

Name: JP Camplion
 Department: Cllr
 WYRE FOREST DISTRICT COUNCIL
 Travelling and Subsistence Claim month Ending: Oct 2012
 C.G. Rating: 1600
 Reg No. [blank]
 Make & Model for Car: [blank]
 If car changed since previous claim state date: [blank]

Date	Details of Journey		Mileage	Miles	Purpose and Passengers Carried	Additional People Carried		Subsistence and other expenses		Amount
	From	To				Qty	Notes	Time absent	Rate: Rail fare, Parking Fee, Breakfast, Lunch etc.	
30/07/2012	Civic, Morgan Ceramics	Home	7	Meeting Linda Collis & rewyre ✓						
31/07/2012	Duke House	Home Return	4	Meeting Ian Miller & Malcolm Grimston ✓						
01/08/2012	Home	Civic Return	10	Linda Collis re carpets ✓						
02/08/2012	HQ	Home return	6	New HQ site visit ✓						
07/08/2012	Civic	Home return	10	Ian Miller & Stourbridge College ✓						
08/08/2012	Civic	Home return	10	Ian Miller ✓						
28/08/2012	Civic	Home return	10	Ian Miller ✓						
29/08/2012	Civic	Home return	10	Meeting Mike Parker ✓						
29/08/2012	Civic	new HQ return	4	site visit ✓						
03/09/2012	Civic	Green St	5	SCG ✓						
04/09/2012	home	duke hse	2	group leaders ✓						
04/09/2012	duke house	New HQ - return	6	Site Visit ✓						
04/09/2012	Duke House	Home	2	Leisure Review Panel & Cab/CMT ✓						
05/09/2012	Duke House	Home Return	4	Jo Wagstaff ✓						
06/09/2012	Home	Stourport Sports Club	7	Cab CMT Away Day ✓						
10/09/2012	Home	Green St - EBS	4	Linda Collis & WF 20 ✓						
13/09/2012	Home	EBS - Civic - Home	10	Ian Miller / WF Matters ✓						
14/09/2012	Home	EBS return	4	Members Forum ✓						
18/09/2012	Home	EBS return	4	Mike Parker ✓						
20/09/2012	Home	London return	4	Cabinet ✓						
			0	Westminster Briefing ✓						
TOTAL			123	TOTAL additional Passengers						
TOTAL										£34.50

Please do not add lines use a separate sheet if necessary

I certify that:
 a) The above details are a correct record of official journeys and that Expenditure has actually been incurred on subsistence claimed and has not been previously reimbursed.
 b) During the period of this claim the vehicle was insured, that official use was specified on the certificate of insurance and that I held a correct driving license. I have neither done nor consented to do anything to mislead or mislead the said issuer.

Signed (officer): [Signature]
 Approved (Head of department): [Signature]

Office Only - Totals for each Expenditure Code		
Item	Code	E. P
Mileage	37010	49.20
Traffic/Buel/Taxi	36010	34.50
Subsistence	47010	
Total		83.70

PAID

WYRE FOREST DISTRICT COUNCIL

2012