

STONE PARISH COUNCIL MEETING

Clerk: Mr S Clee
Tel: 01299 402338
Email: stephenjlee@gmail.com

Three Gables
Hop Pole Lane
Bewdley
Worcestershire
DY12 2QH

3rd May 2017

Dear Councillor

The Annual Meeting of the Parish Council will commence at 7.30pm on **Tuesday 9th May 2017** at the Stone Parish Rooms. Your attendance is requested.

Yours faithfully



Clerk

Agenda for the AGM of the Parish Council

- 1 Election of Chairman for 2017-18 & signing of Declaration of acceptance of Office
- 2 Election of Vice-Chairman
- 3 Apologies for absence
- 4 Chairman's Annual Report (to follow)

PUBLIC FORUM

Members of the public listed on the Parish Electoral Register are invited to address the Council on any issue concerning the Parish.

- 5 Confirmation and signing of minutes of Parish Council Meetings on 14th March 2017 (attached white)
- 6 Declarations of Interest
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests to be with the clerk at least 4 clear days prior to a meeting.

7 Planning Matters

- a. **Planning Decisions Notified by Wyre Forest District Council:** (See Planning update sheet Crème page)
- b. **Applications to be Considered by the Parish Council:** (See also update sheet)

8 Correspondence & Progress Reports – All correspondence available to inspect from 6.30pm

9 County & District & Parish Councillors Report(s)

10 Finance

a) **Bank Balance** **£12,569.90**

b) **Accounts for Payment**

c)	Mr P Phillips – Internal Audit	£70.00
d)	CALC Annual Fee	£320.61
e)	Photoidbadge Ltd	£78.61
f)	Stone PCC - Churchyard Grant	£750.00

(payments made retrospectively)

g)	Mr W Waldron - Lengthsman	£220.00
h)	Mr D Hunter – Leaving Gift	£25.00

Total **£1,464.22**

i) Approve Income & Expenditure for 2017 – 2018 to date (Purple)

j) Council approved the Audit & Governance Statement for 2016-17.

k) Council RESOLVED to approve the Annual External Audit for 2016-17 following a successful internal Audit and authorised the Chairman and Clerk to duly sign and return to Messrs Grant Thornton.

l) Council appoints Mr Peter Phillips as the Internal Auditor for 2017-18.

m) Approve the Asset Register - dated 21st April 2017 (Pink)

11 Date of the next meeting Tuesday 11th July 2017.