

WYRE FOREST DISTRICT COUNCIL		Reg No.	
Travelling and Subsistence Claim month Ending		2013	
DECEMBER		Make & Model for Car	
C.C. Rating		If car changed since previous claim state date	
1600			
JP Campion		Department Clr	

Date	Details of Journey		Miles	Purpose and Passengers Carried	Additional People Carried		Subsistence and other expenses		Amount
	Description	Mileometer			Qty	Miles	Time Absent	Stat: Rail fare, Parking Fee, Breakfast, Lunch etc.	
	From	To	From	To		From	To		
24/10/2013	Kidderminster - Kidderminster			6	Small Business Event * Corp briefing				
28/10/2013	Kidderminster - Kidderminster			3	Business leaders				
30/10/2013	Kidderminster - Kidderminster			6	Ian Miller				
31/10/2013	Kidderminster - Kidderminster			6	Meeting local investors				
05/11/2013	Kidderminster - Kidderminster			6	cab / cmt				
06/11/2013	Kidderminster - Kidderminster			6	Cab / CMT Budget				
07/11/2013	Worcester - bham - Kidderminster			44	GBS LEP Leaders			parking	£3.40
12/11/2013	worc - kidderminster			16	WLEP board				
12/11/2013	Kidderminster - Kidderminster			3	Mike Parker				
19/11/2013	Kidderminster - Kidderminster			6	Cabinet				
21/11/2013	Kidderminster - Kidderminster			3	WLEP SEP Meeting				
21/11/2013	Kidderminster - malvern			45	Worc leaders	1	45		
25/11/2013	Kidderminster - Redditch			40	Worc Econ Portfolio Holders				
26/11/2013	Kidderminster - Kidderminster			6	Interviews Head of NWEDR				
27/11/2013	Kidderminster - Kidderminster			6	Council				
02/12/2013	Kidderminster - Kidderminster			6	Mike Parker				
03/12/2013	Kidderminster - Kidderminster			6	CEO Appraisal				
10/12/2013	Glouc - London - Kidderminster			210	Meeting local investors x 2, and DCN			Parking, tube, hotel	£148.00
16/12/2013	Kidderminster - Kidderminster			6	Mike Parker				
19/12/2013	Kidderminster - Kidderminster			6	Ian Miller				
				TOTAL	436	TOTAL with additional Passengers	45	TOTAL £	£151.40

Please do not add lines use a separate sheet if necessary

I certify that:

a) the above details are a correct record of official journeys and that Expenditure has actually been incurred on subsistence claimed and has not been previously reimbursed.

b) During the period of this claim the vehicle was insured, that official use was specified on the certificate of insurance and that I held a current driving license. I have neither done nor omitted to do anything to reduce or invalidate the said insura

Office Only - Totals for each Expenditure Code		£	p
Item	Code		
Mileage	37010	174.40	176.65
Train/Bus/Taxi	35010	2.25	£151.40
Subsistence	47010		
Total		176.65	328.05

Signed (officer)

Approved (Head of department)

Louisa Bright

WYRE FOREST DISTRICT COUNCIL		Reg No.	
Travelling and Subsistence Claim month Ending		2013	
JP Campion	Department	Clif	1800
OCTOBER		If car changed since previous claim state date	
C.C. Rating		28th June	

Date	Details of Journey		Miles	Purpose and Passengers Carried	Additional People Carried		Subsistence and other expenses		Amount
	Description	Mileometer			Qty	Miles	Time Absent	Stat: Rail fare, Parking Fee, Breakfast, Lunch etc.	
	From	To	From	To	From	To	From	To	
01/07/2013	Kidderminster - WFH		6	Cab / CMT					
02/07/2013	Kidderminster - Wolverhampton		21	LGA Conference				parking	£24.00
04/07/2013	Wolverhampton - Kminster		21	LGA Conference					
10/07/2013	Kidderminster - Bham		37	GBLTB				parking	£3.70
22/07/2013	Kidderminster - Kidderminster		6	Cab Review panel					
24/07/2013	Kidderminster - Kidderminster		6	Council					
30/07/2013	Kidderminster - Warwick		45	LGA Leadership event					
01/08/2013	Kidderminster - Kidderminster		6	WFDC - TCHG					
28/08/2013	Kidderminster - Kidderminster		6	Lep & CEO					
29/08/2013	Kidderminster - worcs		16	LEP Board meeting					
04/09/2013	Kidderminster - Kidderminster		6	Leader / CEO					
10/09/2013	Kidderminster - Kidderminster		6	pre council meeting					
11/09/2013	Kidderminster - Kidderminster		6	Econ regen Project - Mike Parker					
13/09/2013	Kidderminster - Kidderminster		6	Silverwoods meeting - Kay Higman/Mike Parker					
26/09/2013	Kidderminster - Bewdley		7	Away day					
03/10/2013	Kidderminster - Kidderminster		6	Ian Miller					
08/10/2013	Kidderminster - Kidderminster		3	group Leaders					
10/10/2013	Kidderminster - worc		28	LEP Conference					
14/10/2013	Kidderminster - Kidderminster		3	Mike Parker					
17/10/2013	Kidderminster - Kidderminster		6	Member briefing					
22/10/2013	Kidderminster - Kidderminster		3	St basils					
			TOTAL	250	TOTAL with additional Passengers	0		TOTAL £	£27.70

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Office Only - Totals for each Expenditure Code		Code	£ p
Item	Mileage	37010	100.00
	Train/Bus/Taxi	35010	27.70
	Subsistence	47010	
	Total		127.70

Signed (officer) _____ Approved (Head of department) **Louisa Bright**