

**Wyre Forest District Council**  
**Statement of Representations Procedure**  
**and**  
**Statement of the Fact that the proposed Submission Documents are Available for**  
**Inspection and how they can be Inspected**  
**Wyre Forest District Local Plan Development Plan Document**  
**The Town and Country Planning (Local Planning) (England) Regulations 2012**  
**Regulation 19 – Wyre Forest District Local Plan Pre-Submission Publication**

Wyre Forest District Council (“the Council”) has produced the publication version of the Wyre Forest Local Plan Review and is proposing to submit this version of the Wyre Forest Local Plan to the Secretary of State. The Council is now publishing this version of the Wyre Forest Local Plan in accordance with Regulation 19 of The Town and Country Planning (Local Planning) (England) Regulations 2012.

**Title of Document:** Wyre Forest District Local Plan Pre-Submission Publication

**Subject Matter:** The Wyre Forest Local Plan Pre-Submission Publication sets out how and where development will take place in the administrative area of Wyre Forest District (“the District”) and guides future planning decisions up to 2036. The Local Plan, when adopted, will form part of the development plan for the District.

**Area Covered:** Whole of the administrative area of the Wyre Forest District.

**Publication Period:** Thursday 1<sup>st</sup> November 2018 until 5pm on Monday 17<sup>th</sup> December 2018.

All representations on the document must be **received by the Council no later than 5pm on Monday 17<sup>th</sup> December 2018. Please note that late representations cannot be accepted.** This statement provides details on how to make representations.

**Statement of fact – How to view the documents**

During this public consultation period, copies of the Wyre Forest District Local Plan Pre-Submission Publication and other proposed submission documents listed below will be available to view on the Council’s website at [www.wyreforestdc.gov.uk/localplanreview](http://www.wyreforestdc.gov.uk/localplanreview) and will also be available for inspection at the following locations:

Council Offices:

- Wyre Forest House, Finepoint Way, Kidderminster, Worcestershire, DY11 7WF
- Customer Service Centre (The Hub), Town Hall, Vicar Street, Kidderminster, DY10 1DB

Libraries:

- Kidderminster Library – Market Street, Kidderminster, DY10 1AB
- Stourport Library – Civic Centre, New Street, Stourport on Severn, DY13 8UN
- Bewdley Library – Dog Lane, Bewdley, DY12 2EF

### Drop-in Sessions:

Copies of the documents will also be made available at the drop-in sessions being held throughout the district during the consultation period. The drop-in sessions are as follows:

Date	Time	Venue
Friday 16 <sup>th</sup> November 2018	3pm – 7pm	Cookley Village Hall
Saturday 17 <sup>th</sup> November 2018	10am – 2pm	Offmore Evangelical Church Hall, Kidderminster
Tuesday 20 <sup>th</sup> November 2018	5:30pm – 8pm	Heronswood Primary School, Spennells, Kidderminster
Friday 23 <sup>rd</sup> November 2018	3pm – 7pm	Areley Kings Village Hall
Saturday 24 <sup>th</sup> November 2018	10am – 2pm	Stourport Civic Hall
Tuesday 27 <sup>th</sup> November 2018	3pm – 7pm	St Georges Hall, Bewdley
Thursday 29 <sup>th</sup> November 2018	3pm – 7pm	Kidderminster Town Hall
Friday 30 <sup>th</sup> November 2018	3pm – 7pm	St Oswalds Church Centre, Broadwaters Drive, Kidderminster

### Documents which are available to view:

- Wyre Forest District Local Plan Pre-Submission Publication Draft (October 2018)
- Wyre Forest District Local Plan Pre-Submission Publication Draft Policies Maps (October 2018)
- Sustainability Appraisal incorporating Strategic Environmental Assessment (October 2018)

There are also a considerable number of supporting documents and evidence base reports which underpin the Local Plan and these can be viewed on the consultation page at:

[www.wyreforestdc.gov.uk/localplanreview](http://www.wyreforestdc.gov.uk/localplanreview)

### **Representations:**

Representations on the plan can be made throughout the consultation period but must be made before **5pm on Monday 17<sup>th</sup> December 2018**. Please note that late representations cannot be accepted. All representations should include your name and postal address.

To structure your response in the way the Planning Inspector will consider comments at the public examination, the consultation response form follows the same structure as the standard response form issued by the Planning Inspectorate. This is so consultation responses are set out in the way the Planning Inspector will consider comments at the public examination. The consultation response form will be made available on the Council's website: [www.wyreforestdc.gov.uk/localplanreview](http://www.wyreforestdc.gov.uk/localplanreview)

**Due to recent changes in Data Protection Law, we will only accept responses submitted using the consultation response form.**

The Council strongly encourages responses to be submitted using the on-line response form via the District Council's interactive consultation system; however, you can submit response forms in any of the following ways:

**Online at:** [www.wyreforestdc.gov.uk/localplanreview](http://www.wyreforestdc.gov.uk/localplanreview)

**Via email to:** [LPR@wyreforestdc.gov.uk](mailto:LPR@wyreforestdc.gov.uk)

**Post to:** Planning Policy Team, Wyre Forest District Council, Wyre Forest House, Finepoint Way, Kidderminster, Worcestershire, DY11 7WF.

Alternatively you can collect a response form from the main reception at Wyre Forest District Council, Wyre Forest House, Finepoint Way, Kidderminster, Worcestershire, DY11 7WF, or from the Customer Service Centre (The Hub), Town Hall, Vicar Street, Kidderminster, DY10 1DB.

All individual representations received will be submitted to the Secretary of State together with a summary of the main issues raised during the consultation period and considered as part of a public examination by an independent Planning Inspector. Representations at this stage should only be made on the legal and procedural compliance and the soundness of the Wyre Forest District Local Plan Pre-Submission Publication Draft, and whether it is in conformity with the Duty to Co-operate. Please refer to the guidance on the consultation response form when preparing representations.

*Please note that representations made at this stage in the process cannot remain anonymous, but details will only be used in relation to the Wyre Forest District Local Plan Review. Your response will be made available to view as part of the Examination process.*

#### **Request for Notification:**

Representations at this stage may be accompanied by a request to be notified about:

- The submission of the local plan for independent examination;
- The publication of the recommendations of the inspector appointed to carry out the independent examination; and
- The adoption of the Local Plan.

For further details, please visit the consultation webpages at:

[www.wyreforestdc.gov.uk/localplanreview](http://www.wyreforestdc.gov.uk/localplanreview)

If you have any questions about the plan which are not covered by this statement of representations or the material published on the Council's website or available at the Council's offices, please contact the Planning Policy Team on email: [planning.policy@wyreforestdc.gov.uk](mailto:planning.policy@wyreforestdc.gov.uk)