120,000	(63,000)	(713,000)
Net Expenditure	13,260,000	12,613,000	12,616,410	12,389,500
Contribution (from)/to Reserves	(401,410)	414,400	(232,900)	(850,640)
Net Budget Requirement	12,858,590	13,027,400	12,383,510	11,538,860
Less				
Revenue Support Grant	2,019,010	1,179,060	510,220	100,680
Business Rates	2,546,550	2,602,060	2,653,230	2,731,510
Business Rates Growth	0	85,000	150,000	180,000
New Homes Bonus	1,684,610	2,350,460	2,237,640	1,500,000
Collection Fund Surplus	75,100	90,000	50,000	50,000
Council Tax Income	6,533,320	6,720,820	6,782,420	6,976,670
WFDC Council Tax @ 1.94% increase 2018/19 onwards	205.36	205.36	205.36	209.34

- 7.4 The Cabinet proposals identified in Appendix 3 build on the savings identified within all previous Financial Strategies with three growth items for funding for the regeneration of Worcester Street, a new single Localism Fund, continuation of the Community Leadership Fund and one proposal for increased Wyre forest Forward Savings.

8. WORKING BALANCES, RESERVES AND PROVISIONS

- 8.1 The Council has adopted the general principles of the Chartered Institute of Public Finance and Accountancy (CIPFA) guidance on Local Authority Reserves and Balances.
- 8.2 The following Reserves are available to assist the Council in meeting General Fund Expenditure 2016-19 as part of the Financial Strategy.

Table 8.2 - New Reserves table after all Cabinet Proposals

Reserves Statement	2015-16 £'000	2016-17 £'000	2017-18 £'000	2018-19 £'000
Reserves as at 1st April	2,559	2,158	2,572	2,339
Contribution (from)/to Reserves	(401)	414	(233)	(851)
Reserves as at 31st March	2,158	2,572	2,339	1,488

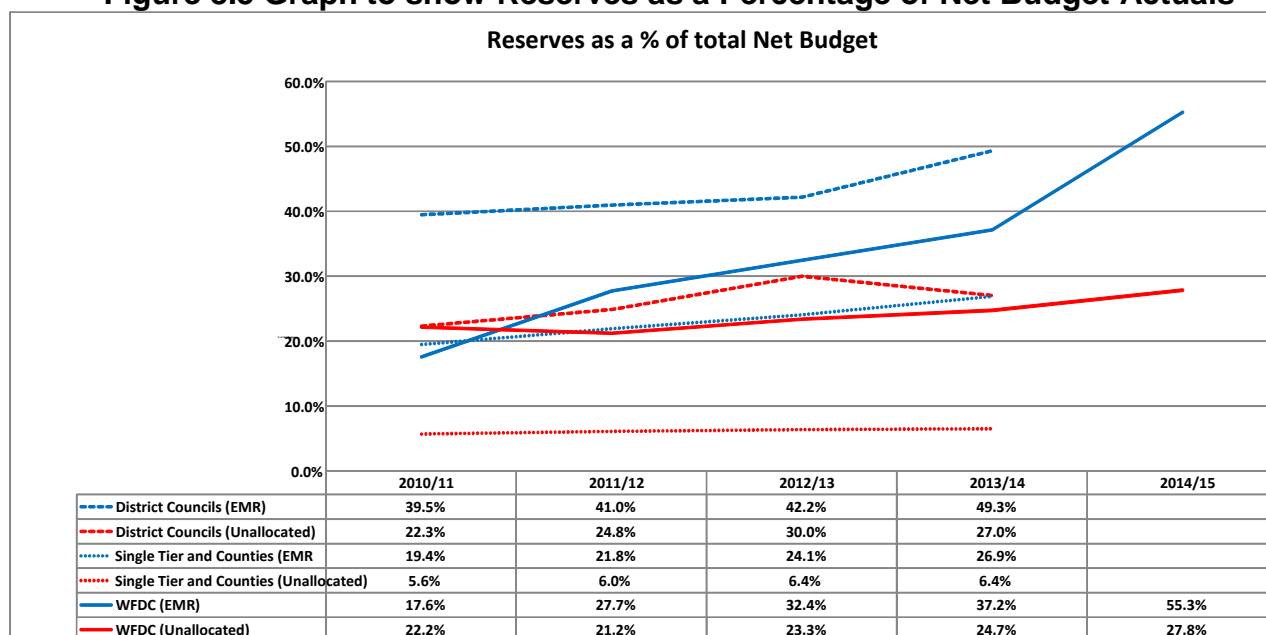
- 8.3 In addition the Council holds a working balance of £1m.
- 8.4 The Council also currently holds earmarked reserves of £6.729m (as at 30th November 2015). It should be noted that the Council has commitments against such earmarked reserves and it includes a Business Rates Deficit Reserve of £1.8m previously held as a provision.

- 8.5 The following graph shows that both our general unallocated reserves (including the working balance) and our levels of earmarked reserves are a relatively small percentage of our annual net revenue budget. It also shows that our reserve levels are falling below those held by other district councils.

The anomalies in accounting for the current Business Rates Retention System is causing a spike in the latest year's earmarked reserves due to increased reserves for appeals, which we have been obliged to allocate at the external auditor's request. We should be mindful that these EMRs are for specific purposes and will be almost certainly be required. In the extremely unlikely event that they were all imprudently, released for revenue expenditure they would not cover even 6 months' expenditure.

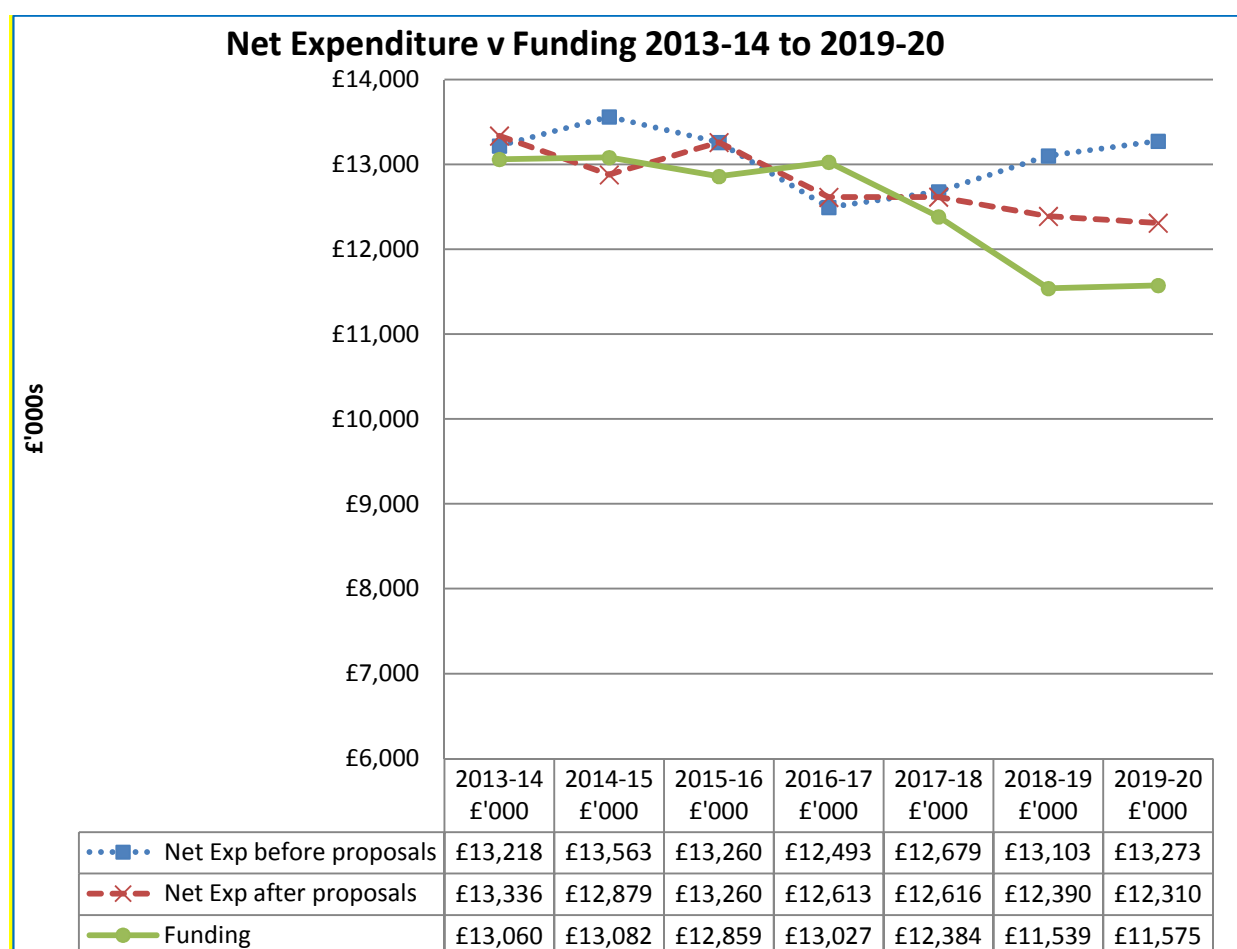
This analysis, together with the diminishing reserves shown in the table in 8.2, means this Council has extremely limited capacity to draw further on reserves to meet extra costs/further funding reductions. Indeed, with increased financial risk there is pressure to hold larger reserves to mitigate the impact of potential service reductions.

Figure 8.5 Graph to show Reserves as a Percentage of Net Budget Actuals



- 8.6 The following graph shows the net expenditure against available funding (excluding reserves) and illustrates the increasing funding gap as the years progress.

Figure 8.6 Revised Graph to show Net Expenditure compared to Funding 2013-14 to 2019-20



9. CAPITALISATION OF REVENUE EXPENDITURE

9.1 The Chief Financial Officer will apply any unallocated Capital Receipts to fund suitable expenditure at year end in consultation with the Chief Executive in accordance with delegated authority.

9.2 No applications have been made for capitalisation directions for 2015-16.

10. FINANCE STRATEGY

10.1 The Council needs a Medium Term Finance Strategy to maintain a sound financial structure for the future.

10.2 The Key Objectives are proposed as follows:

- To reduce expenditure to a sustainable level.
- A balanced budget within resources available identified into the medium term.
- To manage the Council's assets in order to achieve maximum efficiency.
- To manage the Council's investments efficiently and effectively to maximise interest generation, whilst protecting principal.
- To make realistic provisions for inflation, pensions, committed growth and legislative requirements whilst securing the Council's financial position.

- To set aside any available balances, initially to be used primarily for “one-offs” (e.g. investment, service or corporate growth) and/or depending on the amount of balances, used in a phased manner beyond one year to avoid fluctuations in the level of the Council Tax.
- To ensure the early recognition of emerging issues associated with assessment of risk and appropriate management of the budget process in relation to the assessment of the degree of risk.
- To direct available financial resources in line with approved service priorities and reallocate from low/nil priority areas in line with Council Policy to maximise achievement of approved Key Commitments.
- For the years in which increases in Council Tax are proposed, the Council should aim to keep to a maximum increase of just below 2% to avoid the risk of triggering a referendum.
- Maximise external income generation opportunities.

11. BUDGET CONSULTATION STRATEGY

- 11.1 Following the presentation of this year’s Financial Strategy, to Cabinet in December 2015 there will be external and internal consultation through an online questionnaire on the Council’s website and specific distribution to interested parties, including staff and unions, Parish and Town Councils and partners such as Community Housing Group and other housing associations.

12. POWERS TO LIMIT EXCESSIVE INCREASE IN COUNCIL TAX AND REFERENDUMS

- 12.1 The Localism Act abolished the ability for central government to cap the level of Council Tax increase that a local authority can charge. However, to replace these powers government have introduced a ‘local tax lock’.
- 12.2 These powers allow local people a vote to stop council tax going up if their local authority increases Council Tax by more than an amount specified by government. For this report it has been assumed that any council tax increases in 2018-19 above 2% would trigger a referendum. If the local electorate votes against that increase, the local authority will have to revert to a council tax level that is compliant. This means the Council must keep our increases to just below the 2% threshold.

13. EQUALITY IMPACT NEEDS ASSESSMENT (EIA)

- 13.1 Where the Cabinet Proposals represent significant changes to service delivery, an EIA on the protected groups has been undertaken.

14. BUDGET RISK MANAGEMENT

- 14.1 Achieving financial sustainability is the most significant risk facing the Council. The work done by the Cabinet Financial Strategic Advisory Panel provided a range of recommendations for the Cabinet to consider in making its recommendations on the Medium Term Financial Strategy.

14.2 The Accounts and Audit (England) Regulations 2011 require Local Authorities to fully consider and manage Risk as part of the Budget process. Attached at Appendix 5 is an analysis of the significant financial risks which are affecting the Council.

14.3 All local authorities are required to formalise their approach to risk management and evidence it more directly as part of the budgetary process. This requirement has arisen as a result of:-

- a. *Regulation 3 of the Accounts and Audit Regulations 2015 state that:*
“A relevant authority must ensure that it has a sound system of internal control which facilitates the effective exercise of its functions and the achievement of its aims and objectives; ensures that the financial and operational management of the authority is effective and includes effective arrangements for the management of risk.”

In addition Regulation 4 of the Accounts and Audit Regulations 2015 also state that:

“The financial control systems determined must include measures to ensure that risk is appropriately managed”.

- b. *Prudential Framework:-*

The assessment of affordability of financial plans requires a judgement about risk. Prudential Indicators are the monitoring tool to assess performance and risk.

- c. *CIPFA Guidance on Reserves and Balances:-*

Highlights the need to consider risks facing the authority; the risks posed by the continuing austerity measures place pressure on the Council to hold higher levels of reserves to ensure ongoing sustainability.

14.4 The base budget makes no allowance for headroom for additional investment in priorities. In summary, other pressures not yet known and/or not taken into account at this stage are:

- Redundancy costs of further staffing reductions.
- Any additional reductions in other government grants or impact of significant changes to the Business Rates Retention system.
- Any additional impact of the reform to New Homes Bonus following the consultation process.
- Potential nationalisation of land charge searches in 2016 or 2017. Might affect some or all of income stream of £157k pa.
- Future impact of welfare reforms including rising number of pensioners.
- Pressure to hold higher reserves because of higher risks/decreased funding.
- Future impact of Bromsgrove Street redevelopment on car park income.
- Any future implications of the potential depot relocation.
- The impending pension fund triennial revaluation in 2017 – over and above the additional £150k contributions included within this Strategy.
- Worcestershire Regulatory Services – no additional costs have been allowed in year 3 potentially arising as a result of the withdrawal of Worcestershire County Council Trading Standards service from the Shared Service.

15. LOCAL GOVERNMENT ACT 2003

- 15.1 Local al Government Act 2003 (Sections 25-29) places duties on Local Authorities on how they set and monitor budgets.
- 15.2 Sections 25-27 require the Section 151 Officer to report on the robustness of the estimates and the adequacy of its proposed financial reserves. This will be reported to Council on 24th February 2016.
- 15.3 Section 28 places a statutory duty on an authority to review its budget from time to time during the year. If the Budget Monitoring Report shows that there has been deterioration in the Authority's financial position, the authority must take such action as it concludes necessary. The Council currently reviews the Budget on a quarterly basis, with CLT/Cabinet receiving monthly budget monitoring reports, and this practice will continue.

16. CONSULTEES

- 16.1 Corporate Leadership Team
- 16.2 Cabinet

17. BACKGROUND PAPERS

- 17.1 Accounts and Audit (England) Regulations 2015
- 17.2 Cabinet Report on the Fees and Charges 2015-16 onwards
- 17.3 Agendas and Minutes of the Cabinet Financial Strategy Advisory Panel
- 17.4 Strong Leader Report on Business Rates Pooling 13th October 2015 and related Decision 28th October 2015

WYRE FOREST DISTRICT COUNCIL**REVENUE BUDGET TOTAL REQUIREMENTS - DISTRICT COUNCIL PURPOSES**

SERVICE	2015/16		2016/17			2017/18			2018/19		
	Original Estimate £	Revised Estimate £	At Nov.15 Prices £	Inflation £	TOTAL £	At Nov.15 Prices £	Inflation £	TOTAL £	At Nov.15 Prices £	Inflation £	TOTAL £
CHIEF EXECUTIVE	5,213,930	5,485,020	5,508,730	29,370	5,538,100	5,764,150	58,060	5,822,210	5,926,220	102,360	6,028,580
COMMUNITY WELL-BEING AND ENVIRONMENT	6,426,240	6,223,120	5,411,990	76,520	5,488,510	4,990,520	141,790	5,132,310	5,084,960	240,570	5,325,530
ECONOMIC PROSPERITY AND PLACE	2,482,470	2,582,300	2,506,020	24,200	2,530,220	2,403,530	59,760	2,463,290	2,355,900	103,600	2,459,500
LESS: CAPITAL ACCOUNT	14,122,640	14,290,440	13,426,740	130,090	13,556,830	13,158,200	259,610	13,417,810	13,367,080	446,530	13,813,610
INTEREST RECEIVED	(652,870)	(923,710)	(616,380)	410	(615,970)	(193,620)	830	(192,790)	(55,530)	1,550	(53,980)
INCREASES IN FEES AND CHARGES	(76,540)	(106,730)	(113,660)	0	(113,660)	(100,000)	0	(100,000)	(100,000)	0	(100,000)
	0	0	(84,200)	0	(84,200)	(195,610)	0	(195,610)	(307,130)	0	(307,130)
TOTAL NET EXPENDITURE ON SERVICES	13,393,230	13,260,000	12,612,500	130,500	12,743,000	12,668,970	260,440	12,929,410	12,904,420	448,080	13,352,500
LESS: REVENUE SUPPORT GRANT	(2,019,010)	(2,019,010)			(1,179,060)			(510,220)			(100,680)
BUSINESS RATES	(2,537,130)	(2,537,130)			(2,602,060)			(2,653,230)			(2,731,510)
BUSINESS RATES GROWTH	(25,490)	(9,420)			(85,000)			(150,000)			(180,000)
COLLECTION FUND SURPLUS	(75,100)	(75,100)			(90,000)			(50,000)			(50,000)
NEW HOMES BONUS	(1,684,610)	(1,684,610)			(2,350,460)			(2,237,640)			(1,500,000)
GENERAL EXPENSES -											
COUNCIL TAX INCOME	(6,533,320)	(6,533,320)			(6,720,820)			(6,782,420)			(6,976,670)
(SURPLUS) / DEFICIT FOR YEAR	518,570	401,410			(284,400)			545,900			1,813,640
COUNCIL TAX LEVY		205.36			205.36			205.36			209.34
COUNCIL TAX BASE		31,814			32,727			33,027			33,327

OVERALL SERVICE BUDGET VARIATIONS
ORIGINAL COMPARED TO REVISED BUDGET 2015/16
BEFORE FUNDING

TOTAL REVISED BUDGET 2015/16	£ 13,260,000
LESS: TOTAL ORIGINAL BUDGET 2015/16	13,393,230

REDUCED NET EXPENDITURE ON YEAR

(133,230)

<u>Description of Estimated Major Variances</u>	Extra Costs/ Reduced Income £	Savings/ Additional Income £
<u>Chief Executive</u>		
Benefits overpayments - increase in bad debt provision in response to increased in overpayments as a result of FERIS (Fraud and Error Reduction Incentive Scheme) and RTI (Real Time Initiative)	24,100	
Wyre Forest Hub - Reduction in Shared Services Income	15,900	
<u>Community Well Being and Environment</u>		
Waste Services Vehicle running costs - offset in part by additional contributions from WCC	68,300	
Ground Maintenance - Additional cost of replacement engine	16,600	
Cemetery Extra Income		(41,900)
Bewdley Museum - additional Income		(11,100)
Community Safety - Additional Funding toward CCTV running costs		(11,100)
<u>Economic Prosperity and Place</u>		
Development Control Income reduction	60,000	
Industrial Estates and other Property, including lease extension premiums	23,300	
Carbon Management Plan savings rescheduled	23,900	
Land Charges - Grant received from DCLG - Release of EMR		(45,000)
<u>Capital Account</u>		
Reduced Interest on external borrowing due to Capital Programme rescheduling to later years and lower rates on PWLB loans		(315,670)
Reduction in Minimum Revenue Provision as above		(29,700)
Interest Receivable		(25,000)
<u>Corporate Variations</u>		
Pay Variance	19,400	
Wyre Forest Forward savings rescheduled in to future years	143,360	
	394,860	(479,470)
Other minor variations		(48,620)
Reduced Net Expenditure on Year		<u>(133,230)</u>

OVERALL SERVICE BUDGET VARIATIONS
REVISED BUDGET 2015/16 COMPARED TO BASE BUDGET 2016/17
BEFORE FUNDING

TOTAL BASE BUDGET 2016/17	£ 12,612,500
LESS: Fees and Charges	84,200
	<hr/> 12,696,700
LESS: TOTAL REVISED BUDGET 2015/16	13,260,000

REDUCED NET EXPENDITURE ON YEAR

(563,300)

Note: This report is for validation, most of the identified movements are known approvals

<u>Description of Estimated Major Variances</u>	Extra Costs/ Reduced Income £	Savings/ Additional Income £
<u>Chief Executive</u>		
Benefits overpayments - reduction in overpayments from FERIS (Fraud and Error Reduction Incentive Scheme) and RTI (Real Time Initiative)	60,600	
Benefits - reduction in grants for Council Tax discount scheme from DWP Grant	24,800	
<u>Community Well Being and Environment</u>		
Waste-reduction in vehicles running costs as Hartlebury Recycling Plant become operational		(78,100)
Waste Services - reduction in purchases of bins		(24,000)
Town Hall/Bewdley Museum - additional work as a result of the CIPFA Survey	20,000	
Car Parking Income - impact of developments		(15,400)
Green Street Depot - Income (operational Services & Parks and Open Spaces)	20,000	
Wyre Forest Glades & Stourport Sport Centre V Wyre Forest Leisure Centre		(460,830)
Community Strategy - Community Leadership Fund for 2015-16		(33,000)
<u>Economic Prosperity and Place</u>		
Development Control Income		(60,000)
WRS cost reduction - achievement of last years Cabinet Proposal		(37,000)
Industrial Estates - increased property rentals income		(12,300)
Carbon Management Plan savings rescheduled from 2015-16		(11,600)
Land Charges - Release of EMR	45,000	
<u>Capital Account</u>		
MRP - Progression of Capital Programme	65,240	
<u>Corporate Variations</u>		
Audit Fee Inspection		(15,100)
WFF Savings - 2015/16 target		(261,020)
Parish Localism Fund		(26,000)
Corporate Pensions Increase agreed with actuary	216,300	
	451,940	(1,034,350)
Other minor variations		19,110
Reduced Net Expenditure on Year		(563,300)

WYRE FOREST DISTRICT COUNCIL**DRAFT CABINET PROPOSALS 2016/17 ONWARDS**

Cost Centre	ACTIVITY AND DESCRIPTION OF CABINET PROPOSAL	KEY	2016/17 £	2017/18 £	2018/19 £	After 2018/19 £
			£	£	£	£
SUCCESSFUL LOCAL ECONOMY						
R705	Economic Regeneration Activities Approval of £500,000 capital funding to act as match funding towards the delivery of the reintroduction of traffic into Worcester Street as part of the Council's commitment to the regeneration of Kidderminster Town Centre. This will represent a significant step forward in realising the redevelopment of the wider Eastern Gateway as well as continuing the Council's strategy of attracting external investment into the regeneration of the town centre. This is the next phase of the Council's commitment to revitalising Kidderminster Town Centre by investing additional funding to accelerate the improvements to Worcester Street; opening it up to one-way traffic from Coventry Street and providing on street parking, thus improving the profile of this part of the town and increasing footfall. This builds on the Council's delivery of £2m of public realm improvements to Vicar Street, High Street and Exchange Street. This significant investment will support the Council's vision for the future of Worcester Street.	C R S	500,000 37,000 -	- 37,000 -	- 37,000 -	- 37,000 -
CLEAN, GREEN AND SAFE COMMUNITIES						
R335	Parish Localism Funds To create a single Parish Localism Fund of £50k to continue the good work done so far with Parish and Town Councils and other local organisation. The award criteria will be flexible to facilitate easier access and more clarity. This will include a review of the Parish Support fund in 2016/17 with a view to changing the distribution methodology from 2017/18.	C R S	- 50,000 -	- - -	- - -	- - -
R720	Community Leadership Fund In light of the impending review of the use and effectiveness of this fund, to retain this funding stream of £1,000 per Member for 2016/17.	C R S	- 33,000 -	- - -	- - -	- - -
R726	Wyre Forest Forward Further target for savings from the Wyre Forest Forward Efficiency Programme	C R S	-	100,000 CR	750,000 CR	1,000,000 CR
	TOTALS	C R S	500,000 120,000 -	- 63,000 CR -	- 713,000 CR -	- 963,000 CR -

KEY - Changes in Resources

- C Capital
- R Revenue
- S Staffing - Stated in FTEs

WYRE FOREST DISTRICT COUNCIL
FEES AND CHARGES 2016/2017 at 5%
SUMMARY

DIRECTORATE	KEY	CHANGES IN INCOME at 5%		
		2016/17 £	2017/18 £	2018/19 £
Fees and Charges - Noting Appendix 4 (Part 1)	C R S	- - -	- - -	- - -
Fees and Charges - Cabinet Appendix 4 (Part 2)	C R S	- 82,390 CR -	- 109,600 CR -	- 109,710 CR -
Fees and Charges - Council Appendix 4 (Part 3)	C R S	- 1,810 CR -	- 1,810 CR -	- 1,810 CR -
GRAND TOTAL	C R S	- 84,200 CR -	- 111,410 CR -	- 111,520 CR -

Key - Changes in Resources

C - Capital
R - Revenue
S - Staffing - Stated in FTE's

Compounded Effect of Fees and Charges
For Summary

2016/17	2017/18	2018/19
£	£	£

84,200 CR 111,410 CR 111,520 CR
84,200 CR 111,410 CR
84,200 CR

84,200 CR	195,610 CR	307,130 CR
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WYRE FOREST DISTRICT COUNCIL**FEES AND CHARGES 2016/2017****NOTING**

Cost Centre	ACTIVITY AND DESCRIPTION OF SERVICE OPTION	KEY	CHANGES IN RESOURCES		
			2016/17 £	2017/18 £	2018/19 £
R605	<u>ECONOMIC PROSPERITY AND PLACE</u> <u>Development Control</u> Planning application fees are set by statute. They were last increased on 22/11/2012.	C	-	-	-
		R	-	-	-
		S	-	-	-
R637	<u>Environmental Health - Pollution Control</u> To maintain LAPPC charges at statutory level (revised annually).	C	-	-	-
		R	-	-	-
		S	-	-	-
R638	<u>Licensing Activities - Gambling Act 2005</u> To charge permit fees and certain premises fees as determined by Government.	C	-	-	-
		R	-	-	-
		S	-	-	-
R638	<u>Licensing Activities - Licensing Act 2003</u> To maintain Liquor Licensing fees at statutory levels.	C	-	-	-
		R	-	-	-
		S	-	-	-
	TOTALS	C	-	-	-
		R	-	-	-
		S	-	-	-



Service	Planning Applications	Service Manager	Development Control Manager
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 01/04/2016 £ Charges before VAT	Proposed Charge FROM 01/04/2016 £ Charges inclusive of VAT (if applicable)
Planning Applications - Statutory Fees Set By Central Government			
OPERATIONS			
New Dwellings			
<u>Outline planning permission</u>			
Site does not exceed 2.5 hectare - rate per 0.1 hectare	385.00	385.00	No VAT currently charged
Site exceeds 2.5 hectares	9,527.00	9,527.00	No VAT currently charged
Rate per additional 0.1 hectare in excess of 2.5 hectares	115.00	115.00	No VAT currently charged
Maximum	125,000.00	125,000.00	No VAT currently charged
<u>In other cases</u>			
New Dwellings - dwellings less than 50 houses - rate per dwelling	385.00	385.00	No VAT currently charged
New Dwellings - dwellings exceeds 50 houses	19,409.00	19,409.00	No VAT currently charged
rate per additional dwelling over 50 houses	115.00	115.00	No VAT currently charged
Maximum	250,000.00	250,000.00	No VAT currently charged
Buildings other than dwellings, agricultural building, plant or glasshouses etc.)			
<u>Outline planning permission</u>			
Site does not exceed 2.5 hectares - rate per 0.1 hectare	385.00	385.00	No VAT currently charged
Site exceeds 2.5 hectares	9,527.00	9,527.00	No VAT currently charged
Rate per additional 0.1 hectare in excess of 2.5 hectares	115.00	115.00	No VAT currently charged
Maximum	125,000.00	125,000.00	No VAT currently charged
<u>In other cases</u>			
No additional floor space	195.00	195.00	No VAT currently charged
Gross area less than 40 sq metres	195.00	195.00	No VAT currently charged
Gross floor area between 40 and 75 sq metres	385.00	385.00	No VAT currently charged
Rate in excess of 75 sq metres, but less than 3,750 (per 75 sq metres)	385.00	385.00	No VAT currently charged
Gross floor area in excess of 3,750 sq metres	19,049.00	19,049.00	No VAT currently charged
Rate per additional 75 sq meter in excess of 3,750 sq meters	115.00	115.00	No VAT currently charged
Maximum	250,000.00	250,000.00	No VAT currently charged
Agricultural buildings on agricultural land (other than glasshouses)			
<u>Outline planning permission</u>			
Site does not exceed 2.5 hectares - rate per 0.1 hectare	385.00	385.00	No VAT currently charged
Site exceeds 2.5 hectares	9,527.00	9,527.00	No VAT currently charged
Rate per additional 0.1 hectare in excess of 2.5 hectares	115.00	115.00	No VAT currently charged
Maximum	125,000.00	125,000.00	No VAT currently charged
<u>In other cases</u>			
Gross area less than 465 sq metres	80.00	80.00	No VAT currently charged
Gross floor area between 465 and 540 sq metres	385.00	385.00	No VAT currently charged
Gross floor area between 540 and 4,215 sq meters	385.00	385.00	No VAT currently charged
Rate per additional 75 sq metres in excess of 540 sq meters	385.00	385.00	No VAT currently charged
Gross floor area in excess of 4,215 sq metres	19,049.00	19,049.00	No VAT currently charged
Rate per additional 75 sq metres in excess of 4,215 sq meters	115.00	115.00	No VAT currently charged
Maximum	250,000.00	250,000.00	No VAT currently charged
Glasshouses on agricultural land			
Gross area less than 465 sq meters	80.00	80.00	No VAT currently charged
Gross floor area in excess of 465 sq meters	2,150.00	2,150.00	No VAT currently charged
Erection, alteration or replacement of plant or machinery			
Gross area less than 5 hectares	385.00	385.00	No VAT currently charged
Gross area in excess of 5 hectares	19,049.00	19,049.00	No VAT currently charged
Rate per additional 0.1 hectare in excess of 5 hectares	115.00	115.00	No VAT currently charged
Maximum	250,000.00	250,000.00	No VAT currently charged



Service	Planning Applications	Service Manager	Development Control Manager
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 01/04/2016 £ Charges before VAT	Proposed Charge FROM 01/04/2016 £ Charges inclusive of VAT (if applicable)
Planning Applications - Statutory Fees Set By Central Government			
Enlargement, improvement or alteration of dwellings for domestic purposes			
One dwelling	172.00	172.00	No VAT currently charged
2 or more dwellings	339.00	339.00	No VAT currently charged
Operations within residential curtilage for domestic purposes (including buildings, gates and fences etc.)			
Car parks, roads and access to serve a single undertaking where associated with existing use	172.00	172.00	No VAT currently charged
	195.00	195.00	No VAT currently charged
Operations not within above categories - rate per 0.1 hectare			
Maximum	195.00	195.00	No VAT currently charged
	1,690.00	1,690.00	No VAT currently charged
USES			
Change of use of a building to one or more dwellings			
From single dwelling to 50 or fewer dwellings	385.00	385.00	No VAT currently charged
From single dwelling to more than 50 dwellings	19,049.00	19,049.00	No VAT currently charged
Rate per additional dwelling in excess of 50 dwellings	115.00	115.00	No VAT currently charged
Maximum	250,000.00	250,000.00	No VAT currently charged
From other building to 50 or fewer dwellings			
From other building to more than 50 dwellings	385.00	385.00	No VAT currently charged
Rate per additional dwelling in excess of 50 dwellings	19,049.00	19,049.00	No VAT currently charged
Maximum	115.00	115.00	No VAT currently charged
	250,000.00	250,000.00	No VAT currently charged
Material changes of use on land or building(s) other than above			
	385.00	385.00	No VAT currently charged
ADVERTISEMENTS			
Advertisements on business premises or other land within the business curtilage relating to nature of business, goods sold, services provides, or name of persons undertaking business			
	110.00	110.00	No VAT currently charged
Sign relating to business in the locality but not visible from that site			
	110.00	110.00	No VAT currently charged
All other advertisements			
	385.00	385.00	No VAT currently charged
OTHER APPLICATIONS			
Certificate of existing use or development	As for a planning application	As for a planning application	
Certificate of proposed use or development	50% of planning application	50% of planning application	
Prior approval application under the General Permitted Development Order			
Application made under parts 6, 7 or 31	80.00	80.00	No VAT currently charged
Application made under part 24	385.00	385.00	No VAT currently charged
Renewal of permission			
Under the Town and Country Planning and Compulsory Purchase Act 2004 you can renew an application that was approved before 1st October 2009 and has not expired.			
Householder	57.00	57.00	No VAT currently charged
Major Development	575.00	575.00	No VAT currently charged
All other cases	195.00	195.00	No VAT currently charged



Service	Planning Applications	Service Manager	Development Control Manager
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 01/04/2016 £ Charges before VAT	Proposed Charge FROM 01/04/2016 £ Charges inclusive of VAT (if applicable)
Planning Applications - Statutory Fees Set By Central Government			
Variation or removal of a condition	195.00	195.00	No VAT currently charged
Requests for confirmation that a condition or conditions attached to a grant of planning permission has been complied with			
Householder developments (per request)	28.00	28.00	No VAT currently charged
All other cases (per request)	97.00	97.00	No VAT currently charged
Application for Non-Material Amendments following a grant of planning permission			
Householder developments (per request)	28.00	28.00	No VAT currently charged
All other cases	195.00	195.00	No VAT currently charged
Applications for Certificates of Alternative Development	195.00	195.00	No VAT currently charged
Please note that the following applications are County Matters which should be submitted to Worcestershire County Council:			
a) Operations connected with exploratory drilling for oil or gas			
b) Mineral operations			
c) Use for disposal of refuse or waste material			

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Pollution Control			
LAPPC CHARGES			
Application Fee			
Standard process (includes solvent emission activities)	1,579.00	1,579.00	No VAT currently charged
Additional fee for operating without a permit	1,137.00	1,137.00	No VAT currently charged
PVRI, SWOBs and Dry Cleaners	148.00	148.00	No VAT currently charged
PVR I and II combined	246.00	246.00	No VAT currently charged
VRs and other Reduced Fee Activities	346.00	346.00	No VAT currently charged
Reduced fee activities: Additional fee for operating without a permit	68.00	68.00	No VAT currently charged
Mobile plant	1,579.00	1,579.00	No VAT currently charged
for the third to seventh applications	943.00	943.00	No VAT currently charged
for the eighth and subsequent applications	477.00	477.00	No VAT currently charged
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts			
Annual Subsistence Charge			
Standard process - Low	739.00 (+99.00)*	739.00 (+99.00)*	No VAT currently charged
Standard process - Medium	1,111.00 (+149.00)*	1,111.00 (+149.00)*	No VAT currently charged
Standard process - High	1,672.00 (+198.00)*	1,672.00 (+198.00)*	No VAT currently charged
PVRI, SWOBs and Dry Cleaners - Low	76.00	76.00	No VAT currently charged
PVRI, SWOBs and Dry Cleaners - Medium	151.00	151.00	No VAT currently charged
PVRI, SWOBs and Dry Cleaners - High	227.00	227.00	No VAT currently charged
PVR I and II combined - Low	108.00	108.00	No VAT currently charged
PVR I and II combined - Medium	216.00	216.00	No VAT currently charged
PVR I and II combined - High	326.00	326.00	No VAT currently charged
VRs and other Reduced Fees - Low	218.00	218.00	No VAT currently charged
VRs and other Reduced Fees - Medium	349.00	349.00	No VAT currently charged
VRs and other Reduced Fees - High	524.00	524.00	No VAT currently charged
Mobile plant, for first and second permits - Low**	618.00	618.00	No VAT currently charged
Mobile plant, for first and second permits - Medium**	989.00	989.00	No VAT currently charged
Mobile plant, for first and second permits - High**	1,484.00	1,484.00	No VAT currently charged
for the third to seventh permits - Low	368.00	368.00	No VAT currently charged
for the third to seventh permits - Medium	590.00	590.00	No VAT currently charged
for the third to seventh permits - High	884.00	884.00	No VAT currently charged
eighth and subsequent permits - Low	189.00	189.00	No VAT currently charged
eighth and subsequent permits - Medium	302.00	302.00	No VAT currently charged
eighth and subsequent permits - High	453.00	453.00	No VAT currently charged
Late payment Fee	50.00	50.00	No VAT currently charged
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts			
Transfer and Surrender			
Standard process transfer	162.00	162.00	No VAT currently charged
Standard process partial transfer	476.00	476.00	No VAT currently charged
New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	75.00	75.00	No VAT currently charged
Surrender: all Part B activities	0.00	0.00	No VAT currently charged
Reduced fee activities: transfer	0.00	0.00	No VAT currently charged
Reduced fee activities: partial transfer	45.00	45.00	No VAT currently charged
Temporary transfer for mobiles			
First transfer	51.00	51.00	No VAT currently charged
Repeat following enforcement or warning	51.00	51.00	No VAT currently charged
Substantial Change			
Standard process	1,005.00	1,005.00	No VAT currently charged
Standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00	No VAT currently charged
Reduced fee activities	98.00	98.00	No VAT currently charged
LAPPC Mobile Plant Charges (not using simplified permits)			
First and second permits - Application Fee	1,579.00	1,579.00	No VAT currently charged
First and Second permits - Subsistence Fee - Low	618.00	618.00	No VAT currently charged
First and second permits - Subsistence Fee - Medium	989.00	989.00	No VAT currently charged
First and second permits - Subsistence Fee - High	1,484.00	1,484.00	No VAT currently charged
For the third to seventh permits - Application Fee	943.00	943.00	No VAT currently charged



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Pollution Control			
For the third to seventh permits - Subsistence Fee - Low	368.00	368.00	No VAT currently charged
For the third to seventh permits - Subsistence Fee - Medium	590.00	590.00	No VAT currently charged
For the third to seventh permits - Subsistence Fee - High	884.00	884.00	No VAT currently charged
Eighth and subsequent permits - Application Fee	477.00	477.00	No VAT currently charged
Eighth and subsequent permits - Subsistence Fee - Low	189.00	189.00	No VAT currently charged
Eighth and subsequent permits - Subsistence Fee - Medium	302.00	302.00	No VAT currently charged
Eighth and subsequent permits - Subsistence Fee - High	453.00	453.00	No VAT currently charged
LA-IPPC CHARGES			
Note: every subsistence charge below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation.			
Application	3,218.00	3,218.00	No VAT currently charged
Additional Fee for operating without a permit	1,137.00	1,137.00	No VAT currently charged
Annual Subsistence - Low	1,384.00	1,384.00	No VAT currently charged
Annual Subsistence - Medium	1,541.00	1,541.00	No VAT currently charged
Annual Subsistence - High	2,233.00	2,233.00	No VAT currently charged
Late Payment Fee	50.00	50.00	No VAT currently charged
Substantial Variation	1,309.00	1,309.00	No VAT currently charged
Transfer	225.00	225.00	No VAT currently charged
Partial Transfer	668.00	668.00	No VAT currently charged
Surrender	668.00	668.00	No VAT currently charged

NOTES:

* The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation

** Not using simplified permits

LA-IPPC Charges**KEY**

Subsistence charges can be paid in 4 equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.

Reduced fee activities are listed in the Schedule to the Part B scheme.

Newspaper Advertisements

Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Gambling Permits - Statutory Fee Set By Central Government			
Club Gaming			
New Application	200.00	200.00	No VAT currently charged
Renewal Application	200.00	200.00	No VAT currently charged
Grant (Club Premises Cert Holder)	100.00	100.00	No VAT currently charged
Renewal (Club Premises Cert Holder)	100.00	100.00	No VAT currently charged
Annual Fee	50.00	50.00	No VAT currently charged
Change of Name	100.00	100.00	No VAT currently charged
Copy of Permit	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
Club Gaming Machine			
New Application	200.00	200.00	No VAT currently charged
Renewal Application	200.00	200.00	No VAT currently charged
Grant (Club Premises Cert Holder)	100.00	100.00	No VAT currently charged
Renewal (Club Premises Cert Holder)	100.00	100.00	No VAT currently charged
Annual Fee	50.00	50.00	No VAT currently charged
Variation of Permit	100.00	100.00	No VAT currently charged
Change of Name	25.00	25.00	No VAT currently charged
Copy of Permit	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
Transfer of Permit	25.00	25.00	No VAT currently charged
Prize Gaming			
New Application	300.00	300.00	No VAT currently charged
Renewal Application	300.00	300.00	No VAT currently charged
Transitional Application Fee	100.00	100.00	No VAT currently charged
Change of Name	25.00	25.00	No VAT currently charged
Copy of Permit	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
Family Entertainment Gaming Machines			
New Application	300.00	300.00	No VAT currently charged
Renewal Application	300.00	300.00	No VAT currently charged
Change of Name	25.00	25.00	No VAT currently charged
Copy of Licence	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
Licensed Premises less than 2 Gaming Machines			
New Application	50.00	50.00	No VAT currently charged
Licensed Premises more than 2 Gaming Machines			
New Application	150.00	150.00	No VAT currently charged
Annual Fee	50.00	50.00	No VAT currently charged
Change of Name	25.00	25.00	No VAT currently charged
Copy of Permit	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
Transfer of Permit	25.00	25.00	No VAT currently charged
Variation of Permit	100.00	100.00	No VAT currently charged
Small Society Lottery			
Lottery Application (New)	40.00	40.00	No VAT currently charged
Lottery Application (Renewal)	20.00	20.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge	Proposed Charge	Proposed Charge
Gambling Premises License Fees - Statutory Fee Set By Central Government	TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	FROM 1/04/2016 £ Charges before VAT	FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Notification of Change			
Adult Gaming Centre	50.00	50.00	No VAT currently charged
Betting Premises (excluding Tracks)	50.00	50.00	No VAT currently charged
Betting Premises (Tracks)	50.00	50.00	No VAT currently charged
Bingo Club	50.00	50.00	No VAT currently charged
Family Entertainment Centre	50.00	50.00	No VAT currently charged
Copy of Licence			
Adult Gaming Centre	25.00	25.00	No VAT currently charged
Betting Premises (excluding tracks)	25.00	25.00	No VAT currently charged
Betting Premises (tracks)	25.00	25.00	No VAT currently charged
Bingo Premise	25.00	25.00	No VAT currently charged
Family Entertainment Centre	25.00	25.00	No VAT currently charged
Copy of Notice			
Temporary Use Notices	25.00	25.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Licensing Act 2003 - Statutory Fee Set By Central Government			
Club Premise Certificate (New & Variation)			
Band A - (rateable value £0 to £4,300)	100.00	100.00	No VAT currently charged
Band B - (rateable value £4,301 to £33,000)	190.00	190.00	No VAT currently charged
Band C - (rateable value £33,001 to £87,000)	315.00	315.00	No VAT currently charged
Band D - (rateable value £87,001 to £125,000)	450.00	450.00	No VAT currently charged
Band E - (rateable value over £125,000)	635.00	635.00	No VAT currently charged
Club Premises Certificate Annual Fee			
Band A - (rateable value £0 to £4,300)	70.00	70.00	No VAT currently charged
Band B - (rateable value £4,301 to £33,000)	180.00	180.00	No VAT currently charged
Band C - (rateable value £33,001 to £87,000)	295.00	295.00	No VAT currently charged
Band D - (rateable value £87,001 to £125,000)	320.00	320.00	No VAT currently charged
Band E - (rateable value over £125,000)	350.00	350.00	No VAT currently charged
Copy of Certificate	10.50	10.50	No VAT currently charged
Notification of change of name or alteration of club rules	10.50	10.50	No VAT currently charged
Change of relevant registered address of club	10.50	10.50	No VAT currently charged
Personal Licence			
Application	37.00	37.00	No VAT currently charged
Copy	10.50	10.50	No VAT currently charged
Premises Licence Application and Variation			
Band A - (rateable value £0 to £4,300)	100.00	100.00	No VAT currently charged
Band B - (rateable value £4,301 to £33,000)	190.00	190.00	No VAT currently charged
Band C - (rateable value £33,001 to £87,000)	315.00	315.00	No VAT currently charged
Band D - (rateable value £87,001 to £125,000)	450.00	450.00	No VAT currently charged
Band E - (rateable value over £125,000)	635.00	635.00	No VAT currently charged
Dx2	900.00	900.00	No VAT currently charged
Ex3	1,905.00	1,905.00	No VAT currently charged
Application for making of a provisional statement	315.00	315.00	No VAT currently charged
Copy of Licence	10.50	11.00	No VAT currently charged
Vary a Designated Premises Supervisor	23.00	23.00	No VAT currently charged
Transfer a Premises Licence	23.00	23.00	No VAT currently charged
Notification of Interest in a Premises	21.00	21.00	No VAT currently charged
Notification of Change of name or address (holder of premises licence)	10.50	11.00	No VAT currently charged
Interim authority notice following death etc of Licence Holder	23.00	23.00	No VAT currently charged
Right of freeholder etc to be notified of licensing matters	21.00	21.00	No VAT currently charged
Premises Licence Annual Fee			
Band A - (rateable value £0 to £4,300)	70.00	70.00	No VAT currently charged
Band B - (rateable value £4,301 to £33,000)	180.00	180.00	No VAT currently charged
Band C - (rateable value £33,001 to £87,000)	295.00	295.00	No VAT currently charged
Band D - (rateable value £87,001 to £125,000)	320.00	320.00	No VAT currently charged
Band E - (rateable value over £125,000)	350.00	350.00	No VAT currently charged
Dx2	640.00	640.00	No VAT currently charged
Ex3	1,050.00	1,050.00	No VAT currently charged
Temporary Events Notice			
Temporary Events Notice	21.00	21.00	No VAT currently charged
Copy of Temporary Events Notice	10.50	11.00	No VAT currently charged
Premises Licence Annual Fee - Large Venues			
Number of Persons Present :-			
5,000 to 9,999	500.00	500.00	No VAT currently charged
10,000 to 14,999	1,000.00	1,000.00	No VAT currently charged
15,000 to 19,999	2,000.00	2,000.00	No VAT currently charged
20,000 to 29,999	4,000.00	4,000.00	No VAT currently charged
30,000 to 39,999	8,000.00	8,000.00	No VAT currently charged
40,000 to 49,999	12,000.00	12,000.00	No VAT currently charged
50,000 to 59,999	16,000.00	16,000.00	No VAT currently charged
60,000 to 69,999	20,000.00	20,000.00	No VAT currently charged
70,000 to 79,999	24,000.00	24,000.00	No VAT currently charged
80,000 to 89,999	28,000.00	28,000.00	No VAT currently charged
90,000 and over	32,000.00	32,000.00	No VAT currently charged



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge	Proposed Charge	Proposed Charge
Licensing Act 2003 - Statutory Fee Set By Central Government	TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	FROM 1/04/2016 £ Charges before VAT	FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Premises Licence Additional Fee - Large Venues			
Number of Persons Present :-			
5,000 to 9,999	1,000.00	1,000.00	No VAT currently charged
10,000 to 14,999	2,000.00	2,000.00	No VAT currently charged
15,000 to 19,999	4,000.00	4,000.00	No VAT currently charged
20,000 to 29,999	8,000.00	8,000.00	No VAT currently charged
30,000 to 39,999	16,000.00	16,000.00	No VAT currently charged
40,000 to 49,999	24,000.00	24,000.00	No VAT currently charged
50,000 to 59,999	32,000.00	32,000.00	No VAT currently charged
60,000 to 69,999	40,000.00	40,000.00	No VAT currently charged
70,000 to 79,999	48,000.00	48,000.00	No VAT currently charged
80,000 to 89,999	56,000.00	56,000.00	No VAT currently charged
90,000 and over	64,000.00	64,000.00	No VAT currently charged
Minor Variation	89.00	89.00	No VAT currently charged

NOTES:

* A multiplier of twice the fee and annual charge applies where use of the premises is exclusively or primarily for the carrying on, on the premises of the supply of alcohol for consumption on the premises.

** A multiplier of three times the fee and annual charge applies where use of the premises is exclusively or primarily for the carrying on, on the premises of the supply of alcohol for consumption on the premises.

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>

WYRE FOREST DISTRICT COUNCIL**FEES AND CHARGES 2016/2017****CABINET**

Cost Centre	ACTIVITY AND DESCRIPTION OF SERVICE OPTION	KEY	CHANGES IN RESOURCES		
			2016/17 £	2017/18 £	2018/19 £
R251	<u>CHIEF EXECUTIVE</u>				
	<u>Wyre Forest House</u>	C	-	-	-
	Increase charges by 2.5% as per service director recommendation.	R S	50 CR -	50 CR -	50 CR -
R500	<u>Elections - Sale of Registers</u>	C			
	Increase charges by 5% in line with Council Policy.	R S	130 CR -	130 CR -	130 CR -
R505	<u>Committee Administration - Sale of Agendas</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R S	10 CR -	10 CR -	10 CR -
R515	<u>Legal Services - Road Closure Orders</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R S	130 CR -	130 CR -	130 CR -
R002	<u>COMMUNITY WELL-BEING AND ENVIRONMENT</u>				
	<u>Driver Training</u>	C	-	-	-
	New LGV courses implemented last year, so no increase proposed.	R S	- -	- -	- -
R003	<u>Trade Waste</u>	C	-	-	-
	Increase charges by an average of 8.5% as per service director recommendation.	R S	23,280 CR -	23,280 CR -	23,280 CR -
R005	<u>Garden Waste</u>	C	-	-	-
	Increase charges by an average of 5% in line with Council Policy.	R S	8,600 CR -	8,600 CR -	8,600 CR -
R040	<u>Cemeteries</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R S	2,000 CR -	2,000 CR -	2,000 CR -
R055	<u>Play Leadership</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R S	300 CR -	350 CR -	350 CR -
R160	<u>Parks and Green Spaces</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R S	- -	- -	- -
R163	<u>Rangers Services</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R S	50 CR -	50 CR -	50 CR -
R187	<u>Car Parks - Meter income</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R S	24,570 CR -	49,130 CR -	49,130 CR -
R185	<u>Car Parks - Season Tickets</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R S	2,500 CR -	5,000 CR -	5,000 CR -
R185	<u>Car Parks</u>	C	-	-	-
	Management Fee only - increase charges by 5% in line with Council Policy.	R S	6,500 CR -	6,500 CR -	6,500 CR -

WYRE FOREST DISTRICT COUNCIL**FEES AND CHARGES 2016/2017****CABINET**

Cost Centre	ACTIVITY AND DESCRIPTION OF SERVICE OPTION	KEY	CHANGES IN RESOURCES		
			2016/17 £	2017/18 £	2018/19 £
R200	<u>Bulky waste - Domestic and Trade</u> Increase charges by 5% in line with Council Policy.	C R S	- 1,000 CR -	- 1,000 CR -	- 1,000 CR -
R200	<u>Cleansing - Contract Work</u> Increase charges by 5% in line with Council Policy.	C R S	- 4,000 CR -	- 4,000 CR -	- 4,000 CR -
R216	<u>Kidderminster Town Hall</u> Increase charges by 5% in line with Council Policy.	C R S	- 2,000 CR -	- 2,100 CR -	- 2,210 CR -
R229	<u>Garage</u> Increase charges by 5% in line with Council Policy.	C R S	- 980 CR -	- 980 CR -	- 980 CR -
R236	<u>Grounds Maintenance</u> Increase charges by 5% in line with Council Policy.	C R S	- 5,490 CR -	- 5,490 CR -	- 5,490 CR -
R510	<u>ECONOMIC PROSPERITY AND PLACE</u> <u>Land Charges</u> No increase subject to the related decision of Worcs County Council. Any change to this decision will be included in a further budget report.	C R S	- - -	- - -	- - -
R625	<u>Building Control</u> To Implement charges as set by Worcestershire Regulatory Services.	C R S	- - -	- - -	- - -
R631	<u>Street Naming and Numbering</u> Increase charges by 5% in line with Council Policy.	C R S	- 550 CR -	- 550 CR -	- 550 CR -
R675	<u>Private Sector Housing</u> New licence fees and penalty charges for houses in multiple occupation introduced in October 2015. No increase proposed.	C R S	- - -	- - -	- - -
R704	<u>Regeneration and Economic Development</u> Town centre promotional charges - increase charges by 5% in line with Council Policy.	C R S	- 250 CR -	- 250 CR -	- 250 CR -
	TOTALS	C R S	- 82,390 CR -	- 109,600 CR -	- 109,710 CR -



Service	Facility Hire	Service Manager	Facilities Manager
Directorate	Chief Executive	Cabinet Member	Resources

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Facilities Fees and Charges			
WYRE FOREST HOUSE			
Partnership rate			
Council Chamber - half hourly	18.90	16.67	20.00
Council Chamber - Max room charge	189.00	161.67	194.00
SoS & Bewdley rooms combined - half hourly	12.50	10.83	13.00
SoS & Bewdley rooms combined - Max room charge	126.00	108.33	130.00
SoS & Bewdley rooms separately - half hourly	9.45	8.33	10.00
SoS & Bewdley rooms separately - Max room charge	94.50	80.83	97.00
Kidderminster & Rock - half hourly	7.56	6.67	8.00
Kidderminster & Rock - Max room charge	75.60	65.00	78.00
Kidderminster & Rock rooms combined - half hourly	9.45	8.33	10.00
Kidderminster & Rock rooms combined - Max room charge	94.50	80.83	97.00
Wolverley room - half hourly	6.30	5.83	7.00
Wolverley room - Max room charge	63.00	54.17	65.00
Chaddesley Corbett room - half hourly	6.30	5.83	7.00
Chaddesley Corbett room - Max room charge	63.00	54.17	65.00
Commercial Rate			
Council Chamber - half hourly	28.35	25.00	30.00
Council Chamber - Max room charge	283.50	242.50	291.00
SoS & Bewdley rooms combined - half hourly	18.90	16.67	20.00
SoS & Bewdley rooms combined - Max room charge	189.00	161.67	194.00
SoS & Bewdley rooms separately - half hourly	12.60	10.83	13.00
SoS & Bewdley rooms separately - Max room charge	126.00	108.33	130.00
Kidderminster & Rock - half hourly	11.55	10.00	12.00
Kidderminster, Rock - Max room charge	115.50	99.17	119.00
Kidderminster & Rock rooms combined - half hourly	15.75	14.17	17.00
Kidderminster & Rock rooms combined - Max room charge	157.50	135.00	162.00
Wolverley room - half hourly	9.45	8.33	10.00
Wolverley room - Max room charge	94.50	80.83	97.00
Chaddesley Corbett room - half hourly	9.45	8.33	10.00
Chaddesley Corbett room - Max room charge	94.50	80.83	97.00
For All Venues			
Commercial Organisations and bookings for any Bank Holidays			
Per hour	Commercial Judgement	Commercial Judgement	Commercial Judgement
Legal Services Administration Account			
Fees relating to surveys prior to lettings	Commercial Judgement	Commercial Judgement	Commercial Judgement
NOTE			
Commercial judgement is delegated to the Service Manager			

NOTES:

Wyre forest House conference room hire is subject to commercial judgement and is delegated to the Facilities and Asset Manager
 Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Committee Administration	Service Manager	Head of Transformation and Communication
Directorate	Chief Executive	Cabinet Member	Resources

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Committee Administration			
SUPPLY OF MINUTES / AGENDAS TO OUTSIDE BODIES / COMPANIES			
Cabinet and Full Council Agendas (per annum)	91.00	96.00	No VAT currently charged
Scrutiny Committees Agendas (per annum)	86.00	90.00	No VAT currently charged
Development Control Agendas (per annum)	105.00	110.00	No VAT currently charged
Other Committee Agendas - individual (per annum)	18.00	19.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Road Closures	Service Manager	Solicitor to the Council
Directorate	Chief Executive	Cabinet Member	Resources

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Road Closure Orders			
Charitable / community events (if the application received less than 6 weeks in advance of the event)	121.00	127.00	No VAT currently charged
Charitable / community events (if the application received more than 6 weeks in advance of the event)	91.00	96.00	No VAT currently charged
Remembrance Day Parades	Free	Free	No VAT currently charged
National Royal Celebrations	Free	Free	No VAT currently charged
All other events / reasons for road closure, including commercial events (if application received less than 6 weeks in advance of the event)	152.00	160.00	No VAT currently charged
All other events / reasons for road closure, including commercial events (if application received more than 6 weeks in advance of the event)	121.00	127.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Operational Services	Service Manager	Operational Services Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Trade Waste and Commercial Waste Collections			
WEEKLY COLLECTION			
COUNCIL OWNED WHEELIE BINS - Cat 1 - liable to landfill tax			
120 litre (one lift per week) - phasing out	230.00	242.00	No VAT currently charged
240 litre (one lift per week)	279.00	293.00	No VAT currently charged
360 litre (one lift per week)	343.00	360.00	No VAT currently charged
660 litre (one lift per week)	532.00	559.00	No VAT currently charged
1100 litre (one lift per week)	745.00	782.00	No VAT currently charged
COUNCIL OWNED WHEELIE BINS - Cat 2 - not liable to landfill tax			
120 litre (one lift per week) - phasing out	194.00	204.00	No VAT currently charged
240 litre (one lift per week)	207.00	217.00	No VAT currently charged
360 litre (one lift per week)	235.00	247.00	No VAT currently charged
660 litre (one lift per week)	339.00	356.00	No VAT currently charged
1100 litre (one lift per week)	421.00	442.00	No VAT currently charged
1100 litre Schools (40 weeks)	356.00	374.00	No VAT currently charged
ALTERNATE WEEKLY COLLECTION			
COUNCIL OWNED WHEELIE BINS - Cat 1 - liable to landfill tax			
120 litre (one lift every other week) - phasing out	126.00	132.00	No VAT currently charged
240 litre (one lift every other week)	152.00	160.00	No VAT currently charged
360 litre (one lift every other week)	191.00	201.00	No VAT currently charged
660 litre (one lift every other week)	321.00	337.00	No VAT currently charged
1100 litre (one lift every other week)	446.00	468.00	No VAT currently charged
COUNCIL OWNED WHEELIE BINS - Cat 2 - not liable to landfill tax			
120 litre (one lift every other week) - phasing out	107.00	112.00	No VAT currently charged
240 litre (one lift every other week)	116.00	122.00	No VAT currently charged
360 litre (one lift every other week)	138.00	145.00	No VAT currently charged
660 litre (one lift every other week)	224.00	235.00	No VAT currently charged
1100 litre (one lift every other week)	283.00	297.00	No VAT currently charged
1100 litre Schools (40 weeks every other week)	252.00	265.00	No VAT currently charged
PLASTIC SACKS	3.00	3.00	No VAT currently charged

NOTES:

Free 240 litre bin collections are provided to institutions eligible for maximum National Non Domestic Rate relief (e.g. Village Halls), a second bin will attract an annual charge based upon the Commercial Trade Price list.

Charges are expressed in the new format to allow customers to better understand the charges, and to draw comparison with the commercial sector.

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Operational Services	Service Manager	Operational Services Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Domestic Waste Collections			
Trade and Domestic Bulky Collections			
BULKY CHARGES – TRADE*			
0-5 Items - Urban	55.00	60.00	No VAT currently charged
0-5 Items - Rural	60.00	65.00	No VAT currently charged
6-10 Items - Urban	60.00	65.00	No VAT currently charged
6-10 Items - Rural	90.00	90.00	No VAT currently charged
11+ Items - Urban	90.00	90.00	No VAT currently charged
11+ Items - Rural	120.00	120.00	No VAT currently charged
BULKY CHARGES – DOMESTIC * EXISTING			
0-5 Items - Urban	30.00	See Below	No VAT currently charged
0-5 Items - Rural	60.00	See Below	No VAT currently charged
6-10 Items - Urban	60.00	See Below	No VAT currently charged
6-10 Items - Rural	90.00	See Below	No VAT currently charged
11+ Items - Urban	90.00	See Below	No VAT currently charged
11+ Items - Rural	110.00	See Below	No VAT currently charged
BULKY CHARGES – DOMESTIC * PROPOSED			
1-2 items	Not Applicable	19.00	No VAT currently charged
3-4 items	Not Applicable	38.00	No VAT currently charged
5-6 items	Not Applicable	57.00	No VAT currently charged
7-8 items	Not Applicable	76.00	No VAT currently charged
9-10 items	Not Applicable	95.00	No VAT currently charged
11+ items	Not Applicable	Price on application	No VAT currently charged
Charges for the Supply of a Replacement Wheelie Bin	34.00	25.00	No VAT currently charged
Developers / RSL's bin charge for delivery			
240 litre	25.00	25.00	30.00
1100 litre	300.00	350.00	420.00
Unscheduled waste collection fee	0.00	20.00	No VAT currently charged
Garden Waste Contracts			
Annual collection contract	43.00	45.00	No VAT currently charged
Initial charge for bin (delivery and hire)	21.00	Not Applicable	No VAT currently charged
Administration / set-up fee	Not Applicable	20.00	No VAT currently charged

NOTES:

* New system of costs based on pickup at urban and rural and number of items

Additional capacity bins will only be provided in circumstances where:-

A family consists of 6 or more members, or

A family member produces medical waste.

There is an over riding proviso that all households actively participate in the Recycling Scheme

Replacement bins are only provided where proven damage has occurred, and only after the first instance. Subsequent bins are replaced at the rates stipulated above.

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Parks and Open Spaces	Service Manager	Parks and Open Spaces Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Cemetery Fees			
CHARGES ONLY APPLY TO KIDDERMINSTER CEMETERY			
INTERMENTS - RESIDENTS ONLY			
Child aged 1 month to 16 years *	141.00	148.00	No VAT currently charged
Persons over 16 years *	449.00	471.00	No VAT currently charged
Burial of cremated remains *	164.00	172.00	No VAT currently charged
INTERMENTS - NON-RESIDENTS OF WYRE FOREST			
Child aged 1 month to 16 years *	284.00	298.00	No VAT currently charged
Persons over 16 years *	900.00	945.00	No VAT currently charged
Burial of cremated remains *	329.00	345.00	No VAT currently charged
PURCHASED GRAVES - RESIDENTS ONLY			
Purchase of burial rights	510.00	536.00	No VAT currently charged
Purchase of burial rights for cremated remains	268.00	281.00	No VAT currently charged
These fees are also charged if the deceased lived in the District for the majority of their life and took up a place in full time care outside the District within 2 years of their death. The family is to provide the relevant information for demonstrating this to the burial authority.			
PURCHASED GRAVES - NON-RESIDENTS OF WYRE FOREST			
Purchase of burial rights	1,021.00	1,072.00	No VAT currently charged
Purchase of burial rights for cremated remains	534.00	561.00	No VAT currently charged
MISCELLANEOUS CHARGES			
Maintenance of grave. Planting with Spring and Summer bedding per annum (specified areas of the Cemetery only)	97.00	102.00	122.40
CHARGES OF USE OF STAFF/FACILITIES			
For attendance of Registrar other than between 9:00am and 10:00am (weekdays other than Bank/Public Holidays)	48.00	50.00	60.00
Use of Cemetery building per hour (or part of)	91.00	96.00	115.20
Premium to be applied to cost of burials taking place wholly or partially outside normal working hours	10%	10%	
Assessing suitability of grave for additional burials	26.00	27.00	32.40
MONUMENTS / GRAVE STONES ETC			
The right to place or erect a memorial including first inscription	189.00	198.00	237.60
The right to place or erect a commemorative plaque or kerb stone	96.00	101.00	121.20
Each additional inscription	32.00	34.00	40.80
Vase	32.00	34.00	40.80
Certified copy of entry in Register of Burials / Burial Grant	20.00	20.00	24.00
Transfer of exclusive Right of Burial	60.00	60.00	72.00
Surrender of exclusive Right of Burial	40.00	40.00	48.00

NOTES:

* Subject to attendance charge for Registrar
Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Cultural Services	Service Manager	Cultural Services Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Community Development and Museums			
COMMUNITY DEVELOPMENT			
RANGER SERVICES			
Minimum Charge	Free	Free	No VAT currently charged
Maximum Charge	49.00	50.00	No VAT currently charged
Young Rangers (per term)	20.00	28.00	No VAT currently charged
SPORTS, ARTS AND PLAY DEVELOPMENT ACTIVITIES			
Per session Minimum Charge	Free	Free	No VAT currently charged
Per session Maximum Charge	11.00	25.00	No VAT currently charged
NATURE RESERVES			
Small charitable or community events (less than 20 people)			
up to 3 hrs	8.00	10.00	No VAT currently charged
over 3 hrs	14.00	16.00	No VAT currently charged
Medium charitable or community events (more than 20 people less than 100)			
up to 3 hrs	20.00	23.00	No VAT currently charged
over 3 hrs	39.00	42.00	No VAT currently charged
Large charitable or community events (more than 100 people)			
up to 3 hrs	47.00	51.00	No VAT currently charged
over 3 hrs	60.00	65.00	No VAT currently charged
Commercial and fund raising events	Commercial Judgement	Commercial Judgement	No VAT currently charged
MUSEUMS			
Bewdley Museum			
Adults	Free	Free	No VAT currently charged
Senior Citizen	Free	Free	No VAT currently charged
Accompanied Children	Free	Free	No VAT currently charged
Unaccompanied Children	Free	Free	No VAT currently charged
Residents' Season Ticket	Free	Free	No VAT currently charged
School Parties Admission Charge*	Donation	Donation	No VAT currently charged
General Enquiries (per hour)	12.00	12.50	15.00
Weddings and Special Occasion	Commercial Judgement	Commercial Judgement	No VAT currently charged
Hire of Education Room			
Minimum Charge	Free	Free	No VAT currently charged
Maximum Charge (per half day)	38.00	Commercial Judgement	No VAT currently charged
Commercial Bookings	Commercial Judgement	Commercial Judgement	No VAT currently charged
Hire of Wyre Forest Gallery			
Minimum charge for local organisations & emerging community artists (per week)	Free	Free	No VAT currently charged
Commercial Bookings	50.00	50.00	No VAT currently charged
Hire of Sawyard Gallery			
Minimum charge for local organisations & emerging community artists (per week)	Free	Free	No VAT currently charged
Commercial Bookings	12.00	12.00	No VAT currently charged
Hire of Guild Hall			
Minimum Charge	Free	Free	No VAT currently charged
Maximum Charge	Commercial Judgement	Commercial Judgement	No VAT currently charged

NOTES:

* Minimum suggested donation of £1 per child, maximum dependent on programme
 Commercial judgement is delegated to the Director of Service
 Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Parks and Open Spaces	Service Manager	Parks and Open Spaces Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge	Proposed Charge	Proposed Charge
	TO 31/03/2016	FROM 1/04/2016	FROM 1/04/2016
	£	£	£
Parks Events	Charges inclusive of VAT (if applicable)	Charges before VAT	Charges inclusive of VAT (if applicable)
GREEN SPACES - Parks and Green Spaces (not Nature Reserves)			
Administration charge for use of Public Open Space			
Fund Raising and Charity Events (per day) - Minimum Charge	Free	50.00	No VAT currently charged
Fund Raising and Charity Events (per day) - Maximum Charge (refundable deposit applies)	183.00	200.00	No VAT currently charged
	Commercial Judgement	Commercial Judgement	No VAT currently charged
Commercial Events (refundable deposit applies)	Commercial Judgement	Commercial Judgement	No VAT currently charged
Grounds maintenance - external contracts			
Based upon an hourly rate	Commercial Judgement	Commercial Judgement	VAT charged at current rate
Arborists	Commercial Judgement	Commercial Judgement	VAT charged at current rate
Plus Vehicle and Materials at cost	Commercial Judgement	Commercial Judgement	VAT charged at current rate

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Operational Services	Service Manager	Operational Services Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge	Proposed Charge	Proposed Charge
	TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	FROM 1/04/2016 £ Charges before VAT	FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Parking Restrictions and Event Support			
Parking Restrictions			
Charge per application - for up to 7 days	43.00	Not Applicable	No VAT currently charged
Charge per application - for up to 3 days	Not Applicable	45.00	No VAT currently charged
Charge per application - for 4 to 7 days	Not Applicable	70.00	No VAT currently charged
EVENTS SUPPORT			
Trailer cabin unit - charge per unit	425.00	Commercial Judgement	VAT charged at current rate
The provision of above, but on a more permanent basis	commercial judgement based upon full actual cost	commercial judgement based upon full actual cost	VAT charged at current rate
Facilitating access or removing bollards - charge per hour	36.00	Commercial Judgement	VAT charged at current rate
Car Boot events	45.00	Commercial Judgement	No VAT currently charged
Private Cleansing work	Commercial Judgement	Commercial Judgement	VAT charged at current rate

NOTES:

Commercial Judgement is delegated to the Director of Service
 Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Operational Services	Service Manager	Operational Services Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION		Current Charge TO 30/09/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/10/2016 £ Charges before VAT	Proposed Charge FROM 1/10/2016 £ Charges inclusive of VAT (if applicable)
Car Parks Fees and Charges				
CENTRAL RATE				
Kidderminster	Up to 30 minutes	100 p	83 p	100 p
Market Street Surface Vehicle Park	Up to 1 hour	150 p	133 p	160 p
Bewdley				
Load Street Surface Vehicle Park				
Stourport-on-Severn				
Raven Street Surface Vehicle Park				
(All days between 08:00 and 18:30)				
SEASONAL CAR PARK				
Bewdley	Up to 2 hours	200 p	175 p	210 p
Dog Lane Surface Vehicle Park	2 to 24 hours	500 p	433 p	520 p
Stourport-on-Severn	24 to 48 hours	1000 p	867 p	1040 p
Riverside Meadows Surface Vehicle Park				
Severn Meadows No. 2 Surface Vehicle Park				
Severn Meadows No. 3 Surface Vehicle Park				
(All days between 08:00 and 18:30)				
INNER RATE				
Kidderminster	Up to 1 hour	110 p	100 p	120 p
Aldi Store Surface Vehicle Park	Up to 2 hours	150 p	133 p	160 p
Batemans Yard	Up to 3 hours	250 p	217 p	260 p
Bromsgrove Street Surface Vehicle Park	3 to 24 hours	480 p	417 p	500 p
Pike Mills Surface Vehicle Park	24 to 48 hours	960 p	833 p	1000 p
Worcester Street Surface Vehicle Park				
Stourport-on-Severn				
Severn Meadows No. 1 Surface Vehicle Park				
Bridge Street Surface Vehicle Park				
(All days between 08:00 and 18:30)				
OUTER RATE				
Kidderminster	Up to 1 hour (Mon to Sat)	Free	Free	Free
Castle Road Surface Vehicle Park	Up to 1.5 hours (Sun)	Free	Free	Free
Comberton Place Surface Vehicle Park	Up to 2 hours	140 p	125 p	150 p
Stadium Close Surface Vehicle Park	Up to 3 hours	230 p	200 p	240 p
St. Mary's Church Surface Vehicle Park	3 to 24 hours	380 p	333 p	400 p
Bewdley	24 to 48 hours	760 p	667 p	800 p
Gardners Meadow Surface Vehicle Park				
Stourport-on-Severn				
Stourport Sports Centre No. 1 Surface Vehicle Park				
Stourport Sports Centre No. 2 Surface Vehicle Park				
Vale Road Surface Car Park				
(All days between 08:00 and 18:30)				
RURAL RATE				
Blakedown	Up to 1 hour	Free	Free	Free
The Avenue Surface Car Park	Up to 2 hours	80 p	75 p	90 p
	2 to 24 hours	300 p	258 p	310 p
(All days between 08:00 and 18:30)	24 to 48 hours	600 p	525 p	630 p
CONTRACT				
Kidderminster	Up to 1 hour	110 p	TBA	TBA
Weavers Wharf *	Up to 2 hours	150.00	TBA	TBA
	Up to 3 hours	250 p	TBA	TBA
	Up to 4 hours	480 p	TBA	TBA
	Over 4 hours	1000 p	TBA	TBA
(All days between 08:00 and 18:30)				

NOTES:

* Private Contract - owners determine charges
Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Operational Services	Service Manager	Operational Services Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION		Current Charge TO 30/09/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/10/2016 £ Charges before VAT	Proposed Charge FROM 1/10/2016 £ Charges inclusive of VAT (if applicable)
Car Parking Season Tickets				
FULL SEASON TICKET	1 month	70.00	61.67	74.00
Kidderminster	6 months	336.00	293.33	352.00
Aldi Store Surface Vehicle Park	12 months:	605.00	533.33	640.00
Batemans Yard Surface Vehicle Park	Payable as 10			
Bromsgrove Street Surface Vehicle Park	monthly DD			
Market Street Surface Vehicle Park				
Pike Mills Surface Vehicle Park				
Riverside Meadow Surface Vehicle Park				
Bewdley				
Load Street Surface Vehicle Park				
Stourport-on-Severn				
Raven Street Surface Vehicle Park				
Severn Meadows Nos. 1, 2 & 3 Surface Vehicle Parks				
RESTRICTED SEASON TICKET	1 month	35.00	30.83	37.00
Kidderminster	6 months	168.00	146.67	176.00
Castle Road Surface Vehicle Park	12 months:	302.50	266.67	320.00
Comberton Place Surface Vehicle Park	Payable as 10			
Stadium Close Surface Vehicle Park	monthly DD			
St. Mary's Church Surface Vehicle Park				
Bewdley				
Dog Lane Surface Vehicle Park				
Gardners Meadow Surface Vehicle Park				
Stourport-on-Severn				
Stourport Sports Centre Nos. 1 & 2 Surface Vehicle Parks				
Stourport Sports Centre Surface Vehicle Park				
Vale Road Surface Car Park				
Blakedown				
The Avenue Surface Car Park				
SENIOR CITIZEN SEASON TICKET	6 months	84.00	73.33	88.00
All vehicle parks	12 months:	151.25	133.33	160.00
	Payable as 10			
	monthly DD			

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Cultural Services	Service Manager	Cultural Services Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Town Hall Fees and Charges			
KIDDERMINSTER TOWN HALL			
All costs per hour			
MUSIC ROOM			
General Bookings, Meetings, Rehearsals and set ups - Off Peak	24.00	20.00	24.00
General Bookings, Meetings, Rehearsals and set ups - Mid Peak	35.00	29.17	35.00
General Bookings, Meetings, Rehearsals and set ups - Peak Rate	48.00	40.00	48.00
Dances, Concerts, Parties without Technical Support - Off Peak *	32.00	26.67	32.00
Dances, Concerts, Parties without Technical Support - Mid Peak *	37.00	30.83	37.00
Dances, Concerts, Parties without Technical Support - Peak Rate *	55.00	45.83	55.00
Performances with Technical Support - Off Peak **	62.00	51.67	62.00
Performances with Technical Support - Mid Peak **	67.00	55.83	67.00
Performances with Technical Support - Peak Rate **	85.00	70.83	85.00
CORN EXCHANGE ONLY			
General Bookings, Meetings, Rehearsals and set ups - Off Peak	18.00	15.00	18.00
General Bookings, Meetings, Rehearsals and set ups - Mid Peak	27.00	22.50	27.00
General Bookings, Meetings, Rehearsals and set ups - Peak Rate	38.00	31.67	38.00
Dances, Concerts, Parties without Technical Support - Off Peak *	23.00	19.17	23.00
Dances, Concerts, Parties without Technical Support - Mid Peak *	34.00	28.33	34.00
Dances, Concerts, Parties without Technical Support - Peak Rate *	44.00	36.67	44.00
Performances with Technical Support - Off Peak **	53.00	44.17	53.00
Performances with Technical Support - Mid Peak **	64.00	53.33	64.00
Performances with Technical Support - Peak Rate **	74.00	61.67	74.00
MUSIC ROOM & CORN EXCHANGE			
General Bookings, Meetings, Rehearsals and set ups - Off Peak	35.00	29.17	35.00
General Bookings, Meetings, Rehearsals and set ups - Mid Peak	50.00	41.67	50.00
General Bookings, Meetings, Rehearsals and set ups - Peak Rate	62.00	51.67	62.00
Dances, Concerts, Parties without Technical Support - Off Peak *	47.00	39.17	47.00
Dances, Concerts, Parties without Technical Support - Mid Peak *	58.00	48.33	58.00
Dances, Concerts, Parties without Technical Support - Peak Rate *	82.00	68.33	82.00
Performances with Technical Support - Off Peak **	77.00	64.17	77.00
Performances with Technical Support - Mid Peak **	88.00	73.33	88.00
Performances with Technical Support - Peak Rate **	112.00	93.33	112.00
KING CHARLES ROOM, COURT ROOM OR COUNCIL CHAMBER			
General Bookings, Meetings, Rehearsals and set ups - Off Peak	20.00	16.67	20.00
General Bookings, Meetings, Rehearsals and set ups - Mid Peak	33.00	27.50	33.00
General Bookings, Meetings, Rehearsals and set ups - Peak Rate	47.00	39.17	47.00
Dances, Concerts, Parties without Technical Support - Off Peak *	21.00	17.50	21.00
Dances, Concerts, Parties without Technical Support - Mid Peak *	34.00	28.33	34.00
Dances, Concerts, Parties without Technical Support - Peak Rate *	48.00	40.00	48.00
WEDDING CEREMONIES			
KING CHARLES ROOM			
30 Minute Ceremony	100.00	83.33	100.00
60 Minute Ceremony	200.00	166.67	200.00
MUSIC ROOM			
60 Minute Ceremony	200.00	166.67	200.00
Concert Package - Includes Technical Support, House Sound and Lighting, Health and Safety Check, Bar Charge and Hire of Music Room and Corn Exchange 14.00 to 23.00.	600.00	500.00	600.00
Bar Charge - charge will apply to the Hirer when booking the services of a bar.	24.00	20.00	24.00



Service	Cultural Services	Service Manager	Cultural Services Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Town Hall Fees and Charges			
Health and Safety Check - charge may apply to the Hirer. NB Functions that require Technical support are inclusive of the health and safety check.	42.00	40.00	48.00
Hire of Steinway Grand Piano - including tuning per event	120.00	100.00	120.00
Refreshments: Tea / coffee with biscuit per serving	1.50	1.25	1.50
Booking Fee / Credit Card Charges for Tickets			
Booking fee for ticket sales (included in ticket price)	1.00	0.83	1.00
Credit card charge	1.75% of ticket price	1.75% of ticket price	1.75% of ticket price

NOTES:

OFF PEAK - Monday to Friday - 8.00am until 4.00pm.
 MID PEAK - Monday to Thursday - 4.00pm until 12.00am
 PEAK - Friday to Sunday - 4.00pm Friday until 12.00am. All day Saturday & Sunday.
 Hire charges for commercial organisations are available upon request.
 All facilities - Hourly rate will be doubled after midnight and on all bank holidays.
 For certain events, an additional charge for Council employed casual labour could be added to room costs - this would be agreed before the date of hire.
 Booking times must include preparation and clearing up.
 Additional hours outside normal operating times will be charged for accordingly.
 Performing Rights Society fees are in addition to the above charges.
 Wi-Fi is available to Hirers free of charge.
 * Please note no technical support is provided.
 ** Includes technical support.
 Technical support consists of the following: Health and Safety Check, enhanced Lighting and a Technician present during the booking to assist with sound and lighting requirements.
 Delegated authority is given to the Cultural Services Manager in consultation with the relevant Cabinet Member to amend fees and charges for Kidderminster Town Hall.
 These fees and charges assume option to tax is in place from 1st April 2016.
 Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Operational Services	Service Manager	Fleet and Waste Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Fleet Management			
External contracts based upon	Commercial Judgement	Commercial Judgement	VAT charged at current rate
Internal Servicing			
Fixed service charges - up to 1.7cc Std A	114.00	114.00	136.80
(note: includes materials up to £30 in value) Full B	124.00	124.00	148.80
Fixed service charges - over 1.7cc Std A	113.00	113.00	135.60
(note: includes materials up to £30 in value) Full B	153.00	153.00	183.60
Materials above the £30 limit will be charged at cost			
Car Inspection	33.00	40.00	48.00
Staff / Members Cars			
Labour charges per hour based upon	36.00	40.00	48.00
PLUS additional material at cost			
Work undertaken is dependant upon workload			
capacity and the need to maintain the operational fleet			
MOT			
Class 4	38.00	38.00	No VAT currently charged
Class 5	56.00	56.00	No VAT currently charged
Class 7	56.00	56.00	No VAT currently charged
WFDC Taxi	11.00	18.00	No VAT currently charged
Internal Charges to PRS			
Taxi inspection - internal charge	33.00	35.00	No VAT currently charged
Booking Charge per taxi including MOT/inspection booking	11.00	12.00	No VAT currently charged

NOTES:

Commercial judgement is delegated to the Director of Service
 Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Operational Services	Service Manager	Fleet and Waste Manager
Directorate	Community Well-Being and Environment	Cabinet Member	Operational Services

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
LGV Courses			
All courses start and finish at Green Street, Kidderminster, DY10 1HA			
Practical driving test on a 1 to 1 basis (2 to 1 price on application) Course includes: 1 hour assessment, 5 day course, based on 8 hours drive time / and classroom based. Test included in price (£115.00) and use of vehicle for test.	1,200.00	1,200.00	No VAT currently charged
Theory / hazard perception course 1 day course includes loan of materials (books, DVD): 4 hour practice classroom bases, and the booking of an official test in Worcester.	80.00	80.00	No VAT currently charged
2 day course CPC theory / CPC practical course Course included: loan of materials (books, DVD). Use of vehicle for practical test.	200.00	200.00	No VAT currently charged
CPC Course per 7 hour module	50.00 + upload fee 8.75	50.00 + upload fee 8.75	No VAT currently charged
Information Only			
DVD			
Theory test / hazard perception	34.99	34.99	No VAT currently charged
BOOKS			
Theory Test	17.99	17.99	No VAT currently charged
CPC	9.99	9.99	No VAT currently charged
Highway Code / Signs	6.99	6.99	No VAT currently charged

NOTES:

Commercial judgement is delegated to the Director of Service
 Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Land Charges	Service Manager	Land Charges Officer
Directorate	Economic Prosperity and Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Land Charges			
LAND CHARGES			
Basic Land Charges Search Fee	96.50	96.50	No VAT currently charged
Optional enquiries	18.00	18.00	No VAT currently charged
Each additional residential property/parcel of land	41.00	41.00	No VAT currently charged
Basic Land Charges Search Fee in respect of Highway information supplied by Worcester County Council	19.00	19.00	No VAT currently charged
Basic Commercial properties search fee	125.00	125.00	No VAT currently charged
Each additional commercial property/parcel of land	47.00	47.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Building Control	Service Manager	Building Control Manager - North Worcestershire
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Building Control - Fees Set By North Worcestershire Building Control Shared Service			
STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING			
Application Charge	Price on application	Price on application	VAT Charged at Current Rate
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Additional Charge *	Price on application	Price on application	VAT Charged at Current Rate
DOMESTIC EXTENSIONS TO A SINGLE BUILDING			
Conversion of attached garage into habitable room:			
Application Charge	310.00	258.33	310.00
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Additional Charge *	230.00	191.67	230.00
Extension where floor area is less than 10m ² :			
Application Charge	Price on application	Price on application	VAT Charged at Current Rate
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Additional Charge *	230.00	191.67	230.00
All Other Extensions:			
Application Charge	Price on application	Price on application	VAT Charged at Current Rate
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Additional Charge *	Within Provided Quote	Within Provided Quote	
Loft Conversions:			
Application Charge	Price on application	Price on application	VAT Charged at Current Rate
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Additional Charge *	Within Provided Quote	Within Provided Quote	
Detached Garage over 30m ²			
Application Charge	Price on application	Price on application	VAT Charged at Current Rate
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Additional Charge *	Within Provided Quote	Within Provided Quote	
Electrical Works by Non-Qualified Electrician:			
Application Charge	305.00	254.17	305.00
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Renovation of Thermal Element:			
Application Charge	170.00	141.67	170.00
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Installing Steel Beams(s) within an Existing House:			
Application Charge	145.00	120.83	145.00
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Window Replacement:			
Application Charge	170.00	141.67	170.00
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
Installing New Boiler or Wood Burner, etc:			
Application Charge	240.00	200.00	240.00
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate
ALL OTHER WORK - ALTERATIONS			
Application Charge	Price on application	Price on application	VAT Charged at Current Rate
Regularisation Charge	Price on application	Price on application	VAT Charged at Current Rate



Service	Building Control	Service Manager	Building Control Manager - North Worcestershire
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Building Control - Fees Set By North Worcestershire Building Control Shared Service			
Supplementary Charges			
Archived plans			
Re-open archived file and issue completion certificate	49.00	40.83	49.00
Site Visit relating to archived case - per site visit	64.00	53.33	64.00
Withdrawn Applications			
Process request - Admin Charge	49.00	40.83	49.00
Building Notice - No inspection having taken place	refund fee less admin charge	refund fee less admin charge	
Building Notice - Inspections having taken place	refund fee less admin charge less £64 per visit	refund fee less admin charge less £64 per visit	
Full Plans - not checked, no inspections	refund fee less admin charge	refund fee less admin charge	
Full Plans - checked, no inspections	refund inspection fee less admin charge	refund inspection fee less admin charge	
Full Plans - checked, with site inspections	refund inspection fee less admin charge, less £64 per site inspection	refund inspection fee less admin charge, less £64 per site inspection	
Redirected Inspection fees/issue copy documents			
Re invoice to new address	49.00	40.83	49.00
Optional Consultancy Services	Price on application	Price on application	VAT Charged at Current Rate

NOTES:

For Quotations by Telephone Please Ring North Worcestershire Building Control on 01527 881402

* The additional charge is payable on deposit if the electrician is not specified on the application form, or the person / company specified is not a Part P registered electrician

These charges have been set on the following basis:

1. That the building work does not consist of, or include innovative or high risk construction techniques and / or the duration of the building work from commencement to completion does not exceed 12 months.

2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Planning	Service Manager	Planning Policy Manager
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Street Naming and Numbering			
Existing Properties			
Renaming an existing street	244.00	256.00	No VAT currently charged
Additional charge per premise	61.00	64.00	No VAT currently charged
Renaming (where the premise is NOT also numbered) or renumbering a premise	121.00	127.00	No VAT currently charged
Additional charge per premise	24.00	25.00	No VAT currently charged
Adding a name to or renaming a premise (where the premise is also numbered)	24.00	25.00	No VAT currently charged
Additional charge where this includes naming of a building (e.g. a block of flats)	61.00	64.00	No VAT currently charged
New Developments			
Naming a New Street	244.00	256.00	No VAT currently charged
Naming and Numbering a new Premises	121.00	127.00	No VAT currently charged
Additional charge for each adjoining premise	24.00	25.00	No VAT currently charged
Additional Charge where this includes naming of a building (e.g. a block of flats)	61.00	64.00	No VAT currently charged
Confirmation of address to solicitors/conveyancers/occupiers or owners	24.00	25.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Housing	Service Manager	Strategic Housing Services Manager
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Private Sector Housing			
HMO Licence	500.00	500.00	No VAT currently charged
HMO Licence if application submitted and complete within 21 days	300.00	300.00	No VAT currently charged
Residential Caravan Site New Application	500.00	500.00	No VAT currently charged
Residential Caravan Site New Application if submitted and complete within 21 days	300.00	300.00	No VAT currently charged
Residential Caravan Site Annual Licence	180.00	180.00	No VAT currently charged
Penalty Charges as per Published Statement of Principles*			
Penalty fee where no previous action has been taken	500.00	500.00	No VAT currently charged
Penalty fee for landlords who have had previous single action taken against them under Housing Act 2004 or other housing legislation	1,500.00	1,500.00	No VAT currently charged
Penalty fee for landlords who have had previous multiple actions taken against them under Housing Act 2004 or other housing legislation	3,000.00	3,000.00	No VAT currently charged
Officer time spent to enforce the regulations	Charged at Cost	Charged at Cost	No VAT currently charged
Purchase and Equip Property with Alarms	Charged at Cost	Charged at Cost	No VAT currently charged
Recovery Costs**	500.00	500.00	No VAT currently charged
Administration Costs	250.00	250.00	No VAT currently charged

NOTES:

* The amount of Penalty Charge shall be a maximum of £5000

** The penalty charge shall be reduced by the £500 cost recovery element if paid within 14 days of the issue of the penalty charge notice. Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Regeneration	Service Manager	Head of Economic Development and Regeneration for North Worcestershire
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Regeneration and Economic Development			
Town Centre Promotions			
National brand - Bus, van or marquee per day	100.00	105.00	No VAT currently charged
Established local business - Bus, van or marquee per day	75.00	80.00	No VAT currently charged
New local business or start-up - first occasion	Free	Free	
New local business or start-up - second occasion	50.00	55.00	No VAT currently charged
New local business or start-up - thereafter	75.00	80.00	No VAT currently charged
Leafleting only (without stall or table) per day	25.00	26.00	No VAT currently charged
Registered charities (local) - first occasion	Free	Free	
Registered charities (local) - second occasion	25.00	26.00	No VAT currently charged
Registered charities (local) - thereafter	50.00	55.00	No VAT currently charged
Registered charities (national) per day	75.00	80.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>

WYRE FOREST DISTRICT COUNCIL**FEES AND CHARGES 2016/2017****COUNCIL**

Cost Centre	ACTIVITY AND DESCRIPTION OF SERVICE OPTION	KEY	CHANGES IN RESOURCES		
			2016/17 £	2017/18 £	2018/19 £
	<u>CHIEF EXECUTIVE</u>				
R310	<u>Council Tax and NNDR</u>	C	-	-	-
	Summons Costs £50	R	-	-	-
	Liability Order Costs £30	S	-	-	-
	£80				
	Bi-annual review of summons costs and liability orders to reflect inflation and additional Magistrates Court costs.				
R310	<u>Council Tax and NNDR</u>	C	-	-	-
	Penalties for non Compliance Discount applications / failure to notify of change. Costs remain unchanged at £70.	R	-	-	-
	To be reviewed annually.	S	-	-	-
R500	<u>Elections and Electoral Registration</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R	-	-	-
		S	-	-	-
	<u>ECONOMIC PROSPERITY AND PLACE</u>				
R605	<u>Development Control - Planning Advice</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R	20 CR	20 CR	20 CR
		S	-	-	-
R605	<u>Development Control - Pre-application advice</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R	300 CR	300 CR	300 CR
		S	-	-	-
R625	<u>Building Control - Decision Notices</u>	C	-	-	-
	To increase charges by 5% for copies of decision notices held by the Council prior to the formation of the North Worcestershire Building Control Shared Service.	R	-	-	-
		S	-	-	-
R605	<u>Development Control - Sale of Documents</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy.	R	130 CR	130 CR	130 CR
		S	-	-	-
R637	<u>Environmental Health - Water Sampling</u>	C	-	-	-
	Water sampling and analysis charges are set by Worcs Regulatory Services. No increase is being proposed.	R	-	-	-
		S	-	-	-
R637	<u>Environmental Health - Control of Dogs</u>	C	-	-	-
	The charges levied for the control of stray dogs are set by Worcs Regulatory Services on a cost recovery basis.	R	-	-	-
	Charges are consistent across all authorities within the Shared Service. No increase is being proposed.	S	-	-	-
R638	<u>Licensing Activities - Hackney Carriages</u>	C	-	-	-
	To propose no increase to Hackney Carriage licences	R	-	-	-
		S	-	-	-
R638	<u>Licensing Activities - General Licensing</u>	C	-	-	-
	Increase charges by 5% in line with Council Policy where appropriate.	R	1,140 CR	1,140 CR	1,140 CR
		S	-	-	-
R638	<u>Licensing Activities - Gambling Act 2005 (Premises)</u>	C	-	-	-
	Increase charges by either 5% in line with Council Policy or up to prescribed maximum level (if this is lower).	R	220 CR	220 CR	220 CR
		S	-	-	-

WYRE FOREST DISTRICT COUNCIL**FEES AND CHARGES 2016/2017****COUNCIL**

Cost Centre	ACTIVITY AND DESCRIPTION OF SERVICE OPTION	KEY	CHANGES IN RESOURCES		
			2016/17 £	2017/18 £	2018/19 £
R638	<u>Licensing Activities - Scrap Metal Dealers Licence</u>				
	Scrap metal dealers licence is a 3 year licence which was introduced in 2014. Level of charges are recommended by Worc's Regulatory Services. The level of charge will be reviewed in 2017.	C	-	-	-
		R	-	-	-
		S	-	-	-
	TOTALS	C	-	-	-
		R	1,810 CR	1,810 CR	1,810 CR
		S	-	-	-



Service	Revenues	Service Manager	Revenues, Benefits and Customer Services Manager
Directorate	Chief Executive	Cabinet Member	Transformation and Change

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Council Tax and NNDR			
Council Tax and NNDR			
Summons costs	50.00	50.00	No VAT currently charged
Liability Orders	30.00	30.00	No VAT currently charged
Penalties for non Compliance Discount applications / failure to notify of change	70.00	70.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Elections and Electoral Registration	Service Manager	Head of Transformation and Communication
Directorate	Chief Executive	Cabinet Member	Resources

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Elections and Electoral Registration			
SALE OF EDITED AND FULL ELECTORAL REGISTERS Charges for Market Registers only (per legislation)			
Edited and Full Register			
Data	21.00 plus 1.60 per 1,000 entries	22.00 plus 1.60 per 1,000 entries	No VAT currently charged
Printed	11.00 plus 5.25 per 1,000 entries	12.00 plus 5.25 per 1,000 entries	No VAT currently charged
Overseas Electors			
Data	21.00 plus 1.60 per 1,000 entries	22.00 plus 1.60 per 1,000 entries	No VAT currently charged
Printed	11.00 plus 5.25 per 1,000 entries	12.00 plus 5.25 per 1,000 entries	No VAT currently charged
Marked Registers			
Data	11.00 plus 1.05 per 1,000 or part	12.00 plus 1.05 per 1,000 or part	No VAT currently charged
Printed	11.00 plus 2.10 per 1,000 or part	12.00 plus 2.10 per 1,000 or part	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Planning & Building Control	Service Manager	Development Control Manager
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

B	Current Charge	Proposed Charge	Proposed Charge
Planning Advice Building Control Decision Notices (Pre 01/01/2012) Sale of Copy Documents	TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	FROM 1/04/2016 £ Charges before VAT	FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Reply to general individual queries, Planning or Building Control for up to 6 questions (after that the full Local Land Charge Search fee will be charged)	23.00 per Question	24.00 per Question	No VAT currently charged
If any query requires a site visit to be made (e.g. compliance with conditions)	62.00	65.00	No VAT currently charged
Charges for Copy Documents See Note 2 below			
Monthly Decision List	Free	0.00	Free
Weekly Planning Application List	Free	0.00	Free
Decision Notices	18.00	15.83	19.00
Decision Notices Additional Copies	1.00	0.92	1.10
A4 - For each copy	1.00	0.92	1.10
A3 - For each copy	1.00	0.92	1.10
A2 - For each copy	3.00	2.67	3.20
A1 - For each copy	4.00	3.50	4.20
A0 - For each copy	5.00	4.42	5.30

NOTES:

Note 1 - Copies, where appropriate, are available free up to a cumulative single transaction value of £10 for individuals (the discretion of Director of Service to be applied in cases of multiple separate transactions) and charged at full cost to representatives of professional and/or commercial companies.

Note 2 - Copies of all planning application plans and decision notices made from 2006 onwards are available online at zero cost at <http://www.wyreforestdc.gov.uk/planning-and-buildings.aspx>

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Planning	Service Manager	Development Control Manager
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Permitted Developments and Pre-application Advice			
Permitted Development enquiries			
Proposed development type			
Householder	Free	Free	Free
Other	Free	Free	Free
Pre-Application advice			
Householder	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
1 - 4 dwellings	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Cost of Highway Advice	Free	Free	Free
Cost of each additional meeting with Highway Authority	Free	Free	Free
Residential Development (see note 1)			
5 - 9 dwellings (site <1ha) (gross floor area <1,000m2)	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Cost of Highway Advice	Free	Free	Free
Cost of each additional meeting with Highway Authority	Free	Free	Free
10 - 49 dwellings (site 1-1.25ha) (gross floor area 1,000 - 2,499m2)	1,241.00	1,085.83	1,303.00
Cost of each additional meeting	621.00	543.33	652.00
Cost of Highway Advice	435.00	380.83	457.00
Cost of each additional meeting with Highway Authority	217.00	190.00	228.00
50 - 199 dwellings (site 1.26-2ha) (gross floor area 2,500 - 9,999m2)	2,483.00	2,172.50	2,607.00
Cost of each additional meeting	919.00	804.17	965.00
Cost of Highway Advice	869.00	760.00	912.00
Cost of each additional meeting with Highway Authority	322.00	281.67	338.00
200+ dwellings (site 2+ha) (gross floor area +10,000m2)	3,724.00	3,258.33	3,910.00
Cost of each additional meeting	1,241.00	1,085.83	1,303.00
Cost of Highway Advice	1,303.00	1,140.00	1,368.00
Cost of each additional meeting with Highway Authority	435.00	380.83	457.00
Non Residential/Commercial Development (see note 1)			
Gross floor area up to 500m2 (site up to 0.5ha)	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Cost of Highway Advice	Free	Free	Free
Cost of each additional meeting with Highway Authority	Free	Free	Free
Gross floor area 501m2 - 999m2 (site 0.5 -1ha)	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Cost of Highway Advice	Free	Free	Free
Cost of each additional meeting with Highway Authority	Free	Free	Free
Gross floor area 1,000 - 2,499m2 (site 1-1.25ha)	1,241.00	1,085.83	1,303.00
Cost of each additional meeting	621.00	543.33	652.00
Cost of Highway Advice	435.00	380.83	457.00
Cost of each additional meeting with Highway Authority	217.00	190.00	228.00
Gross floor area 2,500 - 9,999m2 (site 1.26-2ha)	2,483.00	2,172.50	2,607.00
Cost of each additional meeting	919.00	804.17	965.00
Cost of Highway Advice	869.00	760.00	912.00
Cost of each additional meeting with Highway Authority	322.00	281.67	338.00
Gross floor area +10,000m2 (site +2ha)	3,724.00	3,258.33	3,910.00
Cost of each additional meeting	1,241.00	1,085.83	1,303.00
Cost of Highway Advice	1,303.00	1,140.00	1,368.00
Cost of each additional meeting with Highway Authority	435.00	380.83	457.00



Service	Planning	Service Manager	Development Control Manager
Directorate	Economic Prosperity & Place	Cabinet Member	Planning and Economic Regeneration

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge	Proposed Charge	Proposed Charge
	TO 31/03/2016	FROM 1/04/2016	FROM 1/04/2016
	£	£	£
Permitted Developments and Pre-application Advice	Charges inclusive of VAT (if applicable)	Charges before VAT	Charges inclusive of VAT (if applicable)
Other Categories			
Advertisements	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Change of Use	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Telecommunications	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Glasshouses/Poly Tunnels	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Others (see note 2)	Free	Free	Free
Cost of each additional meeting	Free	Free	Free
Historic Environmental and Tree related enquiries			
Separate Listed Building and Conservation Area Advice (Up to 3 Separate Matters)	39.00	34.17	41.00
(More than 3 Separate Matters)	76.00	66.67	80.00
Cost of each additional meeting	19.00	16.67	20.00
Separate Tree related Advice - number of trees not exceeding 10	39.00	34.17	41.00
Cost of each additional meeting	19.00	16.67	20.00
Separate Tree related Advice - number of trees over 10 but not exceeding 30	76.00	66.67	80.00
Cost of each additional meeting	19.00	16.67	20.00
Exemptions			
As set out in Guidance Note (e.g. Parish Councils, etc)			

NOTES:

Note 1 - If only principle to be discussed

Note 2 - Includes other development proposals such as variation or removal of conditions-proposed changes of use, car parks and certificates of lawfulness. Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Water Sampling and Analysis Charges - Set By Worcestershire Regulatory Services			
POLLUTION CONTROL			
Water Sampling Charges			
The Regulations allow local authorities to charge a fee, subject to prescribed maximum levels to enable reasonable costs of services (lab fees etc) to be recovered.			
Proposed Fees and Charges			
Risk Assessment	48.00 per hour (up to £500 Max)	41.67 per hour (up to £520 Max)	50.00 per hour (up to £625 Max)
Sampling (each visit)	120.00 Max	105.00 Max	126.00 Max
Investigation (each investigation)	48.00 per hour (up to £100 Max)	41.67 per hour (up to £125 Max)	50.00 per hour (up to £150 Max)
Granting an Authorisation	120.00 Max	105.00 Max	126.00 Max
Analysing a sample			
- taken under regulation 10 (small supplies)	30.00 Max	26.67 Max	32.00 Max
- taken during check monitoring	120.00 Max	105.00 Max	126.00 Max
- taken during audit monitoring	600.00 Max	525.00 Max	630.00 Max

NOTES:

Where the request is made by the Owner/Occupier and the Authority is not the only service provider - VAT will be added
 Where the authority instigates the testing under regulations i.e. Periodic tests, assessments - VAT is not applicable in this instance
 Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Hackney Carriage/Private Hire Fees			
Hackney Carriage Vehicle	416.00	416.00	No VAT currently charged
Private Hire Vehicle	416.00	416.00	No VAT currently charged
Change of Business (Sell Car and Transfer Plate)	105.00	105.00	No VAT currently charged
Replacement Licences/Plates			
External Car Plate	49.00	49.00	No VAT currently charged
Internal (Executive Vehicles) Car Plate	21.00	21.00	No VAT currently charged
Vehicle Decals - Replacements	19.00	19.00	No VAT currently charged
Exemption Notice (Executive Vehicles)	29.00	29.00	No VAT currently charged
Vehicle Testing			
Vehicle Retest Fee (if re-tested within 48 hours of failure)	31.00	25.83	31.00
Vehicle Retest Fee (if re-tested after 48 hours of failure)	59.00	49.17	59.00
Hackney Carriage/Private Hire Drivers Licence (valid for 2 years)	295.00	-	No VAT currently charged
Hackney Carriage/Private Hire Drivers Licence (valid for 3 years)	-	415.00	No VAT currently charged
Disclosure Scotland check	62.00	62.00	No VAT currently charged
Drivers Badge	25.00	25.00	No VAT currently charged
Drivers' Knowledge Test	54.00	54.00	No VAT currently charged
Private Hire Operators (valid for 1 year)	463.00	463.00	No VAT currently charged
Private Hire Operators (valid for 5 years)	-	1,760.00	No VAT currently charged

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION		Current Charge	Proposed Charge	Proposed Charge
		TO 31/03/2016	FROM 1/04/2016	FROM 1/04/2016
		£	£	£
Licensing and Registration		Charges inclusive of VAT (if applicable)	Charges before VAT	Charges inclusive of VAT (if applicable)
Animal Boarding Establishments	Initial	337.00	354.00	No VAT currently charged
	Renewal	223.00	234.00	No VAT currently charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost	Charged at Cost	
Dangerous Wild Animals	Initial	337.00	354.00	No VAT currently charged
	Renewal	223.00	234.00	No VAT currently charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost	Charged at Cost	
Dog Breeding Establishments	Initial	337.00	354.00	No VAT currently charged
	Renewal	223.00	234.00	No VAT currently charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost	Charged at Cost	
Pet Shops	Initial	337.00	354.00	No VAT currently charged
	Renewal	223.00	234.00	No VAT currently charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost	Charged at Cost	
Riding Establishments	Initial	337.00	354.00	No VAT currently charged
	Renewal	223.00	234.00	No VAT currently charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost	Charged at Cost	
Zoo Licences	Initial	1,626.00	1,707.00	No VAT currently charged
		(plus Inspector's expenses)	(plus Inspector's expenses)	
	Renewal	1,461.00	1,534.00	No VAT currently charged
		(plus Inspector's expenses)	(plus Inspector's expenses)	
		Charged at Cost	Charged at Cost	
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost	Charged at Cost	
Acupuncture, Tattooing, Electrolysis, Ear Piercing, Skin Piercing & Semi-Permanent Skin Colouring -				
Certificate of Registration: (a) Person		164.00	172.00	No VAT currently charged
(b) Premise		237.00	249.00	No VAT currently charged
(c) Persons & Premises		399.00	419.00	No VAT currently charged
Sex Establishments	Initial	4,977.00	4,977.00	No VAT currently charged
	Renewal	1,911.00	1,911.00	No VAT currently charged
	Transfer	345.00	345.00	No VAT currently charged

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Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Gambling Premises License Fees			
Gambling Premises Licence - New Application			
Adult Gaming Centre	1,383.00	1,452.00	No VAT currently charged
Betting Premises (excluding Tracks)	2,075.00	2,179.00	No VAT currently charged
Betting Premises (Tracks)	1,728.00	1,814.00	No VAT currently charged
Bingo Club	2,417.00	2,538.00	No VAT currently charged
Family Entertainment Centre	1,383.00	1,452.00	No VAT currently charged
Temporary Use Notices	352.00	370.00	No VAT currently charged
Gambling Premises Licence - Annual Fee			
Adult Gaming Centre	692.00	727.00	No VAT currently charged
Betting Premises (excluding Tracks)	415.00	436.00	No VAT currently charged
Betting Premises (Tracks)	692.00	727.00	No VAT currently charged
Bingo Club	692.00	727.00	No VAT currently charged
Family Entertainment Centre	517.00	543.00	No VAT currently charged
Provisional Statement Application			
Adult Gaming Centre	1,383.00	1,452.00	No VAT currently charged
Betting Premises (excluding Tracks)	2,075.00	2,179.00	No VAT currently charged
Betting Premises (Tracks)	1,728.00	1,814.00	No VAT currently charged
Bingo Club	2,417.00	2,538.00	No VAT currently charged
Family Entertainment Centre	1,383.00	1,452.00	No VAT currently charged
Licence Application (Provisional Statement Holders)			
Adult Gaming Centre	656.00	689.00	No VAT currently charged
Betting Premises (excluding Tracks)	830.00	872.00	No VAT currently charged
Betting Premises (Tracks)	656.00	689.00	No VAT currently charged
Bingo Club	830.00	872.00	No VAT currently charged
Family Entertainment Centre	656.00	689.00	No VAT currently charged
Application to Transfer			
Adult Gaming Centre	656.00	689.00	No VAT currently charged
Betting Premises (excluding Tracks)	830.00	872.00	No VAT currently charged
Betting Premises (Tracks)	656.00	689.00	No VAT currently charged
Bingo Club	830.00	872.00	No VAT currently charged
Family Entertainment Centre	656.00	689.00	No VAT currently charged
Application to Vary			
Adult Gaming Centre	692.00	727.00	No VAT currently charged
Betting Premises (excluding Tracks)	1,036.00	1,088.00	No VAT currently charged
Betting Premises (Tracks)	863.00	906.00	No VAT currently charged
Bingo Club	1,210.00	1,271.00	No VAT currently charged
Family Entertainment Centre	692.00	727.00	No VAT currently charged
Reinstatement of Licence			
Adult Gaming Centre	656.00	689.00	No VAT currently charged
Betting Premises (excluding Tracks)	830.00	872.00	No VAT currently charged
Betting Premises (Tracks)	656.00	689.00	No VAT currently charged
Bingo Club	830.00	872.00	No VAT currently charged
Family Entertainment Centre	656.00	689.00	No VAT currently charged

NOTES:

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Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Street Trading			
Single Unit up to 12 x 12 (max 5m length) Food - Initial	2,014.00	2,115.00	No VAT currently charged
- Renewal	1,915.00	2,011.00	No VAT currently charged
Single Unit up to 12 x 12 (max 5m length) Non-Food - Initial	1,684.00	1,768.00	No VAT currently charged
- Renewal	1,514.00	1,590.00	No VAT currently charged
For every additional 12 x 12 or part thereof or length more than 5m	830.00	872.00	No VAT currently charged
Mobile Traders - Initial	790.00	830.00	No VAT currently charged
Mobile Traders - Renewal	790.00	830.00	No VAT currently charged
Street Amenities (Control of Street Furniture)	318.00	334.00	No VAT currently charged

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Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Scrap Metal Dealers Act 2013 - Fees Recommended by Worcestershire Regulatory Services			
Site Licence - Initial (3 year licence)	290.00	290.00	No VAT currently charged
Site Licence - Renewal (3 year licence)	240.00	240.00	No VAT currently charged
Collectors Licence - Initial (3 year licence)	145.00	145.00	No VAT currently charged
Collectors Licence - Renewal (3 year licence)	95.00	95.00	No VAT currently charged
Variation of Licence	65.00	65.00	No VAT currently charged
Copy of licence (if lost or stolen)	25.00	25.00	No VAT currently charged

NOTES:

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Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Health, Well-Being and Housing

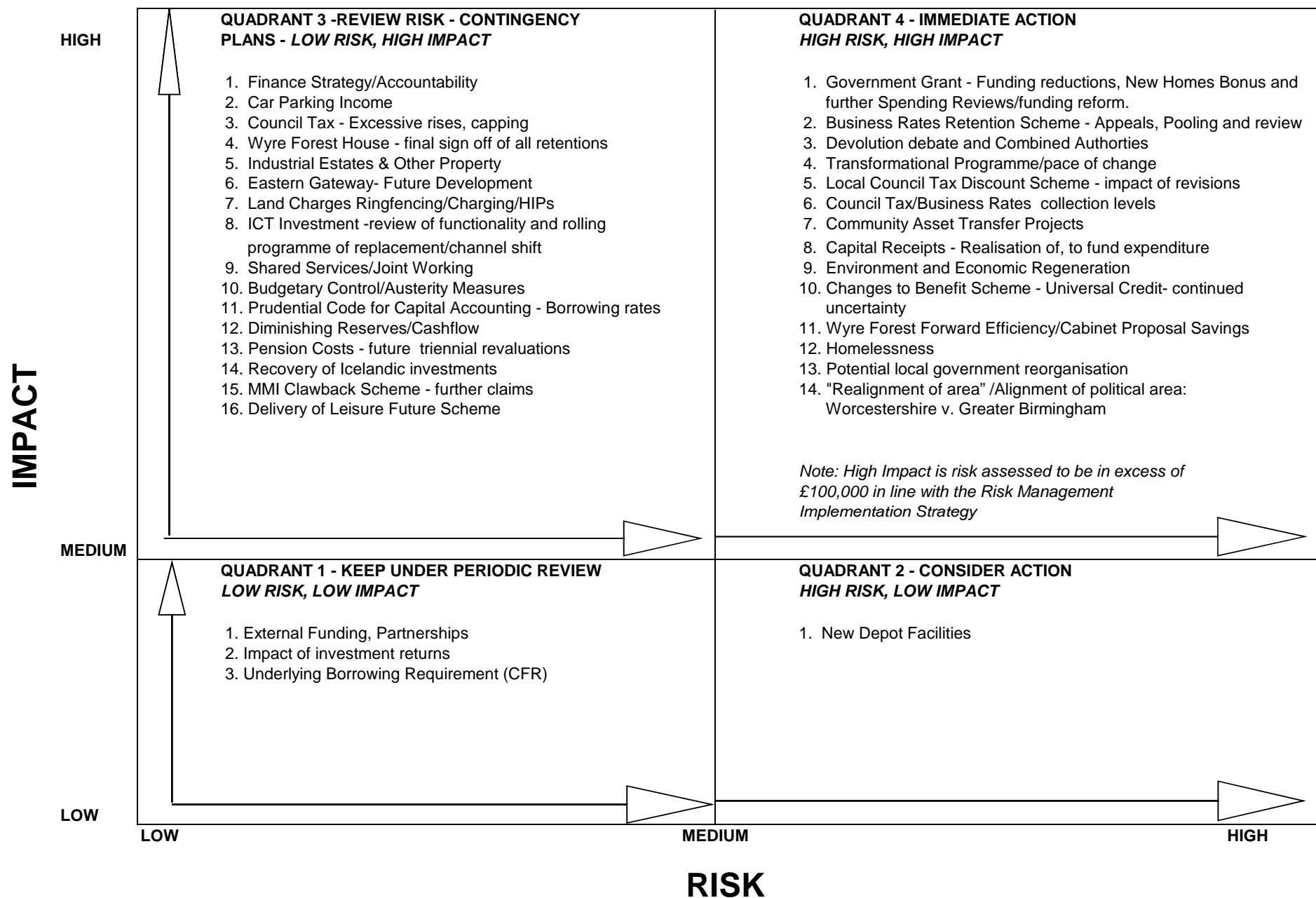
PROPOSAL OF SCALE OF FEES AND CHARGES

INCOME DESCRIPTION	Current Charge TO 31/03/2016 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 1/04/2016 £ Charges before VAT	Proposed Charge FROM 1/04/2016 £ Charges inclusive of VAT (if applicable)
Control of Dogs - Fees Recommended by Worcestershire Regulatory Services			
Administration Fee per stray dog seized	10.00	10.00	No VAT currently charged
Kennelling charge per dog per day	15.00	15.00	No VAT currently charged
Kennelling charge per dog per day (where dog deemed dangerous by type or temperament)	20.00	20.00	No VAT currently charged
Statutory Fine per dog seized	25.00	25.00	No VAT currently charged
Repeat stray charge	25.00	25.00	No VAT currently charged
Out of Hours Charge	30.00	30.00	No VAT currently charged
Vet fees/treatment charges (if applicable)	Charged at Cost	Charged at Cost	

NOTES:

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>

BUDGET RISK MATRIX 2016/2019



Budget Risk Matrix

ISSUE	BUDGETARY RESPONSE
Quadrant 1 - Low Risk, Low Impact 1. External Funding, Partnerships 2. Impact of Investment Returns 3. Underlying Borrowing Requirement (CFR)	Keep under periodic review Continue to evaluate sustainability of each scheme as part of project appraisal. Continue to monitor and report as appropriate. The Governor of the bank of England has indicated that the rate will remain at 0.50% under 2016/17. Balances available for investment are reducing over the MTFP and this together with the lower returns has been taken into account in the base budget. We continue to work with Capita in this area. The rising CFR over the term of the Budget Strategy will be carefully monitored in close liaison with Capita to gauge both the timing and type of external borrowing.
Quadrant 2 - High Risk, Low Impact 1. New Depot Facilities	Consider Action Under consideration as part of longer term Budget Process
Quadrant 3 - Low Risk, High Impact 1. Finance Strategy/Accountability 2. Car Parking Income 3. Council Tax - Excessive rises, referendum 4. Wyre Forest House final sign off of all retentions 5. Industrial Estates and Other Property 6. Eastern Gateway - Future Development 7. Land Charges Ring fencing /Charging/HIPs 8. ICT Investment/channel shift 9. Shared Services Joint working 10. Budgetary Control/Austerity Measures 11. Prudential Code for Capital Accounting – Borrowing rates 12. Diminishing Reserves/Cash flow 13. Pension Costs 14. Recovery of Icelandic Investments	Review Risk - Contingency Plans Council are required to adopt a three year Balanced Budget Strategy. Usages/Income level closely monitored, have been adversely affected during current economic downturn, this, together with alternative usage of car parking land is factored in the MTFP Low risk due to political prudence/Key Commitments. Managed closely by Chief Executive and CLT/Cabinet Managed through Property Disposal Strategy Development opportunities continue to be explored. Reduced income allowed for within Base Budget reduces the scale of any challenge. Settlement of claim with lawyers New Burdens Grant will mitigate the impact. ICT Strategy Group formed to oversee/enhance the governance, planning and delivery arrangements of the strategy between ICT and council service areas. Shared Services partnerships continue to contribute to collaborative efficiencies but will be monitored to ensure risk is managed and mitigated. Continue to discourage non-essential expenditure, monthly budget monitoring reports provide more management information External borrowing is now £15m, rates remain low but the economy is still volatile and future rates difficult to predict; Capita continue to provide technical advice Cash flow management will be tighter given reduction in capital and revenue reserves and use of the Capita Cash flow model is being trialled to improve management information to help mitigate any risk in this area Higher payments are now being made as a result of last year's triennial revaluation and the impact of future reviews will be carefully assessed. Under £1m in outstanding and work will continue to achieve maximum recovery.

<p>Quadrant 3 Continued</p> <p>15. MMI Claw Scheme</p> <p>16. Delivery of Leisure Scheme</p>	<p>One further claim received and settled so far, ear marked reserve held.</p> <p>Currently on schedule and on budget; this will be carefully managed and regular reports made to members.</p>
<p>Quadrant 4 - High Risk, High Impact</p> <p>1. Government Grant –Funding Changes, further Spending Reviews and New Homes Bonus</p> <p>2. Business Rates Retention Scheme, appeals, Pooling and revision of funding arrangements</p> <p>3. Devolution debate and Combined Authorities</p> <p>4. Impact of Transformational Programme</p> <p>5. Local Council Tax Discount Scheme</p> <p>6. Council Tax Collection levels</p> <p>7. Community Asset Transfer Projects (CATS) – Kidderminster Town Council</p> <p>8. Capital Receipts - Realisation of to fund expenditure</p> <p>9. Environment and Economic Regeneration</p> <p>10. Changes to Housing Benefit Scheme – universal credit/localisation of support for Council Tax</p> <p>11. Wyre Forest Forward Efficiency savings</p> <p>12. Homelessness</p> <p>13. Local Government Reorganisation</p> <p>14. Realignment of area/political area</p>	<p>Immediate Action</p> <p>Significant issue given the scale of the Spending deficit. The Cabinet Financial Strategy Advisory Panel process will assist Wyre Forest Forward coordinating Councils future Plans.</p> <p>Proposed changes to funding arrangements introduce uncertainty and risk, the third year of membership of the Worcestershire Pool may mitigate this. Application to the DCLG for new WBRP without Malvern for 2016/17 now approved. Annual review thereafter but future of pooling uncertain. Our robust regeneration programme is a mitigation factor.</p> <p>Monitored closely by CLT/Cabinet</p> <p>Managed by CLT/Cabinet with reports to Group Leaders.</p> <p>The impact of the revised Local Scheme will be kept under review by the Chief Executive/Chief Financial Officer</p> <p>Assumptions in relation to decreased collection rates have been made in the Council Tax Base calculations as a result of the Local Council Tax Discount Scheme and these will be carefully managed and reported on.</p> <p>Wyre Forest Forward is continuing to manage significant CATS with CLT/reports to Group Leaders. The project team is working closely with the Parishing Committee on the Kidderminster Town Council proposals.</p> <p>Capital Programme funding reflects realistic timescale for the realisation of asset disposal receipts. Temporary borrowing will be used when necessary.</p> <p>The Council continues to be proactive in this area and this is closely monitored by Cabinet/CLT</p> <p>The continued overhaul of the benefits systems will be carefully managed and monitored.</p> <p>Progress continues to be monitored and reported regularly to members.</p> <p>The Welfare Reform, Universal Credit and Council Tax Benefit Reform could all increase the number of Homelessness cases within the district. This will be carefully monitored and managed by the Housing Team.</p> <p>Macroeconomic area strategically assessed and managed by the Leadership team.</p> <p>Kept under strategic review by the Leadership team in liaison with two LEPS. The three LEP footprint proposals are also within our radar.</p>

Capital Programme 2015/16 Onwards

1. PURPOSE

- 1.1 To consider the Capital Programme 2015/16 onwards and set out the detail to support the recommendations within the main Budget report.

2. BACKGROUND

- 2.1 The Council's Capital Programme is under-pinned by the borrowing strategy contained in the approved Treasury Management Service Strategy and also the Property Disposal Strategy. The Capital Programme is prepared in accordance with this Strategy taking into account all the relevant factors, such as Corporate Priorities.

3. KEY ISSUES

- 3.1 The Cabinet recommends approval of the Base Capital Programme and the Vehicle, Equipment and Systems Renewal Schedule, as part of the budget setting process for the Authority.
- 3.2 The Council entered into further external borrowing as predicted in last year's report; as at the end of November 2015 the total was £15m, split over fourteen loans, thirteen with the PWLB and one with another local authority –the Borough Council of King's Lynn and West Norfolk. The Council will continue to enter into further borrowing arrangements in accordance with the Medium Term Financial Strategy as capital schemes, in particular, the Leisure Future project, progress. External borrowing has been planned for a few years and is inevitable as the Council's cash balances are much reduced and can no longer support further capital expenditure without external borrowing.
- 3.3 Projections of right to buy receipts, that are being shared 50:50 with Community Housing Group from 2015/16 to 2018/19, have been slow for 2015/16 with a low forecast to year end. The continuing support of the Government for Right to Buy, including the new "pay to stay" initiative whereby tenants earning over £30,000 will have to pay market rents, should help the level of sale receipts achieved to increase in future years.
- 3.4 As part of the February 2015 Budget Report, Council approved that the first £224,000 of the Right to Buy Receipts (RTB) in 2015/16 and subsequent years be allocated to Disabled Facilities Grants to a maximum Capital budget of £800,000. Any additional RTB receipts are to be allocated to general capital reserves and the allocation of future year's receipts are to be considered as part of this budget process.
- 3.5 The property disposal programme continues. Since the funding gap on Wyre Forest House was closed in November 2014, any further disposals are being allocated to the Future Investment Evergreen Fund, in accordance with Council approvals.

- 3.6 Any final adjustments to the Capital Programme 2016/19 and associated Prudential Indicators will be updated in the February 2016 Reports to Council.

4. **FINANCIAL IMPLICATIONS**

Base Capital Programme

- 4.1 Revised Capital Programme of approved schemes, including details of actual expenditure, prior to 1 April 2015 and technical officers' estimates of projected costs, is set out in Appendix A.

Capital Schemes

- 4.2.1 The Capital Programme at Appendix A includes the programmed expenditure and funding for the Leisure Future project. As reported within the notice of delegated decision, the final gross capital budget utilising the headroom approved by Council on the 24th September 2014 includes provision of enhanced facilities compared to the base specification. The revenue savings allied to this major development are also included within the base budget. Additional management fee paid to the Council will not only fund the extra borrowing requirement based on the winning tender but also exceed the business case revenue affordability criteria. The competitive Design, Build, Operate and Maintain (DBOM) tender will now be progressed. Funding for this major capital scheme is by prudential borrowing, supplemented by £2m in Sport England grant and the sale proceeds of assets used for existing leisure provision. This borrowing is affordable as the new building and facility mix should ensure that the management fee currently payable by the Council will be saved; this saving will fund the financing costs of the new build. The construction contract is currently progressing to timetable and within budget. Savings of up to £20k per million have been achieved so far compared to the affordability costings on prudential borrowing due to favourable market rates.
- 4.2.2 As is well documented, the original construction tender for Wyre Forest House reduced the capital budget down from £10.5m to £10m, and the consolidation of buildings and staff has generated significant revenue savings reflected in the base budget. The funding gap for Wyre Forest House was closed in November 2014. Expenditure to date on Wyre Forest House is £9.58m; further payments will be made as the Council finalises the scheme.
- 4.2.3 Work at Wyre Forest House to install gas boilers to supplement the output from the ground source heat pump has been completed and is fully operational. While the renewable energy source will continue to be adequate to heat and cool the building for most of the year, this improvement will cope with the colder temperatures over the winter months. Wyre Forest House remains within its allocated project budget of £10m. The final account remains outstanding and is the subject of ongoing legal consideration.

- 4.2.4 The base Capital Programme includes expenditure fully supported by Government Grant for Disabled Facilities Grants (DFGs) for 2015/16 onwards via the 'Better Care Fund'. The Worcestershire Health and Well Being Board's strategy confirms they will passport the government allocation for DFG's through to the respective District Councils (no more or no less). This Council's allocation assumed ongoing allocation for this Strategy is 556k.
- 4.2.5 Any future capital receipts will be allocated to the Future Investment Evergreen Fund. The approval of the Future Investment Evergreen Fund initiative by Council in September 2014 will provide a sustainable source of capital funding for future projects. This fund will help the Council to realise the regenerative benefits of some of its vacant and underused assets as well as securing some longer term returns from working in partner with developers. The aim is to help the district grow in housing, business or general economic terms. Each business case will be considered by Overview and Scrutiny and it is hoped that once capital receipts start to be realised that this may provide the source of some innovative proposals.
- 4.3 It should also be noted that the future funding of the Capital Programme includes an estimated underlying Capital Financing Requirement of £18.274million (as at 31/03/2019 – the end of the Finance Strategy).
- 4.4 Prudential Borrowing
- 4.4.1 In accordance with the Prudential Borrowing Code, the Council is able to borrow for capital projects, subject to demonstrating that spending plans are affordable, prudent and sustainable. Prudential Borrowing has been assumed for the Vehicle, Equipment and System Renewals Schedule, the State of the Area Debate capital works, the Leisure Future project and other relevant approvals. These assumptions result in a Capital Financing Requirement (CFR) (taking into account MRP repayments) summarised in the Table in paragraph 4.4.4.
- 4.4.2 The Council currently has £15m external borrowing, as detailed in paragraph 3.2. It is certain that the Council will enter into further external borrowing in the near future. The assumptions included in the budget for the utilisation of External Borrowing are shown in 4.4.4 below.
- 4.4.3 The use of temporary borrowing is also likely to be necessary for bridging finance for the Leisure Centre project, pending the opening of the new facility and subsequent switch from the Council paying the contractor to the contractor paying the Council and the receipt of sales proceeds from the existing assets as identified in the approved business case. These interim costs are included in the base budget.
- 4.4.4 Table of Forecast Capital Financing Requirement (CFR)

The CFR is calculated from the Council's balance sheet, and is the underlying need to borrow for capital purposes – in effect the debt liability. It represents the cost of the Council's assets, less any capital receipts and allowable adjustments.

Once calculated, the Chief Financial Officer then decides how the debt liability is to be funded. It can be funded either from internal resources on a temporary basis (internal borrowing), or from the market (external borrowing). Whether to use internal or external borrowing is purely an operational decision based on current market conditions and cash balances available. When it is cheaper to borrow from the market than using temporary balances for investment purposes, then it is preferable to enter into external borrowing. When borrowing costs are higher it is preferable to use internal resources. However, internal borrowing is no longer sustainable on a temporary basis; in line with our expenditure approvals, our cash balances have now diminished to levels whereby the Chief Financial Officer predicts we will continue to enter into external borrowing with the Public Works Loans Board (PWLB)/other local authorities as the capital programme progresses. Borrowing rates are currently very low and this authority has also signed up to the PWLB Certainty Rate Government Scheme giving us a reduction of 20bps on borrowing interest rates. The timing of external borrowing will be carefully considered in liaison with Capita Asset Services; Treasury Management Solutions, our Treasury Management advisors.

Description	2015/16 (and prior to 1/4/2015)	2016/17	2017/18	Closing CFR (at 31/3/2019)
	£'000	£'000	£'000	£'000
Current estimated Capital Financing Requirement at 31st March	14,614	17,861	18,403	18,274

4.4.5 Forecast Future Prudential Borrowing

Based upon current estimates of cashflow there is a potential requirement for the Council to externally borrow up to a further £3million within the period of the Finance Strategy, based upon the latest estimate of the Capital Financing Requirement detailed above.

- 4.4.6 The Chief Financial Officer will continue to use delegated powers to enter into borrowing arrangements as appropriate, taking into account prevailing economic market conditions together with funding requirements. This delegation enables the Chief Financial Officer to respond quickly to changes in market conditions to ensure borrowing costs are kept to a minimum.

4.5 Vehicle, Equipment and Systems Renewal Schedule

A revised Schedule has been prepared and set out as Appendix B. Under capital rules vehicles, equipment and systems may be purchased out of Loan, Leasing, Capital Receipts or Revenue. As an alternative to outright replacement the Council introduced a programme of refurbishment for refuse vehicles from 2014/15 as this is a more cost effective option. The Chief Financial Officer currently recommends that the Council use Prudential Borrowing where Capital Receipts or Direct Revenue Funding are not available.

5. LEGAL AND POLICY IMPLICATIONS

- 5.1 The Local Government Act 2003 introduced a legislative framework under which Local Authorities prepare and manage capital expenditure known as the Prudential System of Capital Finance.
- 5.2 The Prudential System of Capital Finance has been fully incorporated by the Authority in the preparation of the Capital Strategy, the Vehicle, Equipment and System Renewal Schedule and the Base Capital Programme.

6. RISK MANAGEMENT

- 6.1 The main risk associated to this Capital Programme is that, asset disposals are not fully realised in terms of timing and valuation assumptions. The secondary risk is that borrowing costs will increase as the economy continues to show early signs of recovery and financing costs for the Capital Financing Requirement will then rise.
- 6.2 A further risk is that the construction contract for the New Headquarters exceeds the approved budget. This has been mitigated by tight management including the retained services of quantity surveying/project management services from RLB Consultants, and by the inclusion of financial penalties within the contract. The resolution of the heating of the building will help progress closure of this scheme.
- 6.3 The Leisure Future project has its own specific risk register which is updated at the fortnightly project team meetings. This register is intended to minimise any risk to the Council that may arise from the new leisure centre project. The project is progressing to timetable and to budget and the provisional sums are confirmed as within budget so this all helps to reduce overall risk.
- 6.4 These risks, together with all other risks associated with the Capital Programme 2015/16 onwards, are robustly managed as detailed in the Budget and Policy framework 2015/18 and allied Budget Risk Matrix Appendix, as considered by Cabinet in the main report on this agenda.

7. EQUALITY IMPACT NEEDS ASSESSMENT

- 7.1 An Equality Impact Assessment has been undertaken and it is considered that there are no discernible impacts on the six equality strands.

8. CONCLUSION

- 8.1 The Leisure Future project is the most significant capital scheme and will generate revenue savings compared to current arrangements. Like any complex project it is not without risk and these will continue to be closely managed and reported on as the build progresses as appropriate.
- 8.2 The Council continues to have an underlying borrowing requirement, which was previously deferred whilst the Council maintained a high level of Capital Receipts. This will continue to be converted into external borrowing as the receipts are utilised for capital projects.

- 8.3 At this stage all Capital Receipts have been allocated across the period of the Finance Strategy. The projected Capital Financing Requirement, for several capital schemes, along with the vehicles and other systems replacements, will also generate a total underlying requirement for Prudential Borrowing of £18.274million at end of 2019. A table of potential future Prudential Borrowing Requirement is given in paragraph 4.4.4.
- 8.4 If the Council wish to approve additional Capital Schemes these would need to be financed from either Prudential Borrowing, virement from new Capital Receipts or Direct Revenue Funding and be subject to affordability.

9. CONSULTEES

- 9.1 CLT
9.2 Cabinet
9.3 Capita

10. BACKGROUND PAPERS

- 10.1 Local Government Act 2003
10.2 CIPFA Prudential Code for Capital Finance in Local Authorities
10.3 Property Disposal Strategy

CAPITAL PROGRAMME 2016 TO 2019

APPENDIX A

Detail	2015/2016 Original £	2015/2016 Revised £	2016/2017 Estimate £	2017/2018 Estimate £	2018/2019 Estimate £	Prior to 01/04/2015 £	Total £
1. COMMITTED EXPENDITURE							
1. CHIEF EXECUTIVE							
New Headquarters - Office Accommodation	-	48,540	400,000	-	-	9,551,460	10,000,000
Boundary Wall at 49 Worcester Street	10,000	-	10,000	-	-	-	10,000
ICT Strategy	200,000	158,600	200,000	-	-	2,148,610	2,507,210
SUB TOTAL	210,000	207,140	610,000	0	0	11,700,070	12,517,210
2. COMMUNITY WELL-BEING AND ENVIRONMENT							
Future Leisure Provision	8,215,840	6,927,270	4,860,820	-	-	2,414,110	14,202,200
St Mary's Churchyard Boundary Wall	-	2,670	-	-	-	36,960	39,630
Northwood Lane Improvements	10,000	20,000	-	-	-	-	20,000
Liveability Scheme: Brinton Park	210	-	-	-	-	388,290	388,290
Stourport Sports Village	-	5,000	-	-	-	524,860	529,860
Franchise Street S106 - Brinton Park	53,370	53,370	-	-	-	8,840	62,210
Franchise Street S106 - Arts Development	9,330	9,330	-	-	-	-	9,330
Public Conveniences Refurbishment	10,530	30,990	-	-	-	15,950	46,940
Parking Facilities: Improvement to Car Parks	84,140	108,120	-	-	-	384,380	492,500
SUB TOTAL	8,383,420	7,156,750	4,860,820	0	0	3,773,390	15,790,960
3. ECONOMIC PROSPERITY AND PLACE							
Housing Strategy:							
Disabled Facilities Grants	556,000	757,430	556,000	556,000	556,000	8,945,960	11,371,390
Affordable Housing Grants to Registered Social Landlords	69,000	-	69,000	-	-	3,023,740	3,092,740
Housing Assistance (including Decent Homes Grant)	403,840	263,000	134,050	65,710	-	1,637,610	2,100,370
Planning Delivery Grant Capital Projects	26,240	26,240	-	-	-	231,520	257,760
Flood Relief	-	10,000	18,410	-	-	170,590	199,000
Repair and Renew Flood Grants	25,000	33,000	-	-	-	-	33,000
North Worcs Water Management Capital Projects - Redditch Schemes	84,380	80,000	53,950	-	-	16,050	150,000
North Worcs Water Management Capital Projects - Bromsgrove Schemes	-	70,530	-	-	-	77,870	148,400
WETT Programme - Regulatory Services	-	12,690	-	-	-	23,810	36,500
Regeneration of Economic Development	2,100,000	2,134,090	124,030	-	-	541,880	2,800,000
Carbon Management Plan	22,960	-	150,220	-	-	57,150	207,370
Bewdley Medical Centre	-	126,620	122,490	-	-	890	250,000
Bridge Street Capital Works	-	2,000	-	-	-	80,470	82,470
Future Investment Evergreen Fund*	424,000	560,000	660,000	-	-	-	1,220,000
* Subject to Business Case consideration by Overview and Scrutiny Committee							
SUB TOTAL	3,711,420	4,075,600	1,888,150	621,710	556,000	14,807,540	21,949,000
4. VEHICLE, EQUIPMENT & SYSTEMS RENEWAL SCHEDULE							
Vehicles & Equipment	463,000	698,920	316,000	1,160,500	553,500	5,878,980	8,607,900
Financial Management System Replacement	49,500	34,750	34,750	-	-	17,570	87,070
SUB TOTAL	512,500	733,670	350,750	1,160,500	553,500	5,896,550	8,694,970
TOTAL COMMITTED EXPENDITURE	12,817,340	12,173,160	7,709,720	1,782,210	1,109,500	36,177,550	58,952,140

CAPITAL PROGRAMME 2016 TO 2019

APPENDIX A

Detail	2015/2016 Original £	2015/2016 Revised £	2016/2017 Estimate £	2017/2018 Estimate £	2018/2019 Estimate £	Prior to 01/04/2015 £	Total £
2. FINANCING							
Capital Receipts: Funding Approved	546,380	684,670	679,000	-	-		1,363,670
Evergreen Fund - Asset Disposals	424,000	310,000	-	-	-		310,000
Evergreen Fund - Future Asset Disposals	-	250,000	660,000	-	-		910,000
Future Leisure Provision Scheme - Temporary Borrowing/Asset Disposals	-	-	1,429,000	-	-		1,429,000
Future Leisure Provision Scheme - Sport England Grant	1,000,000	1,430,000	570,000	-	-		2,000,000
Future Leisure Provision Scheme - Prudential Borrowing	7,215,840	5,497,270	2,861,820	-	-		8,359,090
Prudential Borrowing for WETT Programme - Regulatory Services Scheme	-	12,690	-	-	-		12,690
Prudential Borrowing for Regeneration of Economic Development Scheme	600,000	634,090	124,030	-	-		758,120
Prudential Borrowing for Carbon Management Scheme	22,960	-	150,220	-	-		150,220
Public Realm Funding (from Worcestershire County Council)	1,500,000	1,500,000	-	-	-		1,500,000
Better Care Fund Grant (from Worcestershire County Council)	556,000	556,000	556,000	556,000	556,000		2,224,000
Decent Homes Grant	176,850	36,010	134,050	65,710	-		235,770
Liveability/Heritage Lottery Grant Funding (for Brinton Park)	210	-	-	-	-		0
Planning Delivery Grant	26,240	26,240	-	-	-		26,240
S.106 Funding (Parking - Contractual Agreement)	64,280	88,260	-	-	-		88,260
S.106 Funding (Franchise Street)	62,700	62,700	-	-	-		62,700
S.106 Funding (for Stourport Sports Village)	-	5,000	-	-	-		5,000
Flood Relief Grant (from CLG)	-	10,000	18,410	-	-		28,410
Repair and Renew Flood Grants (from CLG)	25,000	33,000	-	-	-		33,000
North Worcs Water Management Capital Projects - Redditch BC Funding	84,380	80,000	53,950	-	-		133,950
North Worcs Water Management Capital Projects - Bromsgrove DC Funding	-	70,530	-	-	-		70,530
Vehicles & Equipment (Prudential Borrowing)	463,000	698,920	316,000	1,160,500	553,500		2,728,920
Financial Management System Replacement (Prudential Borrowing)	49,500	34,750	34,750	-	-		69,500
<u>Direct Revenue Funding:</u>							
Bewdley Medical Centre	-	126,620	122,490	-	-		249,110
Public Conveniences Refurbishment	-	26,410	-	-	-		26,410
	12,817,340	12,173,160	7,709,720	1,782,210	1,109,500		22,774,590

VEHICLE, EQUIPMENT AND SYSTEMS RENEWALS SCHEDULE 2016 TO 2019

DETAIL	2015/16		2016/17	2017/18	2018/19
	Original £	Revised £	Estimate £	Estimate £	Estimate £
1. <u>VEHICLES</u>					
REFUSE FREIGHTER 26000kg	-	86,000	-	92,000	170,000
REFUSE FREIGHTER 26000kg	-	86,000	-	92,000	170,000
REFUSE FREIGHTER 18000kg	-	86,000	-	92,000	-
REFUSE FREIGHTER 26000kg	-	-	-	92,000	-
REFUSE FREIGHTER 24000kg	-	-	-	92,000	-
REFUSE FREIGHTER 24000kg	-	-	-	92,000	-
REFUSE FREIGHTER 24000kg	-	-	-	92,000	-
REFUSE FREIGHTER 26000kg	-	-	-	-	170,000
CMP ENGINE MANAGEMENT SYSTEMS	-	-	-	-	13,500
CMP ELECTRIC BIN LIFTS	-	13,500	-	13,500	-
REFURBISHMENT FUND	-	25,000	-	-	-
FLATBED VAN	-	-	45,000	-	-
FLATBED VAN	-	-	-	40,000	-
SMALL CAR	12,000	-	-	-	-
SMALL CAR	12,000	14,000	-	-	-
LIGHT VAN	18,000	18,000	-	-	-
LIGHT VAN	-	-	18,000	-	-
4x4	23,000	-	23,000	23,000	-
CAGED VAN	-	-	30,000	-	-
ROAD SWEEPER	120,000	120,000	-	-	-
ROAD SWEEPER	-	-	-	100,000	-
PAVEMENT SWEEPER	-	-	-	70,000	-
PAVEMENT SWEEPER	70,000	70,000	-	-	-
PAVEMENT SWEEPER	70,000	70,000	-	-	-
VAN	20,000	20,000	-	-	-
LIGHT VAN	-	-	20,000	-	-
VAN	20,000	20,000	-	-	-
GARAGE EQUIPMENT	-	23,420	-	-	-
FLATBED VAN	30,000	-	30,000	-	-
FLATBED VAN	-	-	-	30,000	-
FLATBED VAN	30,000	-	30,000	30,000	-
FLATBED VAN	-	-	-	30,000	-
FLATBED VAN	-	-	-	30,000	-
FLATBED VAN	-	-	-	30,000	-
FLATBED VAN	-	-	-	30,000	-
FLATBED VAN	-	-	-	30,000	-
MIDI TRACTOR	-	-	-	30,000	-
TRACTOR WITH MOWER	-	-	-	-	30,000
MOWING MACHINE	-	35,000	-	-	-
WEED SPRAYER	-	12,000	-	-	-
CHIPPER	-	-	30,000	30,000	-
TRACTOR	-	-	32,000	-	-
CAGED VAN	38,000	-	38,000	-	-
SMALL VAN	-	-	20,000	-	-
2. <u>OTHER</u>					
Financial Management System replacement	49,500	34,750	34,750	-	-
	512,500	733,670	350,750	1,160,500	553,500